

PENN TOWNSHIP
FINANCE COMMITTEE
AUGUST 3, 2009

The Penn Township Finance Committee convened on Monday, August 3, 2009 at 7:18 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Goldsmith, Rewa and Felix. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None

APPROVAL OF THE MINUTES: The minutes of the July 6, 2009 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2009 BUDGET: The Committee reviewed the 2009 budget revenues and expenses. It was noted that some of the revenue income is down significantly due to the current economic situation.

2010 BUDGET: Manager Garvick reported that staff was notified to have drafts of their budgets in his office by September 9, 2009. The first budget will be submitted to the Finance Committee by its October meeting. Commissioner Heilman suggested the department heads only ask for what they really need and absolutely have to have.

TOWNSHIP DEPOSITORY: Manager Garvick reported that, based on the analysis of the five RFP's submitted by Adam's County National Bank, Northwest Savings Bank, Susquehanna Bank, M&T Bank & PNC Bank, he recommends the Township stay with the current depository because there is no administrative or monetary advantage to switch at this time. The Township's current depository is PNC Bank. The Township will pursue additional product offerings that PNC provides such as credit card payments and on line bill pay. The Committee Agreed

CARDINAL DRIVE RECREATION AREA: Manager Garvick reported that there has been a request from an adjoining property owner to purchase a portion of the recreation area on Cardinal Drive. The Township has sold off other recreation lots in the past such as the Bragg St. recreation area. The sale would require a public bid process. A subdivision would also be required in order to sell the property. Manager Garvick will provide the committee with the procedure to sell the property if the Board feels it worth pursuing. The Committee indicated that the property needs to be appraised.

The meeting adjourned at 7:29 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager