

MINUTES
FINANCE COMMITTEE
AUGUST 1, 2005

The Penn Township Finance Committee convened on Monday, August 1, 2005 at 7:17 P.M. following the Public Safety Committee meeting. Present were Chairman Klunk and Commissioners Stauffer, Johnson, Rishel and Felix. Also present were Manager Garvick, Police Chief Gilbert, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

CITIZENS COMMENTS: None.

YARD SALE PERMIT FEE: The Committee received a request dated July 20, 2005 from the Fraternal Order of Eagles Auxiliary for a waiver of the yard sale permit fee because the profits will be going to various charities. The Committee recommended approving the request.

EARNED INCOME TAX MEETING: Commissioner Klunk stated that the Hanover Area Earned Income Tax Bureau would be meeting at the end of the month to discuss the situation with the current auditor, Mike Noel. Mr. Noel is qualified to perform a review only and not an actual audit as required by PA statute. Manager Garvick stated that he received a letter from the Township Solicitor regarding the York Area Earned Income Tax Bureau but he is not aware of any of the participating organizations in the HAEITB pursuing a move to York. The HAEITB is currently in good financial condition. The Township is currently paying about 2.5% in collection costs. It was noted that two copies of the tax bill should be included in the mailing.

EMS TAX: Manager Garvick stated that he contacted the Township Solicitor about the legality of collection of partial payments. The Solicitor informed him that the Tax Collector is solely responsible for collection of the taxes. Manager Garvick stated that he is concerned about how the proposed amendments to the Act will be adopted and what effect it will have on the Township's ability to supply forms and instructions to the employers next year if the law changes. Refunds for redundant payments will be issued as soon as verification is received from the employee that the tax was submitted to the Township.

FUEL CATALYST: Commissioner Klunk stated that he can supply a new fuel catalyst to decrease the cost the Township's diesel and gasoline costs. He would like to see it added to all the Township vehicles. He stated that it is supposedly works better with diesel. Chief Gilbert stated that he is concerned because his cars may sit and idle for up to several hours during each shift. The cost of the product is \$1.10 an ounce for a sixteen-ounce bottle and a five-gallon unit costs \$39.95 plus \$5.88 in shipping and handling. The Committee discussed where best to utilize the product and they suggested trying it at first in the administration vehicles. Staff will monitor the fuel mileage in these vehicles for the next few months.

The meeting adjourned at 7:45 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager