

MINUTES  
FINANCE COMMITTEE  
JULY 2, 2012

The Penn Township Finance Committee convened on Monday, July 2, 2012 at 7:29 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Klunk, Goldsmith and Felix. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer, WWTP Superintendent Mahone and Highway Foreman Mahan. The following matters were discussed:

ANNOUNCEMENTS: Commissioner Heilman announced a personnel session would be held following the Health & Sanitation meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the June 4, 2012 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2012 BUDGET & OPERATING EXPENSE REPORT: Manager Garvick reviewed the 2012 budget and operating expense report. The YTD revenue for 2012 is about \$181,000 less from 2011 but expenses are the same. There was some discussion about earned income tax and that it will need to be budgeted flat in 2013. Commissioner Klunk noted that employers had to change their deposits for the local earned income tax so the money will be coming throughout the year rather than in one lump sum at the end of the year or the beginning of the next. Manager Garvick reported that he has asked the department heads to begin their budget preparation earlier and they will have them submitted by the second week in August.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None

The meeting adjourned at 7:36 P.M.

Respectfully submitted,  
Kristina J. Rodgers  
Township Secretary