

MINUTES  
FINANCE COMMITTEE  
JULY 7, 2008

The Penn Township Finance Committee convened on Monday, July 7, 2008 at 8:32 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Johnson, Goldsmith and Rewa. Also present were Manager Garvick, Acting Police Chief Rhodes, and Fire Chief Cromer. The following matters were discussed:

ANNOUNCEMENTS: None

CITIZEN'S COMMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the June 2, 2008 Finance Committee meeting were approved as submitted.

HANOVER CYCLERS: The Committee received a request dated June 16, 2008 from the Hanover Cyclers requesting a waiver of the permit fee to place a 10' x 10' canopy tent and banner on the South Hanover Shopping Center parking lot for the period of June 15 through 20. The Committee recommended approving the request.

GYPSY MOTH SPRAYING: The Committee received a request dated May 28, 2008 from the York County Board of Commissioners to pay Penn Township's portion of the gypsy moth spraying conducted by the County. The Committee recommended denying the request but reviewing the contribution again next year.

2008 SALARY: The committee recommended adopting Resolution No. 691, amending the compensation to be paid to the Environmental Director for the remainder of 2008.

2008 BUDGET & OPERATION EXPENSE STATUS REPORT: The Committee reviewed the half-year budget revenue and expenses for the general fund. It was noted that the police budget is slightly over because of the payouts to three officers upon their retirement. It was noted on the termination of Officer Pratt that she was not vested so the contributions made to the pension plan on her behalf will be rolled into the plan. In addition she will be counted on the AG-365 report next year because she had six months of service in 2008 prior to her termination. There was some discussion about reducing some of the future expenses. It was noted that the departments should keep spending to a minimum by making only those purchases necessary to run the departments. The Committee has decided to reduce personnel to help control expenses in the budget. The part-time Property Maintenance Code Officer is to be eliminated at the end of July.

2008 FIRE TRUCK FINANCING OPTIONS: Manager Garvick provided the Committee with a synopsis of the requests received from various banks to finance the new fire truck. Six banks provided both loan and lease options. Manager Garvick recommended that the Township go with a lease rather than a loan for the truck. It was noted that the Township routinely

purchases public works equipment through a lease program. Chief Cromer noted that fire companies purchase fire truck this way all the time. The first payment can be taken from the Fire Reserve Account. Manager Garvick stated that Commerce Bank has provided the best rate but he will give M&T a chance to present an offer since the office was closed on Friday. The Committee recommended approving the proposal to finance at the July meeting.

COSTARS: It was noted that, if available, the Township should look at COSTARS to purchase a new police cruiser. The Township is paying about \$3.50 a gallon for gas.

The meeting adjourned at 8:58 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager