

MINUTES  
FINANCE COMMITTEE  
JULY 3, 2006

The Penn Township Finance Committee convened on Monday, July 3, 2006 at 7:11 P.M. following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Stauffer, Klunk, Felix and Johnson. Also present were Manager Garvick, Lieutenant Rhodes, Fire Chief Cromer, Township Engineer Bortner, Highway Foreman Mahan and Administrative Assistant Kristina Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

CITIZENS COMMENTS: None.

EMS TAX REFUND REPORT: Manager Garvick reported that 452 individuals were reimbursed \$24,671 for the 2005 Emergency Municipal Services Tax. This was about five percent of what was collected and half of what was budgeted for refunds. A total of \$497,578.97 was collected in 2005. Thru May of 2006 we have collected \$432,063.40. Commissioner Klunk noted that legislation amending the tax has been approved in both houses but the bill is in Committee because there were two different versions passed. Some of the changes include individuals not having the tax taken off until they make \$12,000 and people signing waivers that they will not make \$12,000. It is also proposed that the tax could be deducted weekly in the amount of \$1.

SPCA: Manager Garvick reported that he has received the proposed 2007 agreement from the York County SPCA, which will cost \$2,270. The Township currently has an agreement for \$800 with the Animal Control and Rescue League. The Township has not had any problems with ACRL nor with Terry Hemler, the animal control officer. The Committee would like to continue with ACRL but will further review when they receive the 2007 agreement from ACRL.

RECREATION FEE AND RESERVATION UPDATE: Manager Garvick reported that there has been an increase in the reservations at Youngs Woods since the installation of the playground equipment. Through June 30, 2006 the Township has collected \$1,150 for reservations at Youngs Woods. In 2005 we collected a total of \$1,675. The Township to date has collected \$3,435 for reservation fees for pavilions and fields at the Community Park.

POLICE PENSION FUND ASSET ALLOCATION: Manager Garvick provided the Committee with Principal's proposed reallocation of the police pension fund assets. The Committee did not have any problems with the proposed allocation but if there was any change it could be to reduce the bond and mortgage to thirty-five percent instead of to twenty-eight percent. This asset allocation will neither affect nor influence the proposed meeting with Principal on other matters involving the police plan. It was noted that the Committee would be more comfortable with investment advisors that are not Principal but outside investment advisors such as Fidelity and Wellington.

TOWNSHIP SOFTWARE: Manager Garvick reported that the Township's current software vendor, Computata, has now lost the two service technicians who were familiar with our last few remaining programs. We were previously notified that

Computata would not be supporting our bookkeeping software any longer. These two individuals who supported our programs previously are now working independently from their homes and have agreed to support us and will bill us on a case-by-case basis. Manager Garvick has received a proposal from another supplier, KVS Information Systems, Inc., which is within the amount budgeted for 2006. It was noted that a reference list be provided for municipalities within Pennsylvania. They are currently servicing Hanover Borough's computer systems.

PREVAILING WAGE GUIDELINES: We have not heard anything new regarding to the repealed prevailing wage guidelines.

The meeting adjourned at 7:30 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager