

MINUTES  
FINANCE COMMITTEE  
JUNE 2, 2014

The Penn Township Finance Committee convened on Monday, June 2, 2014, at 7:20 PM following the public safety committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Goldsmith and Felix. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the May 5, 2014 finance committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2014 BUDGET AND OPERATING EXPENSE REPORT: Administrative Assistant Rodgers reported on the 2014 budget and operating expenses through the end of May. Total revenue is at sixty four percent with Local Services Tax and Earned Income close to fifty percent because of when the quarterly payments are due. Compared to last year at this time we are percentage points higher in both revenue and expenses.

COMPUTER EQUIPMENT: Doug Greenholt was present to discuss the upgrade of the Township's computer system for the municipal, police, public works and the sewer departments. He has provided a quote to update the three servers as well as purchase new workstations as need for the departments. The equipment will be purchased utilizing the costars program. After some discussion, the committee recommended that Mr. Greenholt and the manger review the fire department computer system and come back with a quote for upgrades to that system. The committee recommended proceeding with the agreement as proposed.

GRACE UNITED METHODIST CHURCH: The committee received a request dated June 1, 2014 from Grace United Methodist Church for a waiver of the sign permit fee to advertise an event being held August 6,7,8, and 9. The committee recommended approving the request.

The meeting adjourned at 7:35 PM.

Respectfully submitted,

Kristina J. Rodgers  
Township Secretary