

MINUTES
FINANCE COMMITTEE
JUNE 3, 2013

The Penn Township Finance Committee convened on Monday, June 3, 2013 at 7:23 PM following the public safety committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Felix and Goldsmith. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the May 6, 2013 finance committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2013 BUDGET AND OPERATING EXPENSE REPORT: Administrative Assistant Rodgers provided the May revenue/expense report. There was discussion regarding some of the revenue accounts that are short compared to the previous year.

ST. JOSEPH PARISH: The committee received a request dated April 17, 2013 from St. Joseph Parish requesting a waiver of the permit fees to conduct a yard sale on August 24, 2013. The committee recommended approving the request.

APOSTOLIC MINISTRIES: The committee received a request dated May 20, 2013 from Apostolic Ministries for a waiver of their property tax due to being a church and a non-profit. The church purchased the property owned by the fire company on Baltimore Street and York County Office of Assessment will not give them the exemption status until 2014. The committee recommended approving the request.

FIVE-YEAR CAPITAL PURCHASE PLAN: The committee reviewed the five-year capital purchase plan for the administration, police and fire departments. The committee approved having the manager get quotes to include in 2014 budget for the security upgrade to the building. This will include card access to all exterior doors of the municipal building and police department with some essential interior doors being considered.

PUBLIC QUESTIONS FOR THE COMMITTEE: None

The meeting adjourned at 7:42 PM.

Respectfully submitted,

Kristina J. Rodgers
Township Secretary