

MINUTES
FINANCE COMMITTEE
APRIL 1, 2013

The Penn Township Finance Committee convened on Monday, April 1, 2013 at 7:06 PM following the public safety committee meeting. Present were Chairman Heilman and Commissioners Klunk, Prieber, Felix and Goldsmith. Also present were Manager Garvick, Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the March 4, 2013 finance committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2013 BUDGET AND OPERATING EXPENSE REPORT: Administrative Assistant Rodgers provided the March revenue/expense report. It shows revenues low for realty transfer and earned income. The realty transfer has been mostly residential properties as no large commercial properties have been sold in the last two years. The Township is at twenty-two percent of projected revenue and eighteen percent of expected expenses after the first quarter of 2013.

HANOVER DUTCH FESTIVAL: The committee received a request dated January 31, 2013 from the Hanover Area Chamber of Commerce for a waiver of sign permit fees to advertise the shuttle service for the Hanover Dutch Festival on July 27, 2013. The signs will be located at the Penn Plaza and the North Point Plaza shopping centers. The Committee recommended approving the request.

SOUTH WESTERN DOLLARS FOR SCHOLARS: The committee received a request dated March 13, 2013 from the South Western Dollars for Scholars for a waiver of sign permit fees to advertise their Make-A-Difference Week from April 22, 2013 through April 26, 2013. The Committee recommended approving the request.

SOUTH WESTERN HIGH SCHOOL BANDS: The committee received a request dated February 4, 2013 from the South Western High School Bands for a waiver of the permit fees associated with a spring marketplace community yard sale to be held on April 20, 2013. The Committee recommended approving the request.

HANOVER LIONS CLUB: The committee received a request dated March 27, 2013 from the Hanover Lions Club for a waiver of the sign permit fee to advertise a chicken barbeque on May 18, 2013 at the old Pennville Fire Station. The Committee recommended approving the request.

TAX COLLECTOR AUDIT: The committee reviewed a schedule of recommended

procedures for review of the tax collector's records. As there has never been an audit of Mrs. Little in almost twenty years, the committee recommended proceeding with an audit of the tax collector's records at a cost not to exceed \$1,000.

LIQUID FUELS TAX ALLOCATION: The committee discussed proposed legislation by State Representative P. Michael Sturla regarding the reduction of liquid fuels allocation to municipalities that utilize the PA State Police in lieu of having their own local or regional police department. The legislation would increase the amount of state aid for those municipalities that have their own police department. The committee recommended that the Manager send a letter to our state representative and senator supporting the legislation.

SMALL GAMES OF CHANCE: It was also noted that there is legislation being proposed to change the small games of chance regulations to allow organizations to keep more of the gambling revenue for operating expenses but would also require that more money be donated to the municipality. The law would change who would be allowed to have a small games of chance license by including taverns and bars.

PUBLIC QUESTIONS FOR THE COMMITTEE: None

The meeting adjourned at 7:28 PM.

Respectfully submitted,

Kristina J. Rodgers
Township Secretary