

MINUTES
FINANCE COMMITTEE
FEBRUARY 3, 2009

The Penn Township Finance Committee convened on Monday, February 3, 2009 at 7:30 PM following the Public Safety Committee meeting. Present were Chairman Heilman and Commissioners Prieber, Goldsmith, Rewa and Felix. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None

APPROVAL OF THE MINUTES: The minutes of the January 5, 2009 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

JOHN TOMS, 533 BALTIMORE STREET: The Committee received a notice from a John Toms, 533 Baltimore Street, requesting a waiver of the penalties and interest for his unpaid property taxes. The tax bills have already been turned over to the County for collection. Mr. Toms was not present to speak about the request. The Committee suggested that the request be denied.

YOUNGS WOODS RENTAL FEES: During the 2009 budget preparation there was some discussion about the township keeping the pavilion rental fees that were normally given to the Lions Club for Young's Woods. Manager Garvick requested that the Lion's Club respond with a breakdown of costs incurred by the Lions for maintaining the Park. The Club just recently provided a list to Manager Garvick regarding the projects the Lions Club has paid for in 2007 and 2008. The Township does not normally receive any kind of report from the Lions on what they expend on the Park. The Township performs the mowing, tree trimming and some of the other upkeep of the park. The committee recommended continuing to provide the fees to the club.

HANOVER EXCHANGE CLUB: The committee received a request dated January 30, 2009 from the Exchange Club of Hanover for a waiver of the sign permit fees to advertise their annual Builders Home and Garden Show which will be held at the old Pillowtex building on Moulstown Road. The committee recommended approving the request.

DIANE GABRIEL: The committee received a request dated January 20, 2009 from Diane Gabriel, mother of Alyssa Trantham, who will be organizing a Pancreatic Cancer Awareness Walk for her senior graduation project. The proceeds will be going to pancreatic research and she is requesting a waiver of the sign permit fees for a sign the day of the event. The committee recommended approving the request.

J.A. MYERS RIBBON CUTTING: The commissioners received an invitation dated January 29, 2009 from J.A. Myers Bldg. & Dev. for a ribbon cutting at their model home in Whispering

Run. The members will let Manager Garvick know by Friday if they wish to attend.

2009 BUDGET & OPERATING BUDGET EXPENSE REPORT: The committee reviewed the revenues and expenditures for January 2009 and will continue this practice so that budget preparation is easier for 2010. This will also allow them to be aware of fluctuations in revenues.

PELRAS SEMINAR: The committee approved Kristina Rodgers to attend the annual PELRAS seminar being held March 25-27 at State College, PA.

HANOVER EARNED INCOME TAX BUREAU: Commissioner Heilman discussed the business that took place at the Hanover Area Earned Income Tax Bureau meeting on January 26th. Mr. Heilman explained the ramifications of recently enacted PA Act 32 that reduces the number of earned income tax collectors from 560 to 69. There will now be one countywide collection office, which means that the HAEITB will have to disband some time prior to 1-1-12. This will be a disadvantage for the four municipalities and two school districts comprising the HAEITB. The cost of collection of EIT revenue will certainly increase. In addition, the distribution of revenues will not be as efficient. The Act stipulates that revenue received from employers prior to 4-1-13 will be distributed within 60 days; revenue from employers subsequent to 4-1-13 will be distributed within 30 days. The current process allows the township to receive payments monthly. At the end of each year an audit is done and adjustments are made in April or May for overages or underages. Under Act 32 the new York County Tax Collection Committee will be comprised of representatives from each of the 72 municipalities and 15 school districts. Commissioner Heilman stated that on May 28 the members of the HAEITB would be holding a meeting inviting Sen. Michael Waugh and Rep. Will Tallman to explain how this new law would be beneficial to the municipalities.

The meeting adjourned at 7:53 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager