

MINUTES
FINANCE COMMITTEE
FEBRUARY 4, 2008

The Penn Township Finance Committee convened on Monday, February 4, 2008 at 7:30 PM following the Public Safety Committee meeting. Present were Vice Chairman Prieber and Commissioners Johnson, Goldsmith, and Rewa. Commissioner Heilman was absent with notice. Also present were Manager Garvick, Police Chief Gilbert, Fire Chief Cromer, and Administrative Assistant Rodgers. The following matters were discussed:

ANNOUNCEMENTS: None

CITIZEN'S COMMENTS: None.

EXCHANGE CLUB: The Committee received a request dated January 21, 2008 from the Exchange Club of Hanover requesting exoneration from the sign permit fees to advertise the Annual Builders Home and Garden Show on March 5-8, 2008. The Committee recommended approving the request.

HANVOER AREA CHAMBER OF COMMERCE: The Committee received a request from the Hanover Area Chamber of Commerce requesting a waiver of the sign permit fee for signs identifying the shuttle service for Hanover Dutch Days on July 26, 2008. The signs will be placed at the Value City Parking lot and the Penn Plaza Shopping Center. The Committee recommended approving the request.

2008 FEE RESOLUTION: Manager Garvick provided the committee with an amended fee resolution for 2008 as a result of the reopening of the 2008 budget. Manager Garvick stated they have notified the teams about the doubling of the rental fees for the ball fields and none of the teams has indicated a problem with the fee. The resolution reflects a change in the plumbing permits from \$20 to \$25 and a change of \$4 per fixture over seven to \$5 per fixture. Home solicitation fees have been changed from \$15 for the first permit to \$25 for the first permit and from \$10 each additional permit to \$15 each additional permit. The impoundment fee is being raised from \$15 per dog per impoundment to \$20 per dog per impoundment. The burning permit was raised from \$15 to \$20. The sign permit fee was raised from \$10 plus \$.50 a square foot over 2-square feet to \$15 plus \$.50 a square foot over 2 square feet. There was some discussion about the sign permit fees. The initial alarm permit fee was recommended to be raised from \$10 to \$50 and the renewal fee from \$10 to \$25. The Commissioners had some concern about alarm fees and suggested that the false alarm fees should be increased. The Committee suggested remaining with the current fees and discuss an increase at a later date. The field fee will be raised from \$5 to \$10 per field for practice and \$10 per game. Manager Garvick reported that the onsite sewage permits are based on the fees charged by the Township's Sewage Enforcement Officer. The Committee recommended that the fee for rezoning be changed from \$400 to \$500.

JOINT BID AWARDS: Manager Garvick explained that the Township, along with some of the surrounding municipalities and school districts, jointly bid material items in order

to get a lower price. Manager Garvick reported that the joint bids would be opened on March 12th and awarded on March 26, 2008 at 7:30 p.m. at the Hanover Borough Municipal Building. There will need to be a minimum of three Commissioners present to take official action to award the bids.

SOLICITATION AT THE COMMUNITY PARK: The Committee received a request from Sandra Coppersmith requesting to be allowed to set up a concession stand at the Community Park. Commissioner Johnson suggested that the idea be reviewed for the best way to conduct such an adventure. Manager Garvick stated that the Solicitor has been contacted about what legal ramifications the Township has to be concerned about to pursue such an endeavor. The Committee recommended that what ever is approved be mobile. Once the Solicitor's comments are received the Committee will further review the request.

The meeting adjourned at 7:52 P.M.

Respectfully submitted,

Jeffrey R. Garvick, Manager