

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
DECEMBER 17, 2018**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, December 17, 2018 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Acting Police Chief Hettinger, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary McMaster. Commissioner Felix was absent with notice.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the November 19, 2018 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:

There were no citizens present to address the Board.

PUBLIC HEARING – 2018 BUDGET:

There were no Commissioners who wished to comment on the 2019 budget.

There were no Penn Township residents at the meeting who wished to comment on the 2019 budget and the public hearing was closed.

Commissioners Klunk/Brown moved to adopt Ordinance No. 810, the 2019 budget. Motion carried on a 4-0 roll call vote.

Commissioners Klunk/Brown moved to adopt Ordinance No. 811, setting the real estate tax rate for 2019 at 4.40 mills. Motion carried on a 4-0 roll call vote.

Commissioners Klunk/Brown moved that the Township Manager be authorized to balance all 2018 funds by transferring surplus funds to those accounts showing deficits. Motion carried unanimously.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioner Brown reported that he went to Zachary Puller’s graduation on December 6, 2018 with Manager Rodgers, Chief Hettinger, and Lieutenant Merwede. Commissioner Brown stated he will be a fine police officer.

Public Works & Recreation – Commissioner Klunk:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Planning – Commissioner Klunk:

Commissioners Klunk/Heiland moved to set the bond amount at \$10,147.50 for Thomas & Rhonda Allison’s land development plan. Motion carried unanimously.

Commissioners Klunk/Heiland moved to approve a bond reduction for Wellspan from \$1,394,403.45 to \$80,370.62. Motion carried unanimously.

There were no additions or changes to the Zoning Officer’s Report.

The following Subdivision and Land Development plan was formally filed:

SL18-19-Emory H. Markle Intermediate School

Commissioners Klunk/Heiland moved to approve the following extension request that will expire on March 18, 2019:

SL18-13-LCBC-Hanover
Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Heiland moved to approve Township warrants in the amount of \$1,011,552.89. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Resolution No. 920, fixing the rates of pay and various benefits for management and non-uniformed employees of Penn Township for 2019. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Heiland moved to rescind temporarily the appointment of Wendell Felix to the Penn Township Planning Commission. They further moved to appoint temporarily Joseph Klunk to the Penn Township Planning Commission. Motion carried unanimously.

Commissioners Brown/Heiland moved to appoint Ronald Fanelli to the Penn Township Planning Commission, said term to expire May 2020. Motion carried unanimously.

Commissioners Brown/Heiland moved to adopt Resolution No. 921 appointing a voting delegate and one alternate to represent Penn Township on the York County Tax Collection Committee. Motion carried unanimously.

Commissioners Brown/Heiland moved to reappoint Douglas Stambaugh, GHI Inc., as the Township Sewage Enforcement Officer. They further moved that Douglas Barmoy and Reginald Baugher, Hanover Land Services, be appointed as the Township Alternate Sewage Enforcement Officers. Motion carried unanimously.

Commissioners Brown/Heiland moved to appoint Joseph Klunk to a two year term as Penn Township's representative to the Hanover Area Fire & Rescue Commission, said term to expire December 31, 2020. Motion carried unanimously.

Commissioners Brown/Heiland moved to appoint George Zimmerman as a regular member of the Civil Service Commission, said term to expire August, 2024. They further moved to appoint Edward Masenheimer III as an alternative to the Civil Service Commission, said term to expire December, 2024. Motion carried unanimously.

Health & Sanitation – Commissioner Heiland:

Commissioners Heiland/Klunk moved to adopt Ordinance No. 813 approving the plan of construction of sanitary sewers within the Wellspan Properties, Inc. land development. Motion carried on a 4-0 roll call vote.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS:

None.

NEW BUSINESS:

Commissioners Heiland/Klunk moved to adopt Ordinance No. 812 establishing the time and place of regular meeting of the Board of Commissioners. Motion carried on a 4-0 roll call vote.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heiland/Brown moved for adjournment at approximately 7:16 p.m. Motion carried unanimously.

Respectfully submitted,

Courtney L. McMaster
Township Secretary