

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
OCTOBER 19, 2020**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, October 19, 2020, via an online meeting. President Heiland called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Cromer, Elksnis, Heiland, and Van de Castle. Also present were Solicitor Doyle, Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heiland read a summary of the Video Conferencing Guidelines.

Commissioner Heiland announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the September 21, 2020 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:

There were none.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioners Brown/Van de Castle moved to continue the March 16, 2020 Disaster Declaration due to the COVID-19 pandemic for the period of September 29, 2020 through October 26, 2020, thus ratifying the extension of the original declaration. Motion carried unanimously.

Commissioners Brown/Van de Castle moved to approve the Klugh Animal Control Service Agreement for 2021. Motion carried unanimously.

Public Works – Commissioner Van de Castle:

There were no additions or changes to the Engineer’s Report.

Commissioner Van de Castle reported that the MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Planning – Commissioner Van de Castle:

Commissioners Van de Castle/Brown moved to set the bond amount for Brookside Heights – Phase IV at \$580,286.41. Motion carried unanimously.

There were no additions or changes to the Zoning Officer’s Report.

There were no subdivision and land development plans submitted for formal filing.

Commissioners Van de Castle/Cromer moved to approve the following subdivision and land development plan:

SL19-13 Brookside Heights – Phase IV

Commissioners Van de Castle/Elksnis moved to approve the following extension request that will expire on December 21, 2020.

SL18-20 Stonewicke V

Motions carried unanimously

Finance – Commissioner Cromer:

Commissioners Cromer/Van de Castle moved to approve Township warrants in the amount of \$2,391,071.52. Motion carried unanimously.

Health & Sanitation – Commissioner Elksnis:

Commissioners Elksnis/Brown moved to adopt Resolution 961, adopting local pretreatment discharge limits for industrial dischargers. Motion carried 5-0 on a roll call vote.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioners Brown/Van de Castle moved for the destruction of the recording of this meeting following the approval of the minutes. Motion carried unanimously.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Brown/Van de Castle moved for adjournment at approximately 7:08 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary