

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
AUGUST 21, 2017**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on August 21, 2017 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, Klunk, and Van de Castle. Also present were Solicitor Tilley, Township Manger Rodgers, Police Chief Laughlin, Police Lieutenant Hettinger, Fire Chief Clouser, Township Engineer Bortner, Interim Zoning Officer Garrett, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the July 17, 2017 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Felix:

Commissioners Felix/Van de Castle moved to authorize the execution of a Memorandum of Understanding with the South Western School District. Motion carried unanimously.

Commissioners Felix/Van de Castle moved to approve a request dated July 31, 2017 from the Hanover Area Jaycees requesting permission to hold the Halloween Parade on October 26, 2017, with a rain date of October 30, 2017. Motion carried unanimously.

Commissioners Felix/Van de Castle moved to set Trick or Treat night for October 24, 2017 from 6:00 p.m. to 8:00 p.m. Motion carried unanimously.

Commissioners Felix/Van de Castle moved to approve the Klugh Animal Control Services agreement for 2018. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$968,897.52. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated July 2, 2017 from Saint Joseph Parrish requesting a waiver of fees for their yard sale to be held August 26, 2017. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a proposal dated August 14, 2017 from PNC bank to borrow up to two million dollars. They further moved to authorize the Township Manager and Bond Counsel to advertise the appropriate ordinance and notices, provided they are advertised in the Hanover Evening Sun. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a waiver of the filing fees for the reverse subdivision plan at Friar Run and Little John Court. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioner Brown had nothing to report.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Van de Castle moved to adopt Ordinance No. 799, an intergovernmental agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan. Motion carried 5-0 on a roll call vote.

Commissioners Klunk/Van de Castle moved to authorize the Township Manager to execute an agreement with MetEd to transfer the fifteen Whispering Run Home Owner's Association lights to Penn Township. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Van de Castle moved to set the bond amount for 401 Moulstown Road at \$132,873.40. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to accept the final inspection of the Breezewood Drive Project, this reducing the bond amount to \$0. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Van de Castle moved to approve the following extension requests that will expire on November 20, 2017:

P01-28 – High Pointe @ Rojen Farms
P16-06 – Brookside Heights – Phase 3
SL17-08 – Proposed Medical Office Facility
SL17-10 – Mustang Pointe
Motion carried unanimously.

Health & Sanitation – Commissioner Van de Castle:

On Wednesday, July 19, 2017 the following bids were opened and publicly read aloud by Township Manager Rodgers for the refuse/recycling collection bid:

<u>Bidder</u>	<u>Amount</u>	<u>Year</u>
Republic Services	\$2.35 per bag	2018
3730 Sandhurst Drive	\$2.40 per bag	2019
York, PA 17406	\$2.45 per bag	2020
Penn Waste, Inc.	\$2.25 per bag	2018
P.O. Box 3066	\$2.25 per bag	2019
York, PA 17402	\$2.25 per bag	2020

Commissioners Van de Castle/Felix moved to award the refuse/recycling collection bid to Penn Waste, Inc., York, PA, for a bid price of \$2.25 per bag for the years 2018, 2019 and 2020. Motion carried unanimously.

MANAGER'S REPORT:

There were no additions or changes to the Manger's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSON'S TO BE HEARD/CITIZEN'S COMMENTS:

Joel Washok with Penn Waste thanked the Board for the opportunity to work with Penn Township.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to discuss Commissioners Van de Castle/Brown moved for adjournment at approximately 7:10 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary