

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
JULY 16, 2018**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, July 16, 2018 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Acting Police Chief Hettinger, Engineer Bortner, Zoning Officer Smith, and Township Secretary Hallett.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss legal, personnel, and other matters involving attorney/client privilege. He also announced that an executive session to discuss personnel was held following the Health & Sanitation Committee meeting on July 3, 2018.

**APPROVAL OF THE MINUTES:**

The minutes of the June 18, 2018 Board of Commissioners meeting were approved as submitted.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:** None.

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

**Public Safety Committee – Commissioner Brown:**

Commissioners Brown/Klunk moved to adopt the revised rules and regulations of the Civil Service Commission of the Penn Township Police Department. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve an agreement with York County for radio equipment distribution. Motion carried unanimously.

Commissioners Brown/Heiland moved to approve a request dated June 19, 2018 from Pleasant Hill Volunteer Fire Company for the use of Penn Township's fire police for their carnival being held July 23 thru July 28, 2018. Motion carried unanimously.

Commissioners Brown/Heiland moved to approve a memorandum of understanding with Penn Township Patrolman's Association. Motion carried unanimously.

Public Works & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Brown moved to adopt Ordinance No. 807, creating a Recreation Board. Motion carried on 4-1 roll call vote with Commissioner Felix casting the dissenting vote.

Manager Rogers stated that the MS4/Stormwater Inspector is available Monday thru Friday from 8:00 a.m. to 4:30 p.m. to answer any questions.

Planning Committee – Commissioner Felix:

Commissioners Felix/Brown moved to set the bond amount for Legacy Building Expansion at \$255,891.90. Motion carried on a 4-0 vote with Commissioner Heiland abstaining.

Commissioners Felix/Heiland moved to set the bond amount for Stonewicke – Phase 1 at \$1,867,512.21. Motion carried unanimously.

Commissioners Felix/Heiland moved to accept the final inspection of the 401 Moulstown Road improvements, thus reducing the bond amount to \$0. Motion carried unanimously.

Commissioners Felix/Brown moved to approve a request dated June 26, 2018 from Group Hanover, Inc. for a modification to Section 306.B.3 of the Stormwater Management Ordinance for the Legacy land development plan. Motion carried on a 4-0 vote with Commissioner Heiland abstaining.

There were no additions or changes to the Zoning Officer's Report.

The following subdivision and land development plans were formally filed:

- SL18-09 – Stonewicke – Phase 1
- SL18-11 – 670 Gitts Run Road
- SL18-12 – Woodside Avenue
- SL18-04 – Community Park

Commissioners Felix/Heiland moved to approve the following subdivision and land development plans:

SL18-07 – Youngs Woods  
SL18-04 – Community Park  
Motion carried unanimously.

Commissioners Felix/Klunk moved to approve the following extension requests that will expire on October 15, 2018:

P04-25 – South Heights  
SL18-06 – Legacy Building Expansion  
Motion carried on a 4-0 vote with Commissioner Heiland abstaining.

Finance Committee – Commissioner Felix:

Commissioners Felix/Heiland moved to approve Township warrants in the amount of \$1,415,800.06. Motion carried unanimously.

Commissioners Felix/Heiland moved to approve a request dated June 12, 2018 from Saint Joseph Parish for a waiver of all permit fees associated with their annual yard sale being held August 18, 2018. Motion carried unanimously.

Personnel Committee – Commissioners Felix:

Commissioner Felix had nothing to report.

Health & Sanitation Committee – Commissioner Heiland:

Commissioner Heiland had nothing to report.

**MANAGER'S REPORT:**

There were no changes or additions to the Manager's Report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:**

Ron Fanelli, 860 Ripple Drive, introduced himself. He is new to Penn Township and plans on attending meetings to stay up to date on what's going on in his community. Mr. Fanelli moved here from East Brandywine Township, where he served on various commissions and task forces. The Commissioners welcomed him to Penn Township.

**QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:** None.

**ADJOURNMENT:**

Commissioners Klunk/Heiland moved for adjournment at approximately 7:11 p.m.  
Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett  
Township Secretary