

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JUNE 15, 2020**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, June 15, 2020, via an online meeting. President Heiland called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Cromer, Elksnis, Heiland, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, MS4 Coordinator Hirt, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heiland read a summary of the Video Conferencing Guidelines.

Commissioner Heiland announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the May 18, 2020 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS:

There were none.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioner Brown asked Police Chief Hettinger and Fire Chief Clouser if they had any updates for the board of the events of the protest that was held at the Hanover Square on June 6, 2020.

Fire Chief Clouser reported that he was in attendance and the event was peaceful and well organized. Chief Clouser reported there is another event planned for Friday, June

19, 2020. This event is intended to be a family event that will organize in the Hanover Square and participants will march to Wirt Park.

Police Chief Hettinger stated that Penn Township units were on standby on June 6, 2020, the protest was peaceful and they were not needed.

Public Works – Commissioner Van de Castle:

There were no additions or changes to the Engineer’s Report.

Commissioner Van de Castle stated that the MS4/Stormwater Coordinator is available Monday through Friday from 8:00 am to 4:30 pm to answer any questions.

Planning – Commissioner Van de Castle:

The following subdivision and land development plans were submitted for formal filing:

SL20-04	Tender Care Pregnancy Center, Inc.
SL20-05	Beechwood Ventures, LLC.

Commissioner Van de Castle/Elksnis moved to approve the following subdivision and land development plan for approval:

SL20-02	Gonzales & Sons Management, LLC.
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Motion approved unanimously.

There were no additions or changes to the Zoning Officer’s Report.

Finance – Commissioner Brown:

Commissioners Cromer/Brown moved to approve Township warrants in the amount of \$839,879.22. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioner Brown/Van de Castle moved to appoint James R. Lumadue to the Penn Township Planning Commission. Motion carried unanimously.

Commissioner Brown/Van de Castle moved to appoint Firefighter Kory Weaver from probationary firefighter to regular status. Motion carried unanimously.

Health & Sanitation – Commissioner Elksnis:

On Monday, June 1, 2020, via a Zoom online meeting the following bids were opened and publicly read aloud by Manager Rodgers for the refuse bag bid:

<u>Bidder</u>	<u>Amount</u>	
Central Poly Corporation 2400 Bedle Place Linden, NJ 07036	Option 1	\$19.30 per 100
	Option 2	\$18.80 per 100
X-L Plastics, Inc. 220 Clifton Blvd. Clifton, NJ 07011	Option 1	\$17.89 per 100
	Option 2	\$17.53 per 100

Commissioners Elksnis/Van de Castle moved to award the 2020 Refuse Bag Bid, option no. 2 to X-L Plastics, Inc., of Clifton, NJ for a bid price of \$17.53 per one hundred bags with an order of five hundred thousand bags, for a total bid price of \$87,650. Motion carried unanimously.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: There was none.

NEW BUSINESS:

Commissioners Brown/Van de Castle moved for the destruction of the recording of this meeting following the approval of the minutes. Motion carried unanimously.

Commissioners Van de Castle/Elksnis moved to continue the March 16, 2020 Disaster Declaration due to the COVID 19 pandemic for the period of May 26, 2020 through June 22, 2020, thus ratifying the extension of the original declaration. Motion carried unanimously.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Van de Castle/Brown moved for adjournment at approximately 7:12 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary