

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
APRIL 16, 2018**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, April 16, 2018 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Township Engineer Bortner, Zoning Officer Smith, Acting Police Chief Hettinger, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that before the public meeting this evening the Board of Commissioners convened in an executive session with the Solicitor for the purpose of discussing the purchase of fire equipment.

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss legal, personnel and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the March 19, 2018 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioners Brown/Heiland moved to approve the purchase of a 2018 Pierce Enforcer seventy-five foot aerial ladder truck not to exceed \$1,000,000. Motion carried unanimously.

Public Works & Recreation – Commissioner Klunk:

There were no additions or changes to the Engineer's report.

Commissioners Klunk/Felix moved to appoint Engineer Bortner as the representative to the York County Local Government Committee on MS4. They further moved to appoint Manager Rodgers as the alternate representative. Motion carried unanimously.

Commissioners Klunk/Felix moved to authorize an agreement with Republic Services for the disposal of street sweepings. They further authorized the Township Manager to execute all documents. Motion carried unanimously.

Commissioners Klunk/Felix moved to ratify an agreement with Met-Ed for the installation of four LED street lights. Motion carried unanimously.

Planning – Commissioner Felix:

There were no changes or additions to the Zoning Officer's report.

Commissioners Felix/Brown moved to approve the following subdivision and land development plans:

SL17-16 – 1040 Baltimore Street
SL18-04 – Penn Township Community Park
Motion carried unanimously.

Commissioners Felix/Brown moved to approve the following extension request that will expire on July 16, 2018:

P04-25 – South Heights
Motion carried unanimously.

The following subdivision and land development plans were formally filed:

SL18-05 – ESAB Storage Building
SL18-06 – Legacy building expansion

Finance – Commissioner Felix:

Commissioners Felix/Heiland moved to approve Township warrants in the amount of \$1,334,928.60. Motion carried unanimously.

Commissioners Felix/Heiland moved to approve a request dated March 14, 2018 from the Hanover Lions Club for a waiver of the sign permit fees for their chicken barbecue to be held on May 5, 2018. Motion carried unanimously.

Commissioners Felix/Heiland moved to approve a waiver of the sewer charges for the Penn Township fire station at 204 Clover Lane. Motion carried unanimously.

Commissioners Felix/Heiland moved to approve a waiver of the filing fees for the reverse subdivision plans for the Penn Township Community Park and Young's Woods. Motion carried unanimously.

Personnel – Commissioner Felix:

Commissioners Felix/Heiland moved to appoint Kathy Gill to an unexpired term on the Penn Township Planning Commission, said term to expire May, 2021. Motion carried unanimously.

Health & Sanitation – Commissioner Heiland:

Commissioners Heiland/Brown moved to adopt Ordinance No. 804, amending Ordinance No. 434, establishing the collection of recycling materials and fixing the penalties for violations thereof. Motion carried 5-0 on a roll call vote.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Brown moved for adjournment at approximately 7:09 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary