

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
APRIL 17, 2017**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on April 17, 2017 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, and Klunk. Commissioner Van de Castle was absent with notice. Also present were Solicitor Tilley, Township Manager Rodgers, Police Lieutenant Hettinger, Township Engineer Bortner, Interim Zoning Officer Garrett, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the March 20, 2017 Board of Commissioners meeting were approved as submitted.

PERSON'S TO BE HEARD/CITIZEN'S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Health & Sanitation – Commissioner Felix:

Commissioner Felix had nothing to report

Public Safety – Commissioner Felix:

Commissioners Felix/Klunk moved to authorize the execution of an MOU with the Hanover School District. Motion carried unanimously.

Commissioner Felix presented a Resolution of Appreciation to former Fire Chief Jan Cromer, in honor of his years of service with the Penn Township Fire Department, Hanover Borough Fire Department and Parkville Volunteer Fire Company. State Representative Kate Klunk was unable to attend the meeting, but wished to present Mr. Cromer with a citation for his years of service; Commissioner Felix presented this along with a citation from Senator Richard Alloway.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$973,342.70. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated March 6, 2017 from the Jefferson Carnival for a waiver of the sign permit fee to advertise their annual carnival, to be held July 17th through July 22nd, 2017. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Klunk moved to appoint Justin Heiland to a term on the Penn Township Planning Commission, said term to expire May, 2021. Motion carried unanimously.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Brown moved to adopt Resolution No. 892, approving the installation of adaptive traffic signal control technology. Motion carried unanimously.

Commissioners Klunk/Brown moved to ratify an agreement with MetEd for the installation of fourteen LED street lights at a cost of \$2,240. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Brown moved to set the bond amount for Hanover Storage, LLC at \$180,152.50. Motion carried unanimously.

Commissioners Klunk/Brown moved to approve a request dated March 20, 2017 from South Western School District for a waiver of land development requirements for the installation of turf on the football field. They further moved that all Township Staff reviews need to be completed prior to the issuing of a building permit. The Township will need the approved York County Conservation District plan prior to approval. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following subdivision and land development plans was formally filed:

SL17-04 – High Pointe at Rojen Farms – South Section
Phase IIB and IIC
SL17-05 – Morningstar – Rice Lot Addition

Commissioners Klunk/Brown moved to approve the following subdivision and land development plan:

SL17-03 – Samuel M. and Karen G. Lehigh
Motion carried unanimously.

Commissioners Klunk/Brown moved to approve the following extension request, to expire July 17, 2017:

P04-25 – South Heights
Motion carried unanimously.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSON’S TO BE HEARD/CITIZEN’S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Brown moved for adjournment at approximately 7:10 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary



RESOLUTION OF APPRECIATION



WHEREAS, on March 31, 2017, JAN D. CROMER retired from the position of Fire Chief of the Penn Township and Hanover Borough Fire Departments; and

WHEREAS, Mr. Cromer, began as a volunteer firefighter with the Parkville Volunteer Fire Company in August, 1973; and

WHEREAS, Mr. Cromer served as Fire Chief of the Parkville Volunteer Fire Company from 1978 to 1984 and from 1988 to 1993; and

WHEREAS, after that Mr. Cromer served as Volunteer Fire Chief of the Penn Township Fire Department from 1997 to December, 2000; and

WHEREAS, Mr. Cromer was appointed to the position of Penn Township Fire Chief January 1, 2001, a position he held until his retirement; and

WHEREAS, throughout his tenure as the Fire Chief, Mr. Cromer has devoted himself wholeheartedly to the betterment of the Township by displaying the highest qualities of public service; and

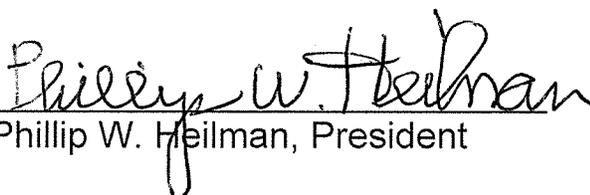
WHEREAS, on this occasion the Board of Commissioners deems it appropriate and fitting that Mr. Cromer be publicly recognized for his dedication and committed service.

NOW THEREFORE, BE IT RESOLVED, that the members of the Board of Commissioners express unanimously to Mr. Cromer their appreciation to his committed service; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be attached to and become a part of the minutes of this meeting as a permanent document which will reflect in the history of Penn Township.

RESOLVED, this 17th day of April, 2017.



By: 
Phillip W. Heilman, President