

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MARCH 20, 2017**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on March 20, 2017 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, Klunk, and Van de Caste. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, Township Engineer Bortner, interim Zoning Officer Garrett, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the February 20, 2017 Board of Commissioners meeting were approved as submitted.

PERSON'S TO BE HEARD/CITIZEN'S COMMENTS:

Solicitor Tilley introduced Drake Pew. Mr. Pew is a senior at Dallastown Area High School and is being mentored by Solicitor Tilley. He is interested in becoming a lawyer and has been featured prominently in the newspaper because he is a four-sport athlete; playing football, soccer, lacrosse, wrestling.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Health & Sanitation – Commissioner Van de Castle:

Commissioner Van de Castle had nothing to report.

Public Safety – Commissioner Felix:

Commissioners Felix/Brown moved to adopt Resolution No. 890, the disposition of Municipal records. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,250,518.89. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated February 13, 2017 from South Western High School Bands for a waiver of the permit fees for their annual Spring Market Place Yard Sale to be held April 15, 2017. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated March 1, 2017 from the Hanover Lions Club for a waiver of the sign permit fee to advertise a Chicken Bar B Cue to be held May 20, 2017. Motion carried unanimously.

Commissioners Brown/Klunk moved to award the #5-20 motor oil in 55 gallon drums joint bid to Petro Choice of Riddelsburg, PA for a bid price of \$4.73 per gallon. Motion carried unanimously.

Commissioners Brown/Klunk moved to award the #15-40 motor oil in 55 gallon drums joint bid to PPC Lubricants of Jonestown, PA for a bid price of \$6.85 per gallon. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Klunk moved for the appointment of Travis C. Shearer from probationary Sergeant to Sergeant, effective April 1, 2017. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Resolution No. 891, setting the rate of pay for the interim Zoning Officer from March 6, 2017 through June 2, 2017. Motion carried unanimously.

Commissioners Brown/Klunk, with heavy hearts, moved to accept the resignation of Jan Cromer from the position of Fire Chief, effective March 31, 2017.

Commissioner Van de Castle thanked Chief Cromer for his service and offered his appreciation.

Motion carried on a 4-1 vote with Commissioner Heilman casting the dissenting vote.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Van de Castle moved to approve a bond reduction for Thornbury Hunt from \$699,399 to \$283,917.77. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Van de Castle moved to appoint Jeffrey Garvick as representative to the Hanover Trolley Trail Operations Committee. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following subdivision and land development plans were formally filed:

- SL17-01 – Proposed Medical Office Facility
- SL17-02 – D&R Bean
- SL17-03 – Samuel M. & Karen G. Lehigh

Commissioners Klunk/Van de Castle moved to approve the following subdivision and land development plans:

- SL17-01 – Proposed Medical Office Facility
 - SL17 -02 – D&R Bean
- Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve the following extension request, to expire June 19, 2017:

- P15-14 – Hanover Storage, LLC
- Motion carried unanimously.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSON'S TO BE HEARD/CITIZEN'S COMMENTS:

Jeff Lobach, Attorney with Barley Snyder Attorneys at Law, thanked the Board for their quick action on approving the Wellspan preliminary plan. Attorney Lobach asked if Wellspan could make a short presentation and get some feedback from the Board.

Commissioner Heilman said they could present but that doesn't mean any action would be taken this evening.

Chris Schwab, TRG, said when Wellspan submitted to Penn DOT they proposed milling Baltimore Street down four inches and replacing it with two inches of overlay. Right now it's an eight inch wearing course and there are steep shoulders. Penn DOT said they would like the eight inches to remain. He said there will be less impact to property owners if they are able to mill it down. They do not need permission from the Township but they would like the Township's support in their request to Penn DOT's District Executive.

Commissioner Klunk said he is not prepared to make a decision on this tonight and the matter should be discussed at the Public Works Committee meeting on April 6, 2017. Solicitor Tilley said the Township Engineer will need to review the request and have an opportunity to share his comments with the Board.

Commissioner Heilman congratulated Mr. Garrett on his appointment to the position of interim Zoning Officer.

Commissioner Heilman thanked Fire Chief Cromer for the incredible job he has done for both Penn Township and Hanover Borough in managing both fire departments. He said Chief Cromer is owed a great deal of gratitude for his years of service and all he has done for the Township and the Community. He congratulated Chief Cromer on his retirement.

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:

Questions from the press were asked and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Van de Castle moved for adjournment at 7:16 p.m.

Respectfully submitted,

Angela M. Hallett
Township Secretary