

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JANUARY 16, 2023**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, January 16, 2023. President Brown called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Allison, Berlingo, Elksnis, Heiland, and Brown. Also present were Solicitor Doyle, Township Manager Rodgers, Police Chief Hettinger, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Brown announced that an executive session was held following the Health & Sanitation Committee meeting on January 3, 2023, to discuss legal and personnel issues. He also announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

Commissioner Brown, on behalf of the Board offered congratulations to Solicitor Doyle on her recent election to partnership at Stock and Leader.

APPROVAL OF THE MINUTES:

The minutes of the December 19, 2022, Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS:

Senator Kristin Phillips-Hill, representing Penn Township within the 28th District, presented a brief introduction. She thanked the Commissioners for their public service and looks forward to working with the Township.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Elksnis:

Commissioners Elksnis/Heiland moved to approve the York County Mobile Data Computer Service Agreement. Motion carried.

Public Works & Recreation – Commissioner Heiland:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Planning – Commissioner Heiland:

Commissioners Heiland/Berlingo moved to set the bond amount for High Pointe at ROJEN Farms Penn South – Phase S4 at \$1,539,239.90. Motion carried.

There were no additions or changes to the Zoning Officer’s Report.

There were no Subdivision and Land Development plans submitted for formal filing.

There were no Subdivision and Land Development plans submitted for approval.

Commissioners Heiland/Berlingo moved to approve the following extension requests to expire on April 17, 2023.

SL22-12 Holland Construction – 100 Blettner Avenue
SL22-13 Stonewicke – Phase IV
Motion carried.

Personnel – Commissioner Heiland:

Commissioners Heiland/Elksnis moved for the appointment of Charles Stauffer to a one-year term on the Penn Township Vacancy Board. Motion carried.

Commissioners Heiland/Berlingo moved for the appointment of contact to be Jeffrey Waltman for the York County Hazard Mitigation Plan Update. Motion carried.

Finance – Commissioner Allison:

Commissioners Allison/Heiland moved to approve Township warrants in the amount of \$1,203,035.76. Motion carried.

Commissioners Allison/Heiland moved to adopt Resolution No. 996, amending the fees for permits and provided services for 2023. Motion carried.

Commissioners Allison/Heiland moved to adopt Resolution No. 997, appointing Kristina J. Rodgers as Township Treasurer, Donna M. Sweeney as Township Secretary, and Thomas Allison as Assistant Township Secretary. Motion carried.

Commissioners Allison/Heiland moved to adopt Resolution No. 998, appointing Kristina J. Rodgers as the voting delegate and Donna M. Sweeney as the alternate delegate to represent Penn Township on the York County Tax Collection Committee. Motion carried.

Health & Sanitation – Commissioner Berlingo:

Commissioners Berlingo had nothing to report.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioner Elksnis reported that he and Police Chief Hettinger will be discussing the updates to Ordinance 590. Township Manager Rodgers stated that she had forwarded a draft copy to the Board for review. Commissioner Brown reported that he has concerns. The subject will be discussed further during the next Public Safety Committee meeting.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Brown/Heiland moved for adjournment at approximately 7:12 p.m. Motion carried.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary