

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JANUARY 20, 2020**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, January 20, 2020 at the Penn Township Municipal Building. President Heiland called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Elksnis, Felix, Heiland, and Van de Castle. Also present were Solicitor Victoria Woods, Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heiland announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the December 16, 2019, January 6, 2020, and January 15, 2020 Board of Commissioners meetings were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:

There were none.

ADMINISTER OATH OF OFFICE TO SUCCESSOR COMMISSIONER:

Donna Sweeney, Notary, administered the Oath of Office to Raymond M. Van de Castle officially swearing him in as a Commissioner of the Township of Penn. Mr. Van de Castle then assumed his place at the table with the Commissioners.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Felix:

Commissioners Felix had nothing to report.

Public Works – Commissioner Elksnis:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Coordinator is available Monday through Friday from 8:00 am to 4:30 pm to answer any questions.

Planning – Commissioner Brown:

There were no additions or changes to the Zoning Officer’s Report.

There were no plans formally filed.

There were no subdivision and land development plans for approval.

Commissioners Brown/Felix moved to approve the following extension requests that will expire on April 20, 2020:

- P04-25 – South Heights
 - SL18-20 – Stonewicke V
 - SL19-08 – Mavis Tire-North Hanover
- Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Felix moved to approve Township warrants in the amount of \$2,741,063.24. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Felix moved to adopt Resolution No. 954, appointing Ronald Fanelli to the Zoning Hearing Board, said term to expire January 2024. Motion carried unanimously.

Commissioners Brown/Felix moved to appoint Ray Van de Castle to the Planning Commission, said term to expire December 2021. Motion carried unanimously.

Commissioner Heiland read the reorganization of the following Committee appointments for 2020-2021:

Health & Sanitation	Mark Elksnis Raymond Van de Castle	Chairman Co-Chairman
Public Works	Raymond Van de Castle Michael Brown	Chairman Co-Chairman

Health & Sanitation – Commissioner Heiland:

Commissioner Heiland had nothing to report.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS:

There were none.

QUESTIONS FROM THE PRESS:

There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Brown/Felix moved for adjournment at approximately 7:07 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary