

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
JANUARY 16, 2017**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, January 16, 2017 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, Klunk, and Van de Castle. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Fire Chief Cromer, Township Engineer Bortner, Zoning Officer Swanner, and Township Secretary Hallett.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Heilman announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

**APPROVAL OF THE MINUTES:**

The minutes of the December 19, 2016 Board of Commissioners meeting were approved as submitted.

**PERSONS TO BE HEARD – CITIZEN'S COMMENTS:**

There were no citizens to be heard. Commissioner Heilman introduced Brody Goulden, a boy scout from St. Joseph's Catholic Church. He is in the ninth grade at South Western High School.

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

**Health & Sanitation – Commissioner Van de Castle:**

Commissioner Van de Castle had nothing to report.

**Public Safety – Commissioner Felix:**

Commissioner Felix wished Commissioner Klunk a Happy Birthday.

Personnel – Commissioner Brown:

Commissioners Brown/Klunk moved to appoint Phillip Heilman to a one year term as Penn Township's representative to the Hanover Area Fire & Rescue Commission, said term to expire December 31, 2017. Motion carried unanimously.

Commissioners Brown/Van de Castle moved to appoint Joseph Klunk to a two year term as Penn Township's representative to the Hanover Area Fire & Rescue Commission, said term to expire December 31, 2018. Motion carried unanimously.

Commissioners Brown/Klunk moved for the appointment of Police Officer Juliann Celich from probationary patrol officer to regular status, effective February 1, 2017. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$2,436,281.07. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Resolution No. 887, appointing the York Adams Tax Bureau as Local Services Tax Collector. Motion carried unanimously.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Planning & Recreation:

Commissioners Klunk/Van de Castle moved to approve a request dated January 4, 2017 from Site Design Concepts to rescind a waiver of preliminary plan requirements for the Wellspan Properties, Inc. land development plan. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Van de Castle moved to approve the following subdivision and land development plan:

SL16-04 – Ruby A. Bentzel  
Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve the following extension requests:

P04-25 – South Heights, to expire April 17, 2017

P16-07 – Proposed Medical Office Facility, to expire March 20, 2017.

P16-12 – Meadow Springs, LLC., to expire April 17, 2017.

P16-13 – TrueNorth Wellness Services, to expire June 19, 2017.

Motion carried unanimously.

**MANAGER'S REPORT:**

There were no additions or changes to the Manager's Report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSON'S TO BE HEARD – CITIZEN'S COMMENTS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Klunk/Van de Castle moved for adjournment at approximately 7:08 P.M.

Respectfully submitted,

Angela M. Hallett  
Township Secretary