

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
SEPTEMBER 17, 2018**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, September 17, 2018 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Acting Police Chief Hettinger, and Engineer Bortner. Commissioner Felix was absent with notice.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in two executive sessions with the Solicitors to discuss legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the August 20, 2018 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

There were no citizens present to address the Board.

PRESENTATION:

The Penn Township Police department was presented their reaccreditation certificate from the PA Chief's Association.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety Committee – Commissioner Brown:

Commissioners Brown/Klunk moved to approve the Klugh Animal Control Service agreement for 2019. Motion carried

Commissioners Brown/Klunk moved to approve a request dated August 30, 2018 from Hanover High School to conduct their Homecoming Parade on September 14, 2018. Motion carried.

Commissioners Brown/Klunk moved, with reservations, to approve a request dated August 28, 2018 from the Hanover Area Jaycees to conduct their annual Halloween Parade on October 25, 2018 with a rain date of October 29, 2018. After some discussion the motion carried. The Township Manager will send a letter to the Jaycees addressing the concerns expressed by the Board. A copy of the letter will be forwarded to Hanover Borough's manager.

Public Works & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioner Klunk stated that the MS4/Stormwater Inspector is available Monday thru Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Planning Committee – Commissioner Klunk:

Commissioners Klunk/Brown moved to approve a request dated August 1, 2018 from GHI for a waiver of the preliminary plan requirements for the 221 Woodside Avenue Plan. Motion carried unanimously.

Commissioners Klunk/Brown moved to set the bond amount for 221 Woodside Avenue at \$28,325.55. Motion carried unanimously.

Commissioners Klunk/Brown moved to approve the final inspection of the Robert E. and Cheryl M. Hemler plan, thus reducing the bond amount to \$0. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

There following plans were formally filed:

- SL18-13-LCBC –Hanover
- SL18-14-Land Development Plan for Elsner Engineering Works, Inc.

Commissioners Klunk/Brown moved to approve the following subdivision and land development plans:

- SL18-000012-221 Woodside Avenue
- Motion carried.

Finance Committee – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$899,954.58. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt the 2019 Minimum Municipal Obligations for the Penn Township Non-Uniformed Plan in the amount of \$187,904.41, the Penn Township Firefighter's Pension Plan in the amount of \$201,061.62 and the Penn Township Police Pension Plan in the amount of \$691,062.92. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated August 7, 2018 from Grace United Methodist Church for a waiver of the sign permit fees to advertise their Christmas Bazaar being held on November 17, 2018. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated June 12, 2018 from Saint Joseph Parish for a waiver of the yard sale permit fees for their yard sale held on August 18, 2018. Motion carried.

Commissioners Brown/Klunk moved to adopt Resolution No. 916, authorizing the disposition of municipal records. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated September 1, 2018 from the York County Juvenile Probation Department for a waiver of fees to use the Community Room for the Youth Aid Panel meetings in 2019. Motion carried

Personnel Committee – Commissioner Brown:

Commissioners Brown/Klunk moved to adopt Resolution No. 915, setting the vacation benefits for the Zoning Officer. Motion carried.

Commissioners Brown/Klunk moved to accept the resignation of Gary Mummert from the Civil Service Commission effective August 31, 2018. Motion carried.

Commissioners Brown/Klunk moved accept the resignation of Henry Senatore from the Penn Township Planning Commission effective September 7, 2018. Motion carried.

Commissioners Brown/Klunk moved to accept the resignation of Angela M. Hallett from the position of Township Secretary effective September 17, 2018. Motion carried.

Health & Sanitation Committee – Commissioner Heiland:

Commissioners Heiland/Klunk moved to award the 1981 International Dump Truck bid to Carl Orlosky of Johnstown, PA for a bid price of \$3,300. Motion carried.

Commissioners Heiland/Klunk moved to award the 1997 Ford F-15 Truck bid to Bogdan Bodnar of Suffield, CT for a bid price of \$3,900. Motion carried.

Commissioners Heiland/Klunk moved to award the 4' Barns submersible pump bid to Gary Trate of Milton, PA for a bid price of \$460. Motion carried.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

Commissioners Brown/Klunk moved for adjournment at approximately 7:44 p.m. Motion carried unanimously.

Respectfully submitted,

Kristina J. Rodgers
Township Manager