

**MINUTES
BOARD OF COMMISSIONERS MEETING
OCTOBER 16, 2017**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on October 16, 2017 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Laughlin, Fire Chief Clouser, Township Engineer Bortner, Interim Zoning Officer Garrett, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

Commissioner Heilman announced that an executive session to discuss legal, personnel, and other matters involving attorney/client privilege was held before the public meeting this evening.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the September 18, 2017 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

Barbara Eisenhart, Jane Miller, and Judy Maust with the Guthrie Memorial Library were present to thank the Board for their support of the library. Ms. Eisenhart introduced herself as President of the library's Board of Governors. She said Ms. Miller is a longtime Board member and library employee and Ms. Maust is President of the Hanover Library Association and was a Board member for thirty-two years. Ms. Eisenhart handed out brochures and reviewed some statistics on what the library does. She thanked the Board for allowing the library to use the Community Park for their children's program and for all the support that's been given over the years. She asked that the Board continue to give what they are able and again thanked them for their

financial contributions over the years. Commissioner Heilman thanked them for the information and said they're welcome to attend meetings anytime.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Health & Sanitation – Commissioner Van de Castle:

Commissioner Van de Castle had nothing to report.

Public Safety – Commissioner Felix:

Commissioners Felix/Van De Castle moved to approve the York County SPCA Care and Housing Agreement for 2018. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,736,915.47. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve an agreement with Campbell Durrant Beatty Palombo & Miller, P.C. for special labor counsel. They further authorized the Township Manager to execute all documents for the agreement. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt the revised 2018 Minimum Municipal Obligation for the Penn Township Police Pension in the amount of \$666,593.76. Motion carried unanimously.

By order of York County Courts, Commissioners Brown/Klunk moved to adopt Resolution No. 897, approving the transfer of Liquor License No. R-15064 into Penn Township from Paradise Township, York County, Pennsylvania. Commissioner Brown said we tried to assure some safety and security measures but weren't successful. Commissioner Klunk said he's voting to adopt the Resolution but does not agree with some of the language. He felt the Township's reasons for denying the original request were weak and arbitrary. Motion carried unanimously.

Manager Rodgers gave the first reading of the 2018 budget. She reported the General Fund is balanced with \$12,298,069 in revenue and expenditures. Manager Rodgers reported the Highway Aid Fund is balanced with \$1,136,464 in revenue and expenditures. Manager Rodgers reported the Sewer Revenue Fund is balanced with \$8,320,650 in revenue and expenditures. Commissioner Heilman said the budget is not ready to be adopted and there will be more discussion.

Personnel – Commissioner Brown:

Commissioners Brown/Klunk moved for the appointment of Police Officer Bryan Wheeler from probationary patrol officer to regular status, effective October 31, 2017. Motion carried unanimously.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Brown moved to approve a contract with Hanover Land Services for engineering consulting services. They further authorized the Township Manager to execute all documents for the contract. Motion carried unanimously.

Commissioners Klunk/Brown moved for the appointment of Eric Bortner as the primary voting representative and Kristina J. Rodgers as the alternate representative on the York County Stormwater Consortium. Motion carried unanimously.

Commissioners Klunk/Brown moved to approve an agreement with Met-Ed for the removal of street lights in the Whispering Run development. They further moved to authorize the Township Manager to execute the agreement. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Brown moved to approve a bond reduction for Pinebrook Villas – Phase 1 from \$31,780.38 to \$18,871.88. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to deny a request dated August 10, 2017 from Burkentine & Sons for a waiver of residential street lighting requirements for Meadow Springs. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Van de Castle moved to approve the following extension request that will expire on January 15, 2018:

P04-25 – South Heights
Motion carried unanimously.

There were no Subdivision and Land Development plans for approval.

The following Subdivision and Land Development plans were formally filed:

SL17-14 – Above and Beyond Christian Child Care Center
SL17-15 – Alfred L & Alice Chappell

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Van de Castle moved for adjournment at approximately 7:18 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary