

**MINUTES
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 18, 2017**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on September 18, 2017 at the Penn Township Municipal Building. President Heilman called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, Klunk, and Van de Castle. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Township Engineer Bortner, Interim Zoning Officer Garrett, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the August 21, 2017 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Health & Sanitation – Commissioner Van de Castle:

Commissioner Van de Castle had nothing to report.

Public Safety – Commissioner Felix:

Commissioners Felix/Klunk moved to appoint Christopher Oberlin as a member of the Penn Township Fire Police. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,058,481.25. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated August 15, 2017 from Grace United Methodist Church for a waiver of sign permit fees to advertise their annual Christmas Bazaar to be held on November 18, 2017. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request dated September 13, 2017 from Randy Brady for a waiver of sign permit fees to advertise the Mason Brady 5K/Biathlon to be held September 30, 2017. Commissioner Brown asked that Mr. Brady be informed to submit his request timelier next year. Manager Rodgers will take care of it. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt the 2018 Minimum Municipal Obligations for the Penn Township non-uniform pension plan in the amount of \$178,024.29, the Penn Township firefighter's pension plan in the amount of \$200,075.72, and the Penn Township police pension plan in the amount of \$724,448.65. Commissioner Heilman asked if the Township will be able to make the MMO payments if there is no State budget. Manager Rodgers said the 2017 state aid payment should be released September 28, 2017 and the last time there was no State budget state aid and highway aid payments were not delayed. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Resolution No. 895, authorizing the consolidation and elimination of certain bank accounts. Motion carried unanimously.

Commissioners Brown/Klunk moved to adopt Ordinance No. 800, authorizing the incurrence of non-electoral debt by issuance of a general obligation note, series 2017, in the principal amount not to exceed \$2,000,000 for the purpose of paying the costs of a capital project and paying all costs and expenses of issuance of the note. The motion carried 5-0 on a roll call vote.

Commissioners Brown/Klunk moved to adopt Resolution No. 896, authorizing the consolidation and elimination of certain bank accounts. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioner Brown had nothing to report.

Public Works – Commissioner Klunk:

There were no additions or changes to the Engineer's Report

Commissioners Klunk/Van de Castle moved to approve a modification of signage requirements for the Lives Changed By Christ Church located at 1504 Broadway. The Lives Changed By Christ Church will be allowed one 16 square foot sign, as allowed by the Ordinance, at the entrance of the property. They will be allowed one sign that does not exceed 44.4 square feet on the front of the building near the main entrance. No other signage will be permitted. Commissioner Brown said there is a sign in the middle of the vacant field right now. Interim Zoning Officer Garrett said that is a temporary sign. Motion carried unanimously.

Commissioners Klunk/Van de Castle moved to approve an agreement with Met-Ed for the installation of fourteen street lights. They further moved to authorize the Township Manager to execute the agreement. Commissioner Klunk said we don't know when the lights will be put in. Motion carried unanimously.

Planning & Recreation – Commissioner Klunk:

Commissioners Klunk/Brown moved to defer action until October 16, 2017 on a request dated August 10, 2017 from Burkentine & Sons Builders for a waiver of the residential lighting requirements for Meadow Springs because Scott Barnhart was unable to attend tonight's meeting due to a family illness. Motion carried unanimously

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Brown moved to approve the following subdivision and land development plan:

SL17-11 – 401 Moulstown Road
Motion carried unanimously.

The following subdivision and land development plan was formally filed:

SL17-13 – Burkentine Plaza Units 7 & 8

There were no extension requests.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Van de Castle moved for adjournment at approximately 7:14 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary