

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
AUGUST 20, 2018**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 20, 2018 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Acting Police Chief Hettinger, Police Lieutenant Merwede, Engineer Bortner, Zoning Officer Smith, and Township Secretary Hallett. Commissioner Felix was absent with notice.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in two executive sessions with the Solicitors to discuss legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the July 16, 2018 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

James Miller, 641 Gitts Run Road, was present to share concerns about proposed development of Lot 4 Gitts Run Road. He stated he represents the neighboring properties and they have concerns about the building being proposed across the street from his home. He is worried about lowered property value, noise, dirt, odor, and traffic. Commissioner Klunk suggested they attend a Planning Commission meeting. He is not familiar with the plan and believes the Planning Commission would be the best place to start. Commissioner Heiland informed Mr. Miller that the Planning Commission meets at 7 p.m. on the first Thursday of the month.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety Committee – Commissioner Brown:

Commissioners Brown/Klunk moved to approve changes to the Hanover Area Fire and Rescue Commission 2018 budget, resulting in a decrease of the funding allotment. Motion carried unanimously.

Commissioners Brown/Klunk moved to set Trick or Treat night for October 23, 2018 from 6:00 p.m. to 8:00 p.m. Motion carried unanimously.

Acting Police Chief Hettinger thanked the Board of Commissioners for providing a banner in recognition of the Police Department's fiftieth anniversary as a full-time police department. He presented the Commissioners and Township Staff with a challenge coin to celebrate fifty years of service, professionalism, and integrity.

Public Works & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Engineer's Report. Engineer Bortner noted that a modified report was sent earlier in the day.

Commissioners Klunk/Brown moved to set the eighteen month performance bond for the acceptance of the streets in High Pointe North at \$134,961.89. They further moved to adopt Ordinance No. 808, adopting as public roads portions of Kaitlyn Drive and Alexander Drive. Motion carried 4-0 on a roll call vote.

Commissioners Klunk/Brown moved to ratify an agreement with Judith W. Horst and Elaine W. Bowersox for permanent right-of-way and temporary construction easement for road improvements on Flickinger Road, which was executed by the Township on August 3, 2018. Motion carried unanimously.

Commissioner Klunk stated that the MS4/Stormwater Inspector is available Monday thru Friday from 8:00 a.m. to 4:30 p.m. to answer any questions.

Planning Committee – Commissioner Klunk:

Commissioners Klunk/Heiland moved to approve a request dated July 24, 2018 from KPI for a waiver of the buffer yard and landscaping requirements for the Mark's Auto Body land development plan. Motion carried unanimously.

Commissioners Klunk/Heiland moved to deny a request dated July 24, 2018 from KPI for a waiver of the fencing requirements for the stormwater basin for the Mark's Auto Body land development plan. Motion carried unanimously.

Commissioners Klunk/Heiland moved to set the bond amount for Mark's Auto Body at \$5,445.00. Motion carried unanimously.

Commissioners Klunk/Heiland moved to reduce the bond amount for High Pointe North from \$318,243.04 to \$148,439.50. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

There were no subdivision or land development plans for formal filing.

Commissioners Klunk/Brown moved to approve the following subdivision and land development plans:

SL18-06 – Legacy Building Expansion
SL18-09 – Stonewicke – Phase 1
SL18-10 – Mark's Auto Body – Parking Lot Expansion
Motion carried on a 3-0 vote with Commissioner Heiland abstaining.

Commissioners Klunk/Heiland moved to approve the following extension requests that will expire on November 19, 2018:

P01-28 – High Pointe @ Rojen farms
SL17-10 – Mustang Pointe
Motion carried unanimously.

Finance Committee – Commissioner Brown:

Commissioners Brown/Heiland moved to approve Township warrants in the amount of \$1,196,627.94. Motion carried unanimously.

Personnel Committee – Commissioner Brown:

Commissioner Brown had nothing to report.

Health & Sanitation Committee – Commissioner Heiland:

Commissioners Heiland/Klunk moved to adopt Ordinance No. 809, approving the plan of construction of sanitary collection sewers within and to that portion of Penn Township consisting of Kaitlyn Drive and Alexander Drive. Motion carried 4-0 on a roll call vote.

Commissioners Heiland/Klunk moved to adopt Resolution No. 914, authorizing the advertisement and the public sale of excess sewer department equipment. Motion carried unanimously.

Commissioners Heiland/Klunk moved to ratify an agreement with GHD for engineering services for the Barnhart Drive Interceptor project. Motion carried unanimously.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

Commissioners Klunk/Heiland moved for adjournment at approximately 7:13 p.m.
Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary