

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
JULY 17, 2017**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on July 17, 2017 at the Penn Township Municipal Building. Vice President Klunk called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heilman, Klunk and Van de Castle. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Police Lieutenant Hettinger, Township Engineer Bortner, Interim Zoning Officer Garrett, and Township Secretary Hallett.

**PLEDGE OF ALLEGIANCE:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Klunk announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

**APPROVAL OF THE MINUTES:**

The minutes of the June 19, 2017 Board of Commissioners meeting were approved as submitted.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:**

Mike Winkler, 14 Boulder Road, was present to discuss renting the Township ball fields. He asked the Board to consider setting up a Recreation Committee to handle the renting of the fields. He believes Township residents would be willing to volunteer for the Committee. Commissioner Klunk advised Mr. Winkler that the Master Plan Committee has not made their recommendation yet and nothing will be considered until then.

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

**Health & Sanitation Committee – Commissioner Van de Castle:**

Commissioner Van de Castle had nothing to report.

Public Safety – Commissioner Felix:

Commissioners Felix/Van de Castle moved to approve a request dated June 26, 2017 from the Pleasant Hill Volunteer Fire Company for use of the Penn Township Fire Police during their annual firefighter’s carnival to be held July 24<sup>th</sup> thru July 29<sup>th</sup>, 2017. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Heilman moved to approve Township warrants in the amount of \$1,442,514.44. Motion carried unanimously.

Commissioners Brown/Heilman moved to approve a request dated May 22, 2017 from Grace United Methodist Church for a waiver of all sign permit fees to advertise their revival. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Heilman moved for the appointment of Police Officer Derrick Malec from probationary patrol officer to regular status, effective August 1, 2017. Motion carried unanimously.

Public Works – Commissioner Van de Castle:

There were no additions or changes to the Engineer’s Report.

Commissioners Van de Castle/Felix moved to approve a request dated June 7, 2017 from Lehigh’s Greenhouse for modification of the sign permit requirements. They are allowed a thirty-two square foot sign with the stipulation that no other signs, permanent or temporary, are to be placed on the property. Motion carried unanimously.

Planning & Recreation – Commissioner Van de Castle:

Commissioners Van de Castle/Felix moved to set the bond amount for Wellspan at \$1,394,403.45. Motion carried unanimously.

Commissioners Van de Castle/Felix moved to approve a request dated May 24, 2017 from GHI for waivers to Section 605 and Section 404 of the Penn Township Subdivision and Land Development Ordinance for the 401 Moulstown Road plan. Motion carried unanimously.

There were no additions or changes to the Zoning Officer’s Report.

There were no subdivision and land development plans for formal filing.

There were no subdivision and land development plans for approval.

Commissioners Van de Castle/Felix moved to approve the following extension request, to expire October 16, 2017:

P04-25 – South Heights  
Motion carried unanimously.

**MANAGER’S REPORT:**

There were no additions or changes to the Manager’s Report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSONS TO BE HEARD/CITIZEN’S COMMENTS:** None.

**QUESTIONS FROM THE PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Brown/Van de Castle moved for adjournment at approximately 7:11 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett  
Township Secretary