

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MAY 21, 2018**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, May 21, 2018 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Heiland, Klunk, and Van de Castle. Also present were Solicitor McGannon, Township Manager Rodgers, Township Engineer Bortner, Zoning Officer Smith, Acting Police Chief Hettinger, and Township Secretary Hallett.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss legal, personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the April 16, 2018 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

Brion McConville, 147 Forry Avenue, was present. Mr. McConville told the Board of Commissioners that he has problems with an alleyway running between his home and his neighbor's house at 155 Forry Avenue. Entrance into his garage, from the alleyway, is blocked by an inoperable vehicle and other stored items, owned by his neighbor. In addition to not being able to access his garage, Mr. McConville has concerns for the safety of his home. He supplied copies of his and his neighbor's deeds to show ownership of the alleyway. Commissioner Van de Castle said the Township will look into whether this is a public or private alleyway and contact Mr. McConville once a determination is made.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioner Brown had nothing to report.

Public Works & Recreation – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Brown moved to approve a memorandum of agreement with York County Rail Trail Authority for maintenance of the Hanover Trolley Trail. Motion carried unanimously.

Commissioners Klunk/Brown moved to adopt Resolution No. 911, authorizing the advertisement and public sale of excess public works equipment. Motion carried unanimously.

Manager Rodgers stated that the MS4/Stormwater Inspector is available Monday thru Friday from 8:00 a.m. to 4:30 p.m. to answer questions.

Planning – Commissioner Felix:

Commissioners Felix/Heiland moved to set the bond amount for Brookside Heights Phase 3 at \$1,170,250.68. Motion carried unanimously.

Commissioners Felix/Heiland moved to set the bond amount for ESAB at \$5,710.98. Motion carried unanimously.

Commissioners Felix/Heiland moved to set the bond amount for South Western Turf Fields at \$389,934.33. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following subdivision and land development plans were formally filed:

SL18-07 – Young's Woods
SL18-08 – Wellspan Hanover Urgent Ortho

Commissioners Felix/Heiland moved to approve the following subdivision and land development plans:

SL17-12 – Brookside Heights – Phase 3
SL18-02 – Aero Energy - Bulk Plant Canopy
SL18-05 – ESAB - Storage Building
Motion carried unanimously.

Commissioners Felix/Heiland moved to approve the following extension requests that will expire on August 20, 2018:

P01-28 – High Pointe at Rojen Farms South
SL17-10 – Mustang Pointe
Motion carried unanimously.

Finance – Commissioner Felix:

Commissioners Felix/Heiland moved to approve Township warrants in the amount of \$1,857,069.85. Motion carried unanimously.

Commissioners Felix/Heiland moved for the appointment of Holly Liska as Deputy Tax Collector. Motion carried unanimously.

Commissioners Felix/Heiland moved to approve a request dated March 14, 2018 from the Jefferson Carnival for a waiver of the sign permit fees to advertise their carnival being held July 16 thru July 21, 2018. Motion carried unanimously.

Commissioners Felix/Heiland moved to approve a request received April 25, 2018 from Friends of Codorus for a waiver of the sign permit fees to advertise the Codorus Blast being held June 15 thru June 17, 2018. Motion carried unanimously.

Commissioners Felix/Klunk moved to authorize a public hearing for the purpose of considering whether Legacy 92, LLC property should be declared blighted and eligible for LERTA designation. Motion carried on a 4-0 vote with Commissioner Heiland abstaining.

Commissioners Felix/Heiland moved to approve a lease agreement with the Hanover Area Fire & Rescue Commission for use of the 2018 Pierce Enforcer aerial ladder truck at a cost of \$18,195.85 per month over a five-year term. Motion carried unanimously.

Personnel – Commissioner Felix:

Commissioners Felix/Heiland moved to adopt Resolution No. 912, appointing Larry Smith to an unexpired term on the Penn Township Zoning Hearing Board, said term to expire January, 2023. Motion carried unanimously.

Commissioner Felix introduced Police Lieutenant Corey Merwede and congratulated him on his promotion to Lieutenant. Lieutenant Merwede has been with the Penn Township Police Department for eighteen years.

Commissioners Felix/Heiland moved to adopt Resolution No. 913, setting the rate of pay for the Police Lieutenant for the remainder of 2018. Motion carried unanimously.

Health & Sanitation – Commissioner Heiland:

On Monday, April 30, 2018 the following bids were opened and publicly read aloud by Manager Rodgers for the refuse bag bid:

<u>Bidder</u>	<u>Amount</u>	
Central Poly Corporation 2400 Bedle Place Linden, NJ 07036	Option 1	\$21.10 per 100
	Option 2	\$20.50 per 100
X-L Plasctics 220 Clifton Blvd. Clifton, NJ 07011	Option 1	\$22.59 per 100
	Option 2	\$22.08 per 100

Commissioners Heiland/Felix moved to award the 2018 Refuse Bag Bid, option no. 2, to Central Poly Corporation of Linden, NJ for a bid price of \$20.50 per one hundred bags with an order of five hundred thousand bags, for a total bid price of \$102,500. Motion carried unanimously.

On Thursday, May 10, 2018 the following bids were virtually received and publicly read aloud by Joel Kostelac from GHD for the Barnhart Drive Sanitary Sewer Interceptor bid:

<u>Bidder</u>	<u>Amount</u>
HRI, Inc. Utilities Group	\$1,913,675.00
DOLI Construction Corporation	\$2,297,099.00
Wexcon, Inc.	\$2,372,254.50
Joao Bradley Construction Co., Inc.	\$2,431,731.50
Ankiewicz Enterprises, Inc.	\$2,768,236.00
Greenland Construction, Inc.	\$2,787,787.00

Commissioners Heiland/Felix moved to award the Barnhart Drive Sanitary Sewer Interceptor bid to HRI, Inc. Utilities Group of State College, PA for a bid price of \$1,913,675. Motion carried unanimously.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

John Luciani, with First Capital Engineering, represented the South Western Turf Fields plan. He said they have not received their NPDES permit yet, but the fields need to be completed in time for the field hockey season. He asked the Board if they could hold a special meeting to take action on the plan on June 5, 2018, if the NPDES permit has been received by then. He said they will pay the cost of advertising the special meeting. Manager Rodgers said she will need to advertise the meeting by May 31, 2018. The Board was not opposed to this request.

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

Commissioners Klunk/Brown moved for adjournment at approximately 7:28 p.m. Motion carried unanimously.

Respectfully submitted,

Angela M. Hallett
Township Secretary