

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
MAY 15, 2017**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on May 15, 2017 at the Penn Township Municipal Building. Vice President Klunk called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Felix, Klunk, and Van de Castle. Commissioner Heilman was absent with notice. Also present were Solicitor Tilley, Township Manager Rodgers, Police Chief Laughlin, Township Engineer Bortner, and Interim Zoning Officer Garrett.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Klunk announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other matters involving attorney/client privilege.

**APPROVAL OF THE MINUTES:**

The minutes of the April 17, 2017 Board of Commissioners meeting were approved as submitted.

**PERSON'S TO BE HEARD/CITIZEN'S COMMENTS:**                      None.

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

**Health & Sanitation – Commissioner Van de Castle:**

Commissioner Van de Castle had nothing to report

**Public Safety – Commissioner Felix:**

Commissioners Felix/Brown moved to approve an extension of the Mobile Data Computer service agreement with York County Department of Emergency Services. Motion carried unanimously.

Commissioners Felix/Brown moved to appoint Michael Bolinsky as a member of the Penn Township Fire Police. Motion carried unanimously.

Finance – Commissioner Brown:

Commissioners Brown/Felix moved to approve Township warrants in the amount of \$761,468.99. Motion carried unanimously.

Commissioners Brown/Van de Castle moved to approve a request dated April 24, 2017 from Friends of Codorus for a waiver of the sign permit fee to advertise Codorus Blast. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Felix moved to adopt Resolution No. 893, setting the rate of pay for a summer employee. Motion carried unanimously.

Public Works – Commissioner Van de Castle:

There were no additions or changes to the Engineer's Report.

Commissioners Van de Castle/Brown moved to approve the installation of additional MetEd street lights for a price of \$22,788.22. Motion carried unanimously.

Commissioners Van de Castle/Brown moved to award a contract for the Joint Zoning Ordinance to Environmental Planning & Design, LLC of Pittsburgh, PA for a quoted price of \$40,030. Motion carried unanimously.

Planning & Recreation – Commissioner Van de Castle:

Commissioners Van de Castle/Brown moved to accept the final inspection of the Conagra improvements thus reducing the bond to \$0. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following subdivision and land development plans was formally filed:

- SL17-06 – High Pointe at Rojen Farms- Revised Parcel B
- SL17-07 – South Western School District and York Adams  
Community Tennis Association
- SL17-08 – Proposed Medical Office Facility
- SL17-09 – Final Subdivision Plan - Snyder's-Lance Inc.

Commissioners Van de Castle/Felix moved to approve the following subdivision and land development plans:

P15-14 – Hanover Storage, LLC  
SL17-04 – High Pointe at Rojen Farms – South Section –  
Phase II B and II C  
SL17-05 – Morningstar-Rice Lot Addition  
SL17-06 – High Pointe at Rojen Farm – Revised Parcel B  
Motion carried unanimously.

Commissioners Van de Castle/Felix moved to approve the following extension requests, to expire August 21, 2017:

P01-28 – High Pointe @ Rojen Farms  
P03-30 – Mustang Pointe  
P16-06 Brookside Heights – Phase 3  
Motion carried unanimously.

**MANAGER’S REPORT:**

There were no additions or changes to the Manager’s Report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSON’S TO BE HEARD/CITIZEN’S COMMENTS:** None.

**QUESTIONS FROM THE PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Felix/Brown moved for adjournment at approximately 7:08 p.m. Motion carried unanimously.

Respectfully submitted,

Kristina J. Rodgers  
Township Manager