

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MARCH 18, 2019**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, March 18, 2019 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Acting Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Secretary Sweeney. Commissioner Felix was absent with notice.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the February 18, 2019 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:

Mike Baker, 1030 Friar Run, requested help with the United States Postal Service who has the street name incorrectly recorded as Friar Run Lane. The USPS stated that they would need a letter from the township stating the correct name of Friar Run to be sent to the Harrisburg office for correction. The Board will review at Public Works.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioner Brown had nothing to report.

Public Works & Recreation – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

The MS4 Coordinator is available on Tuesdays and Fridays from 8:00 a.m. to 4:30 p.m. to answer any questions.

Commissioners Klunk/Brown moved to approve the Park Heights Engineering proposal from Group Hanover, Inc. Motion carried.

Commissioners Klunk/Brown moved to ratify the execution of the proposal from Met Ed for street lights for Stonewicke Phase I and Mustang Heights. Motion carried.

Commissioners Klunk/Brown moved to approve the agreement with C.S. Davidson for the small span bridge inspections. Motion carried.

Commissioners Klunk/Brown moved to approve municipality participation from the York County Local Bridge inspection program documents for 2019-2023. Motion carried.

Planning – Commissioner Klunk:

Commissioners Klunk/Brown moved to set the 670 Gitts Run Road Improvement bond at \$244,271.17. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development plans were formally filed:

SL19-04 – Schindler Elevator Corporation

No subdivision and land development plans were submitted for approval.

Commissioners Klunk/Brown moved to approve the following extension request that will expire on May 20, 2019:

SL 18-13 LCBC - Hanover

SL18-19 – Emory H. Markle Intermediate School

Motion carried unanimously.

Commissioners Klunk/Heilman moved to authorize the advertisement of a public hearing on April 15, 2019 for the rezoning request received for five parcels located along Gitt's Run Road. Motion carried.

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,780,499.18. Motion carried unanimously. Motion carried.

Commissioners Brown/Klunk moved to adopt Ordinance No. 818, repealing Ordinance No. 42, as amended. Motion carried on a roll call vote.

Commissioners Brown/Klunk moved to approved to adopt Resolution No. 936 authorizing the advertisement for and the public sale of excess public works equipment. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated February 12, 2019 from the Exchange Club of Hanover for a waiver of the sign permit fees for their comedy and magic show being held April 12, 2019. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated February 18, 2019 from Denise Myatt for a waiver of the sign permit and yard sale fees for a vendor show to be held June 1, 2019. Motion carried.

Commissioners Brown/Klunk moved to approve the execution of a letter with RBC to refinance the 2009 Build America Bonds.

Personnel – Commissioner Brown:

Commissioners Brown/Klunk moved to appoint Jeffrey Waltman as the joint EMA coordinator with the Borough of Hanover through the Hanover Area Fire and Rescue Commission. Motion carried.

Commissioners Brown/Klunk moved to adopt Resolution No. 933 setting the rate of pay for the Chief of Police for the remainder of 2019. Motion carried.

Commissioners Brown/Klunk moved to adopt Resolution No. 934, setting the rate of pay for the Administrative Assistant for the remainder of 2019. Motion carried.

Commissioners Brown/Klunk moved adopt Resolution No. 935 making an appointment to the position of Treasurer, Township Secretary and Assistant Township Secretary.

Commissioners Brown/Klunk moved to accept the resignation of Barbara Mahan from the Penn Township Planning Commission effective February 8, 2019.

Health & Sanitation – Commissioner Heiland:

Commissioner Heiland had nothing to report.

MANAGER'S REPORT:

There were no additions or changes to the Manager's Report.

OLD BUSINESS: None.

NEW BUSINESS: None

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Brown/Klunk moved for adjournment at approximately 7:19 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney
Township Secretary