

AGENDA
PENN TOWNSHIP BOARD OF COMMISSIONERS
NOVEMBER 20, 2023
7:00 P.M.

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. PUBLIC HEARING – REQUEST TO REZONE A PORTION OF A PARCEL ON MOULSTOWN ROAD
 - A. Township Staff Review and Comments
 - B. Applicant Comments
 - C. Board of Commissioners
 - D. Public Comments
 - E. Close of Public Hearing
7. BOARD ACTION CONSIDER ADOPTING ORDINANCE NO. 859 – AMENDING THE PENN TOWNSHIP ORDINANCE, BY REZONING AN AREA FROM SC SHOPPING/COMMERCIAL TO R-8 URBAN RESIDENTIAL.
8. TOWNSHIP REPORTS – STANDING COMMITTEES
 - A. Public Safety – Commissioner Elksnis
 1. Consider approving the 2024 Klugh Animal Control Agreement
 2. Consider approving the National Insurance Crime Bureau Memorandum of Understanding
 3. Consider approving the Hanover Area Fire and Rescue Commission budget for 2024.
 - B. Personnel – Commissioner Elksnis
 1. Consider authorizing the Civil Service Commission to develop a joint eligibility list with Hanover Borough for fire fighters
 2. Consider appointment of a probationary firefighter to regular status.
 - C. Public Works & Recreation – Commissioner Heiland
 1. Engineer’s report
 2. MS4
 3. Consider approving the street light placement for High Pointe South
 4. Consider a request dated October 25, 2023, from Daniel Westbrook, 30 Winifred Drive, for a waiver to Section 513a (Other Utilities-Easements,

Width and Location) of the Penn Township Subdivision and Land Development Ordinance in order to construct a fence within an easement.

- D. Planning – Commissioner Heiland
 - 1. Consider setting/reducing Subdivision and Land Development bond amounts.
 - 2. Zoning Officer’s Report
 - a. Subdivision and Land Development Plans for formal filing
SL23-06 50 Baugher Drive
 - b. Subdivision and Land Development Plans for final approval.
SL22-15 Wawa Food Market & Fueling Station
 - c. Subdivision and Land Development Plans to be extended.
SL17-10 Mustang Pointe
SL21-05 Elsner Engineer Works, Inc.
SL22-01 Water Street Four, LLC
- E. Finance – Commissioner Black
 - 1. Approve Warrants
 - 2. Consider Resolution No. 1018, authorizing the advertisement for and the public sale of excess public works equipment.
 - 3. Consider a request dated November 1, 2023, from Connect Holding, LLC known as “Brightspeed”, 1120 South Tryon St. Suite 700 Charlotte, NC 28203, for a modification to the permit fee for the Security/Performance bond requirement for the Hanover Wire Center modernization infrastructure project in Penn Township.
 - 4. Consider a request dated October 3, 2023, from Saint Joseph Parish for a waiver of permit fees for their annual Holiday Bazaar to be held on Saturday, November 11, 2023.
 - 5. Consider a request dated October 11, 2023, from the Knights of Columbus for a waiver of permit fees for an annual Holiday Banner to be hung at 1454 Baltimore Street.
 - 6. Consider writing off a sewer deb protected under Chapter 13
 - 7. First Reading of 2024 budget
- F. Health & Sanitation – Commissioner Berlingo
 - 1. Consider ratifying an agreement with Wyoming Valley Sanitary Authority of Luzerne County for the sale of phosphorus credits

9. MANAGER’S REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. PERSONS TO BE HEARD/CITIZEN’S COMMENTS

13. ADJOURNMENT