

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
SEPTEMBER 16, 2013**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, September 16, 2013 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk, Prieber and Goldsmith. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the August 19, 2013 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Goldsmith moved to approve a request dated August 22, 2013 from the Hanover Public School District requesting permission to conduct the homecoming parade on October 4, 2013. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve a request dated August 20, 2013 from the Hanover Athletic Booster Club to conduct the third annual Hawk Hustle 5k on November 16, 2013. Motion carried unanimously.

Personnel Committee - Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,441,506.08. Motion carried unanimously with Commissioner Klunk abstaining from warrants for vendor #60.

Commissioners Heilman/Goldsmith moved to approve a request dated August 22, 2013 from the Penn Township Lions Club requesting a waiver of the sign permit fee to advertise a chicken barbeque on September 14, 2013. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve the 2014 Minimum Municipal Obligations for the Penn Township Police Pension Plan, the Penn Township Firefighters Pension Plan and the Penn Township Non Uniformed Pension Plan. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated August 29, 2013 from the South Western School District for a waiver of the sign permit fee for a banner to advertise school bus driver vacancies. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 816 appointing and setting the rate of pay for the zoning officer for the remainder of 2013. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Commissioners Goldsmith/Klunk moved to adopt Ordinance No. 751 laying out and adopting as public roads portions of Beck Mill Road, Boulder Road and portions of Tyler Drive. Motion carried 5-0 on a roll call vote.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plan was formally filed:

P13-11 - Pinebrook - Phase I

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plans:

P13-02 - Glade Village

P13-10 - Whispering Run Phase 2A

Motion carried.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on December 16, 2013:

P09-10 - American Home Contractors LLC
P12-12 - Breezewood Drive
P13-09 - Amish Markets at Hanover
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk

Commissioners Klunk/Goldsmith moved to adopt Ordinance No. 752 approving the plan of construction of sanitary collection sewers within and to that portion of the Township consisting of Boulder Road and Tyler Drive. Motion carried 5-0 on a roll call vote.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Goldsmith moved for adjournment at approximately 7:09 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary