

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JULY 15, 2013**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, July 15, 2013 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Prieber and Klunk. Commissioner Goldsmith was absent with notice. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Interim Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the June 17, 2013 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD CITIZENS COMMENTS: None

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Klunk moved to approve a request dated June 25, 2013 from the Providence Community Church to conduct a 5K race on Saturday, August 24, 2013. Motion carried unanimously.

Personnel Committee - Commissioner Heilman

Commissioners Heilman/Klunk moved to authorize the Penn Township Civil Service Commission to conduct a Sergeant's promotional exam utilizing the firm of Stanard and Associates, Inc. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Klunk moved to approve Township warrants in the amount of \$1,023,675.33. Motion carried unanimously with Commissioner Klunk abstaining from warrants for vendor #60.

Commissioners Heilman/Klunk moved to approve a request dated June 10, 2013 from Grace United Methodist Church for a waiver of the sign permit fees to advertise their revival being held August 12 through August 15, 2013. Motion carried unanimously.

Public Works Committee – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plan was formally filed:

P13 - 10 - Whispering Run Phase 2A

There were no subdivision and land development plans submitted for approval.

Commissioners Klunk/Prieber moved to approve the following extension requests that will expire on October 21, 2013:

P04 - 25 - South Heights
P04 - 26 - Stonewicke
P06 - 23 - Brookside Avenue Townhouses
P07 - 27 - Sterling Brown
P08 - 20 - Park Hills Manor
P10 - 12 - York Village Apartment, LCL
P13 - 02 - Glad Village
P13 - 03 - Brookside Heights - Phase I
Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated June 7, 2013 from Group Hanover for a partial waiver of the landscaping and bufferyard requirements at the Amish Markets at Hanover. After some discussion about the possibility of outside sales, the motion carried unanimously.

Health & Sanitation - Commissioner Klunk

On Monday, July 15, 2013, the following bids were opened and publicly read aloud by Township Manager Jeffrey Garvick for refuse units:

<u>Bidder</u>	<u>Amount</u>
Central Poly Corporation 2400 Bedle Place P.O. Box 4097 Linden, NJ 07036	\$212 per 1000 units
All American Poly 40 Turner Place Piscataway, NJ 08854	\$205.55 per 1000 units
Dynapak Corporation 112 Helton Drive Lawrenceberg, TN 38464	\$235.40 per 1000 units
Waste Zero 8540 Colonnade Center Drive Suite 312 Raleigh, NC 27615	\$239.99 per 1000 units
Unipak Corporation P.O. Box 3000027 Brooklyn, NY 11230	No bid

Commissioners Klunk/Prieber moved to award the refuse unit bid to All American Poly, Piscataway, NJ for a bid price of \$205.55 per 1000 units. Motion carried unanimously.

Commissioners Klunk/Prieber moved to authorize the Township Manager to execute an assignment agreement with GHD to continue with engineering services previously provided by Commonwealth Engineering and Technology. Motion carried unanimously.

MANAGERS REPORT: The Manger noted that the Hanover Regional Economic meeting will be held on July 18, 2013.

OLD BUSINESS: None.

NEW BUSINESS:

Police Chief Laughlin reported that the police department was preparing to host a night out event on August 6, 2013 from 6:00 to 8:30 p.m. in conjunction with the National Night Out program. The event will be held at South Western School District and is free to the public. The department will be giving away bicycles that were donated by local merchants.

Commissioners Prieber/Klunk moved to approve participation by Township police and fire department personnel in the National Night Out event to be held on August 6, 2013 at the South

Western High School from 6 to 8:30PM. Motion carried unanimously.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Goldsmith/Klunk moved for adjournment at approximately 7:10 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary