

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
APRIL 21, 2014**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, April 21, 2014 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk, and Prieber. Commissioner Goldsmith was absent with notice. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that a personnel session was held following the Finance Committee meeting on April 7, 2014. Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the March 17, 2014 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber:

Commissioners Prieber/Klunk moved to adopt Ordinance No. 760 amending section 127-25 parking prohibited at all times along portions of Barnhart Drive. Motion carried 4-0 on a roll call vote.

Commissioners Prieber/Klunk moved to appoint Shay Stremmel as a student intern for the police department for the summer of 2014. Motion carried unanimously.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Klunk moved to reappoint Ray Van de Castle and David Baker to the Penn Township Planning Commission, said terms to expire May, 2018. Motion carried

unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Klunk moved to approve Township warrants in the amount of \$1,181,259.38. Motion carried with Commissioner Klunk abstaining from all warrants for vendor number 60.

Commissioners Heilman/Klunk moved to adopt Resolution No. 827 providing for disposition of municipal records. Motion carried unanimously.

Commissioners Heilman/Klunk moved to approve a request dated March 11, 2014 from the Fraternal Order of Eagles for a waiver of the sign permit fees for their annual Family Fun Day. Motion carried unanimously.

Commissioners Heilman/Klunk moved to approve a request dated March 24, 2014 from the Jefferson Carnival for a waiver of the sign permit fee to advertise their annual carnival. Motion carried unanimously.

Commissioners Heilman/Klunk moved to approve a proposal dated April 2, 2014 from PNC to borrow up to two million dollars. They further moved to authorize the manager and bond counsel to prepare and advertise the appropriate ordinance and notices. Motion carried unanimously.

Commissioners Heilman/Klunk moved to adopt Resolution No. 826 eliminating contributions by the Township to the Firefighter's Pension Plan. Motion carried unanimously.

Public Works Committee – Commissioner Prieber:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plans were formally filed:

- P14-03 - St. Joseph's Catholic Church Cemetery
- P14-04 - Grandview Plaza - Unit 16

There were no subdivision and land development plans for approval.

Commissioners Klunk/Prieber moved to approve the following extension requests that will expire on July 21, 2014:

- P04-25 - South Heights
- P04-26 - Stonewicke
- P06-23 - Brookside Avenue Townhouses
- P07-27 - Sterling Brown

P08-20 - Park Hills Manor
P10-12 - York Village Apartments
Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated March 11, 2014 from Jack Powell for a waiver of the land development requirements for the Carroll County Christian Center. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated April 4, 2014 from J. A. Myers for an extension of the recording time for Whispering Run Phase 2b. The extension begins on April 19, 2014 and expires ninety days after. Motion carried.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Prieber moved to award the recycling facility bid to the following: contract no. 1 general construction, Americ Construction, for a bid price of \$375,000; contract no. 2 electric construction, Heflin Electric for a bid price of \$21,925; contract no. 3 HVAC construction, W. C. Eshenaur and Son, for a bid price of \$8,800; and contract no. 4 plumbing construction, W. C. Eshenaur and Son, for a bid price of \$11,500. The total bid price of the project is \$417,225. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioner Felix announced that he and Commissioner Klunk would represent the Board in the annual Memorial Day parade.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Heilman moved for adjournment at approximately 7:12 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary