

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
FEBRUARY 18, 2013**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 18, 2013 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Goldsmith, Heilman, and Klunk. Commissioner Prieber was absent with notice. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Menges, Township Engineer Bortner and Assistant the Engineer Matt Swanner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced a personnel session was held on Wednesday, February 13, 2013. He also announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the January 21, 2012 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Heilman

Commissioners Heilman/Goldsmith moved to approve a request dated January 14, 2013 from the Hanover Allied Veterans Council to conduct the Memorial Day parade on Monday, May 27, 2013. They further moved that all street closings and public safety considerations be coordinated through the Chief of Police. Motion carried unanimously.

Personnel Committee - Commissioner Heilman

Commissioners Heilman/Goldsmith moved to appoint David Quinn to the Penn Township Planning Commission, said term to expire May 2017. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount

of \$927,707.18. Motion carried with Commissioner Klunk abstaining from warrants for vendor #60.

Commissioners Heilman/Goldsmith moved to approve a request dated January 11, 2013 from St. Joseph's Parish for a waiver of the permit fees associated with a yard sale being held on March 9, 2013. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated January 22, 2013 from the Hanover Exchange Club for a waiver of the permit fees to advertise the Home Builders Show and a Comedy and Magic Show. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officers Report.

Commissioners Klunk/Goldsmith moved to approve a request dated December 13, 2012 from Core Design Group for a waiver of the land development requirements for a concrete pad at 3130 Grandview Road owned by the Hanover Hospital with the stipulation that identified storm water problems on the site be remedied by inclusion on the building permit application for construction of the proposed concrete pad. Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve a request dated December 28, 2012 from Center Point Engineering for three waivers to South Western School District's Baresville Elementary land development plan. These waivers include a waiver to Section 308 preliminary plan and Section 605 landscaping to the Penn Township Subdivision and Land Development Ordinance and Section 303 Volume Controls to the Penn Township Stormwater Management Ordinance. Motion carried unanimously.

The following subdivision and land development plans were formally filed:

- P13-04 - Barrick Insurance -1401 Baltimore Street
- P13-05 - Aquaphoenix Scientific

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plan:

- P12-07 - MEM Automotive
- Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on May 20, 2013:

- P01-28-High Point @ Rojen Farms
 - P03-30-Mustang Pointe
- Motion carried unanimously.

Health & Sanitation - Commissioner Klunk

Commissioners Klunk/Goldsmith moved to authorize the execution of Recycling Grant Agreement #902-085-2012. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioners Klunk/Goldsmith moved to appoint Guy W. Hettinger to the position of Police Lieutenant in the Penn Township Police Department effective February 19, 2013. They further moved to adopt Resolution No. 801 setting the rate of pay for the Police Lieutenant. Motion carried unanimously.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Goldsmith/Klunk moved for adjournment at approximately 7:12 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary