

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
FEBRUARY 17, 2014**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 17, 2014 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk, Goldsmith and Prieber. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the January 20, 2014 meetings of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Goldsmith moved to approve a request dated January 15, 2014 from the Hanover Allied Veterans Council to conduct the Memorial Day parade on Monday, May 26, 2014. They further moved that all street closings and public safety considerations be coordinated through the Chief of Police. Motion carried unanimously.

Commissioners Prieber/Goldsmith stated that pursuant to the provision of the Pennsylvania Emergency Management Services Code, they moved to declare a disaster emergency for February 4 and 5, 2014. They further authorized the Manager to make application for state and federal reimbursement of all eligible snow removal expenses associated with the snow storm events occurring on the above referenced dates. Motion carried unanimously.

Personnel Committee - Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,023,821.45. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve requests dated January 14, 2014 from St. Joseph's Parish for a waiver of the permit fees associated with their yard sale being held on March 8, 2014. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated January 31, 2014 from the Hanover Exchange Club for a waiver of the permit fees to advertise the Home Builders Show and a Comedy and Magic Show. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated January 15, 2014 from the South Western High School Bands for a waiver of the permit fees associated with a spring marketplace community yard sale to be held on April 19, 2014. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request from York County Youth Aid Panel for a waiver of the rental fees for the community room for 2014. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to award the 1993 fire truck bid to the Heidlersburg Fire Department for a bid price of \$25,100. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Commissioners Goldsmith/Heilman moved to approve the Construction Agreement with CSX Transportation, Inc. for the Center Street Improvement Project. Motion carried unanimously.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plans were formally filed:

P14-01 - Legacy Building Expansion

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plans:

P13-17 - Andrew Y. and Sharon L. Brough
Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on May 19, 2014:

P01-28 - High Point @ Rojen Farms
P03-30 - Mustang Pointe
P13-05 - Aquaphoenix Scientific
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk

On Monday, February 3, 2014, the following bids were opened and publicly read aloud by Township Manager Jeffrey Garvick for the Plum Creek Stream bank Restoration Project:

| <u>Bidder</u> | <u>Amount</u> |
|---------------------------------------|---------------|
| Farhat Excavating | \$67,318.00 |
| Lobar Associates | \$68,209.60 |
| BR Kreider and Sons Inc. | \$76,937.70 |
| Kevin E. Raker Construction LLC | \$83,045.15 |
| Gearhart Brothers Services LLC | \$89,482.70 |
| J.A. Myers Building Development, Inc. | \$94,419.02 |
| MacMor Construction | \$95,837.00 |
| Conewago Enterprises, Inc. | \$103,403.00 |
| Rogele, Inc. | \$107,709.80 |

Commissioners Klunk/Prieber moved to award the Plum Creek Restoration bid to Farhat Excavating for a bid price of \$67,318. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Goldsmith/Klunk moved for adjournment at approximately 7:08 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary