

PENN TOWNSHIP

BOARD OF COMMISSIONERS

2021

BUDGET

Final 12/21/2020 2021 Budget

GENERAL FUND

2021
Budget

RECEIPTS
REAL ESTATE:

| | | |
|---------|-----------------------------------------------------|-------------|
| 301.100 | Current Year (2021) \$1,276,233,998 @ 4.40 (98%) | \$5,503,120 |
| 301.200 | Prior Year | \$30,000 |
| 301.400 | Delinquent | \$60,000 |
| | TOTAL: | \$5,593,120 |

SALES TAX

| | | |
|---------|-----------|------|
| 309.100 | Sales tax | \$60 |
| | TOTAL: | \$60 |

REALTY TRANSFER:

| | | |
|---------|-----------------|-----------|
| 310.100 | Realty Transfer | \$400,000 |
| | TOTAL: | \$400,000 |

EARNED INCOME:

| | | |
|---------|--------------------------|-------------|
| 310.200 | Earned Income Prior Year | \$760,000 |
| 310.210 | Current Year | \$1,250,000 |
| | TOTAL: | \$2,010,000 |

LOCAL SERVICES TAX:

| | | |
|---------|---------------------------|-----------|
| 310.510 | Local Services Tax | \$280,000 |
| 310.520 | Prior Year (E.M.S/L.S.T.) | \$110,000 |
| | TOTAL: | \$390,000 |

LICENSES & PERMITS:

| | | |
|---------|----------------------------|-----------|
| 321.620 | Yard Sale Permits | \$1,500 |
| 321.800 | Cable Television Franchise | \$270,000 |

| | | 2021 Budget |
|-----------------------------------------|----------------------------------|----------------|
| 322.800 | Street Openings | \$2,500 |
| | TOTAL: | \$274,000 |
| FINES, FORFEITS & COSTS: | | |
| 331.110 | Motor Vehicle Code Violations | \$75,000 |
| 331.120 | Violations of Ordinances | \$20,000 |
| | TOTAL: | \$95,000 |
| INTEREST: | | |
| 341 | Earnings from Temporary Deposits | \$7,000 |
| | TOTAL: | \$7,000 |
| RENTS: | | |
| 342.000 | Rent of Building | \$38,000 |
| 342.000.Fire | Fire Station Rent | \$228,378 |
| | TOTAL: | \$266,378 |
| GRANTS & GIFTS: | | |
| 351.020 | State Public Safety Grants | \$15,000 |
| 354.160 | State Aid (Pension) | \$500,000 |
| 355.010 | Public Utility Realty Tax | \$8,000 |
| 355.080 | Beverage License | \$0 |
| 355.140 | State Police Reimbursement | \$8,000 |
| 355.150 | Fireman's Relief Grant | \$57,000 |
| | TOTAL: | \$588,000 |
| ZONING, SUBDIVISION & LAND DEVELOPMENT: | | |
| 361.300 | Zoning Fees | \$5,000 |

| | | 2021 Budget |
|-----------------------------|-----------------------------------------------------------------|----------------|
| 361.310 | Subdivision Fees (Preliminary & Final) (Preliminary & Final) | \$4,000 |
| 361.320 | Engineer Review Inspections | \$10,000 |
| 361.320.0UCC | UCC Review | \$1,500 |
| | TOTAL: | \$20,500 |
| MISC. FEES: | | |
| 361.800 | Lien Letter Fee | \$0 |
| 362.011 | Current Year Fire Escrow | \$0 |
| 362.000 | Miscellaneous Public Safety Revenue | \$2,000 |
| 362.110 | Police Reports | \$3,000 |
| 362.120 | Alarm Permit Fees | \$4,000 |
| 362.130 | Solicitation Permit/Business License | \$200 |
| | TOTAL: | \$9,200 |
| PROTECTIVE INSPECTION FEES: | | |
| 362.410 | Building Permits | \$250,000 |
| 362.440 | On-Site Sewer Permits | \$1,000 |
| 362.450 | Fire Inspection Fees | \$0 |
| 362.460 | Stormwater Management Fee | \$4,000 |
| | TOTAL: | \$255,000 |
| SOLID WASTE: | | |
| 364.310 | Refuse Service Units | \$1,185,000 |
| 364.320 | Recyclable Materials | \$18,000 |
| 364.330 | Recycling Bins | \$800 |

| | | 2021 Budget |
|---------------------------------|------------------------------------|----------------|
| 364.350 | 904 Performance Grant | \$0 |
| | TOTAL: | \$1,203,800 |
| PAVILION FEES | | |
| 367.140 | Pavilion & Field Rental Fees | \$4,000 |
| | TOTAL: | \$4,000 |
| MISCELLANEOUS REVENUE: | | |
| 380.004.HLTH | Health Ins. Reimbursement | \$46,100 |
| | TOTAL: | \$46,100 |
| 394.000 | Refunds of Prior Year Expend | \$5,000 |
| | TOTAL: | \$5,000 |
| 395.000 | Current Year Expense Reimbursement | \$2,000 |
| 395.001 | Utility Reimbursement | \$25,000 |
| 395.005 | Twp Insurance Reimbursement | \$0 |
| 411.182.FT | Fire Truck Lease | \$218,350 |
| | TOTAL: | \$245,350 |
| TOTAL GENERAL FUND RECEIPTS | | \$11,412,508 |
| CASH ON HAND | | \$4,010,000 |
| TOTAL ESTIMATED RECEIPTS & CASH | | \$15,422,508 |
| ***** | | |

| | | 2021 Budget |
|--------------------------------------|------------------------------------------|----------------|
| EXPENDITURES: | | |
| ADMINISTRATION - LEGISLATIVE BODY: | | |
| 400.113 | Salary of Commissioners | \$20,625 |
| 400.161 | Social Security taxes | \$1,600 |
| | TOTAL: | \$22,225 |
| ADMINISTRATION - GENERAL GOVERNMENT: | | |
| 401.121 | Salary of Manager (50%) | \$58,365 |
| | Salary of Administrative Assistant (50%) | \$24,102 |
| | Total | \$82,467 |
| 401.140 | Salary of Clerks (2 clerks half time) | \$55,000 |
| 401.161 | Social Security Wages | \$10,400 |
| 401.196 | Health Insurance (3 employees) | \$80,000 |
| 401.1971 | Pension (5 employees) | \$27,500 |
| 401.198 | Disability/Life Insurance/Vision/Dental | \$10,000 |
| 401.210 | Office & Computer Supplies | \$6,000 |
| 401.231 | Gasoline | \$1,000 |
| 401.260 | Minor Equipment | \$500 |
| 401.300 | General Expense | \$24,000 |
| 401.316 | Labor Issues | \$10,000 |
| 401.321 | Telephone | \$7,000 |
| 401.327 | Radio Equipment Maintenance | \$500 |
| 401.330 | Vehicle Operating Expense | \$1,000 |
| 401.331 | Travel & Training | \$10,000 |
| 401.340 | Advertising & Printing | \$8,000 |

| | | 2021 Budget |
|---------|------------------------------------------|----------------|
| 401.350 | Insurance & Bonding | \$23,400 |
| 401.374 | Maintenance & Repairs | \$9,000 |
| 401.384 | Rental of Equipment | \$4,000 |
| 401.407 | IT Networking Services - Data processing | \$12,000 |
| 401.420 | Dues, Subscriptions & Memberships | \$9,000 |
| 401.700 | Capital Outlay | \$25,000 |
| 401.740 | Major Equipment Repair/Replacement | \$5,000 |
| 401.750 | Minor Equipment Repair/Replacement | \$1,000 |
| | TOTAL: | \$421,767 |

FINANCIAL ADMINISTRATION:

| | | |
|---------|-------------------|---------|
| 402.311 | Auditing Services | \$8,500 |
| | TOTAL: | \$8,500 |

TAX COLLECTION:

| | | |
|---------|-------------------------|----------|
| 403.114 | Salary of Tax Collector | \$10,000 |
| 403.161 | Social Security Wages | \$800 |
| 403.210 | Office Supplies | \$300 |
| 403.300 | General Expense | \$3,000 |
| 403.311 | Auditing Services | \$1,000 |
| 403.314 | Legal Services | \$1,000 |
| 403.340 | Advertising & Printing | \$500 |
| 403.353 | Insurance & Bonding | \$5,000 |
| | TOTAL: | \$21,600 |

LAW:

| | | | |
|---------|----------------|--------|----------------------------|
| 404.314 | Legal Services | | 2021 Budget \$25,000 |
| | | TOTAL: | \$25,000 |

ENGINEER:

| | | | |
|----------|----------------------------------------------|---------|-----------|
| 408.100 | Salary/Wages of Staff Eng./Insp (2 fulltime) | | \$107,515 |
| 408.161 | Social Security Taxes | | \$8,100 |
| 408.196 | Health Insurance (2 employees) | | \$76,000 |
| 408.1971 | Pension (2 employees) | | \$14,500 |
| 408.198 | Disability/Life Insurance/Vision/Dental | | \$4,000 |
| 408.200 | Supplies | | \$3,000 |
| 408.300 | General Expense | | \$250 |
| 408.313 | Engineering Services | | \$5,000 |
| 408.321 | Telephone | | \$100 |
| 408.330 | Vehicle Operating Expense | | \$2,000 |
| 408.331 | Travel & Training | | \$2,500 |
| 408.384 | Rental of Equipment | | \$500 |
| 408.407 | IT Network Service - Data Processing | | \$3,000 |
| 408.420 | Dues, Subscriptions & Memberships | | \$5,000 |
| 408.700 | Capital Outlay | | \$7,500 |
| | High Accuracy GPS | \$3,197 | |
| | Total | \$3,197 | |
| 408.740 | Major Equipment | | \$7,500 |
| 408.750 | Minor Equipment Repair/Replacement | | \$1,500 |
| | TOTAL: | | \$247,965 |

MUNICIPAL BUILDING:

| | | 2021 Budget |
|---------|-----------------------------------------------------------------------|----------------|
| 409.140 | Salaries & Wages (Custodian) | \$18,000 |
| 409.161 | Social Security Taxes | \$1,400 |
| 409.220 | Operating Supplies | \$5,000 |
| 409.300 | General Expense | \$5,000 |
| 409.313 | Engineering Services | \$5,000 |
| 409.351 | Insurance | \$2,100 |
| 409.360 | Public Utilities | \$20,000 |
| 409.373 | Maintenance & Repairs | \$10,000 |
| 409.374 | Maintenance of Equipment | \$1,000 |
| 409.384 | Rental of Equipment | \$2,500 |
| 409.700 | Capital Outlay | \$5,000 |
| 409.750 | Minor Equipment Repair/Replacement | \$1,000 |
| | TOTAL: | \$76,000 |
| | TOTAL ADMINISTRATION: | \$823,057 |
| | POLICE PROTECTION - GENERAL: | |
| 410.120 | Police Management Salaries Chief/LT | \$218,495 |
| 410.131 | Salaries of Sergeants 4 Sergeants w/longevity/holiday pay/overtime | \$455,680 |
| 410.132 | Salaries of Patrolmen w/longevity/holiday pay/overtime | \$1,309,362 |
| 410.134 | Salaries of Detectives 3 fulltime | \$323,220 |
| 410.136 | Officer In Charge- patrolman | \$46,000 |
| 410.140 | Salaries of Clerks 2 full time | \$104,000 |

| | | 2021 Budget |
|----------|------------------------------------------|----------------|
| 410.161 | Social Security Tax | \$190,200 |
| 410.191 | Uniform Cleaning | \$15,525 |
| 410.196 | Health Insurance | \$750,000 |
| 410.1971 | Pension (Non Uniformed) | \$10,400 |
| 410.1972 | Police Pension (Officers) | \$714,790 |
| 410.198 | Disability /Life Insurance/Dental/vision | \$66,550 |
| 410.199 | Health Insurance Retirees/COBRA | \$15,000 |
| 410.200 | Operating Supplies | \$1,000 |
| 410.220 | Photo Processing & Equipment | \$250 |
| 410.238 | Uniforms | \$17,500 |
| | 5 Ballistic Duty Vests | \$5,000 |
| | Total: | \$5,000 |
| 410.239 | Ammunition & Similar Supplies | \$7,000 |
| | Taser Qualification | \$1,900 |
| | QRT Ammon | \$450 |
| | Total: | \$2,350 |
| 410.300 | General Expense | \$10,000 |
| 410.314 | Legal Services | \$5,000 |
| 410.316 | Labor Issues | \$5,000 |
| 410.331 | Travel & Training | \$7,000 |
| 410.340 | Advertising & Printing | \$3,500 |
| 410.350 | Insurance | \$114,000 |
| | Inland Marine | \$1,586 |
| | Public officials | \$3,448 |
| | Law Enforcement Liability | \$23,197 |
| | Workmen's Comp. | \$78,219 |
| | Umbrella Liability | \$3,137 |

| | | | 2021 Budget |
|---------|-------------------------------------------------------------------------|------------------|----------------|
| | General Liability | \$3,322 | |
| | Total: | <u>\$112,909</u> | |
| 410.360 | Public Utilities | | \$8,500 |
| 410.372 | Traffic Signal - Maintenance & Repairs annual & semi annual contract | | \$40,000 |
| 410.374 | Maintenance & Repairs (Equipment) | | \$17,500 |
| | WatchGuard Annual Maintenance Fee | \$4,290 | |
| | YEC Data Terminal Fee | \$10,500 | |
| | AED yearly calibration | \$250 | |
| | Total: | <u>\$15,040</u> | |
| 410.384 | Rental of Equipment | | \$500 |
| 410.407 | Information Technology Services | | \$21,000 |
| | Email Encrypton (Office 365) | \$6,756 | |
| | Digital Sunrise services contract | \$2,500 | |
| | Digital Sunrise Servier Install (60 hours) | \$10,600 | |
| | Total | <u>\$19,856</u> | |
| 410.420 | Dues, Subscriptions & Memberships | | \$4,300 |
| | Accreditation Dues | \$1,000 | |
| | Metro York Police Testing Consortium | \$1,000 | |
| | York County Tactical Team | \$500 | |
| | Total: | <u>\$2,500</u> | |
| 410.700 | Capital Outlay | | \$20,000 |
| | New Police Computer Server | \$17,052 | |
| | Taser 60 Program (year 3 of 5) | \$2,800 | |
| | Total: | <u>\$19,852</u> | |
| 410.740 | Major Equipment Repair/Replacement | | \$1,000 |
| 410.750 | Minor Equipment Repair/Replacement | | \$2,500 |
| | Portable radio batteries/chargers | \$2,500 | |
| | Total: | <u>\$2,500</u> | |
| | TOTAL: | | \$4,504,772 |

| | | 2021 Budget |
|--------------------------------|--------------------------------------------|-----------------|
| POLICE - HEADQUARTERS EXPENSE: | | |
| 41H.140 | Salaries & Wages (Custodian) | \$34,700 |
| 41H.200 | Police Hqtrs Supplies | \$1,000 |
| 41H.210 | Office Supplies | \$3,500 |
| 41H.300 | General Expense | \$3,500 |
| 41H.321 | Telephone | \$4,000 |
| | Alarm Monitor Fee | \$275 |
| | Total: | <u>\$275</u> |
| 41H.351 | Insurance | \$2,100 |
| 41H.360 | Public Utilities | \$16,000 |
| 41H.373 | Maintenance & Repairs | \$2,000 |
| 41H.373.0001 | Range Maintenance | \$3,000 |
| 41H.374 | Maintenance of Equipment | \$22,000 |
| | Cody Maintenance Contract | \$7,750 |
| | Cody Cobra info sharing | \$1,750 |
| | Cody Cloud Based Fee | \$4,200 |
| | Scheduling Software | \$575 |
| | Power DMS (Accreditation) | \$750 |
| | Power DMS (Policy & Training) | \$3,255 |
| | Total: | <u>\$18,280</u> |
| 41H.384 | Equipment Rental | \$5,000 |
| | Modem yearly rental | \$225 |
| | Copier | \$1,600 |
| | Total: | <u>\$1,825</u> |
| 41H.700 | Capital Outlay | \$1,000 |
| | reverse osmosis drinking water sysem lease | \$650 |
| | Total | \$650 |
| 41H.740 | Major Equipment Repair/Replacement | \$2,000 |

| | | 2021 Budget |
|---------------------------|--------------------------------------------------------|----------------|
| 41H.750 | Minor Equipment Repair/Replacement | \$1,500 |
| | TOTAL: | \$101,300 |
| POLICE - VEHICLE EXPENSE: | | |
| 41V.200 | Police Vehicle Supplies | \$500 |
| 41V.231 | Gasoline, Oil & Grease | \$30,000 |
| 41V.300 | General Expense | \$250 |
| 41V.321 | Mobile Car Phone Expense | \$5,000 |
| 41V.327 | Radio Equipment Maintenance | \$8,500 |
| | Radio Maintenance Contract | \$6,856 |
| | Total: | <u>\$6,856</u> |
| 41V.352 | Insurance | \$6,200 |
| 41V.370 | Electronic Speed Equipment Calibration | \$1,500 |
| 41V.374 | Vehicle Maintenance | \$14,000 |
| 41V.375 | Tire & Tubes | \$4,000 |
| 41V.384 | Vehicle Rental | \$250 |
| 41V.407 | Computer Maintenance/Repair | \$2,000 |
| 41V.700 | Capital Outlay | \$1,000 |
| 41V.740 | Major Equipment Repair/Replacement | \$102,200 |
| | 2 Marked police cruisers, 1 SUV Style -1 Pick up truck | \$77,500 |
| | Tear out/up fit new vehicles | \$21,600 |
| | Graphics for 2 vehicles | \$2,100 |
| | 2 computers tear out install | \$1,000 |
| | Total: | \$102,200 |
| 41V.750 | Minor Equipment Repair/Replacement | \$2,000 |
| | TOTAL: | \$177,400 |
| TOTAL POLICE PROTECTION: | | \$4,783,472 |

| | | 2021 Budget |
|----------------------------------------------------------------------------|-------------------------------------------------|----------------|
| FIRE PROTECTION/EMERGENCY SERVICES/HANOVER AREA FIRE AND RESCUE COMMISSION | | |
| 411.110 | Salary of Fire Chief | \$55,000 |
| 411.112 | Salary of Captain w/longevity (3) | \$280,100 |
| 411.113 | Salary of firefighters w/longevity (12) | \$863,800 |
| 411.114 | Salary of Executive Secretary | \$26,800 |
| 411.190 | Social Security Tax | \$94,000 |
| | Uniform Cleaning | \$500 |
| 411.193 | Health Insurance (15 employees) | \$458,182 |
| 411.197.1 | Pension Non Uniformed (Fire Admin Assistant) | \$6,198 |
| 411.197.2 | Fire Fighters Pension (Fire Fighters and Chief) | \$217,000 |
| 411.198 | Disability/Life Insurance | \$33,000 |
| 411.210 | Supplies (Office & Station Supplies) | \$0 |
| 411.231 | Gasoline, Oil & Grease | \$25,000 |
| 411.238 | Uniforms | \$6,400 |
| 411.300.100 | General Expense (Fire Chief) | \$648,196 |
| 411.311.000 | Accounting Services | \$0 |
| 411.314 | Legal Services | \$2,500 |
| 411.315 | Physical & Immunizations | \$0 |
| 411.316 | Labor Issues | \$5,000 |
| 411.321 | Telephone (Mobile & Building) | \$0 |
| 411.327 | Radio Maintenance | \$0 |
| 411.330 | Vehicle Operating Expense | \$0 |
| 411.331 | Training - Labor | \$2,500 |
| 411.340 | Advertising & Printing | \$0 |
| 411.350 | Vehicle Insurance | \$0 |

| | | 2021 Budget |
|-----------------------|-------------------------------------|----------------|
| 411.351 | Property Insurance (PTVES) | \$0 |
| 411.352 | Liability Insurance | \$8,200 |
| 411.354 | Workers Comp Insurance | \$92,000 |
| 411.36 | Utilities (cable phone new station) | \$0 |
| 411.361 | Electricity | \$0 |
| 411.372 | Hydrant Repair | \$12,000 |
| 411.373 | Hydrant Rental | \$90,000 |
| 411.374 | Building Maintenance & Repairs | \$0 |
| 411.384 | Equipment Rental | \$0 |
| 411.407 | IT Services | \$0 |
| 411.420 | Dues & Subscriptions | \$0 |
| 411.540 | Fireman's Relief Fund | \$57,000 |
| 411.700 | Capital Outlay | \$25,000 |
| 411.740 | Major Equipment Repair/Replacement | \$15,000 |
| | Firefighter Gear | \$15,000 |
| | Total: | \$15,000 |
| 411.750 | Minor Equipment Repair/Replacement | \$0 |
| 411.4715 | Quint Principle | \$0 |
| 411.471501 | Clover Lane Prinicple | \$0 |
| 411.472500 | Quint Interest | \$0 |
| 001.411.472501 | Clover Lane Interest | \$0 |
| | TOTAL: | \$3,023,376 |
| EMERGENCY MANAGEMENT: | | |
| 415.120 | EMA Contribution to Commission | \$5,000 |

| | 2021 Budget |
|------------------------------------------------------------------|----------------|
| TOTAL: | \$5,000 |
| TOTAL EMERGENCY SERVICES: | \$3,028,376 |
| PROTECTIVE INSPECTION/ZONING: | |
| 413.100 Salaries & Wages of Zoning Officer, Property maintenance | \$112,757 |
| 413.140 Salary of Clerk | \$13,000 |
| 413.161 Social Security Taxes | \$9,500 |
| 413.196 Health Insurance | \$41,000 |
| 413.1971 Pension | \$10,000 |
| 413.198 Disability/Life Insurance/Vision/Dental | \$3,000 |
| 413.200 Supplies | \$2,000 |
| 413.231 Gasoline, Oil & Grease | \$2,000 |
| 413.300 General Expense | \$5,000 |
| 413.300.INSP General Expense Inspections | \$250,000 |
| 413.300.0UCC Zoning UCC Fee | \$3,000 |
| 413.313 Engineering Services | \$3,000 |
| 413.314 Legal Services | \$15,000 |
| 413.321 Telephone | \$2,000 |
| 413.330 Vehicle Operating Expense | \$4,000 |
| 413.331 Travel & Training | \$1,000 |
| 413.340 Advertising & Printing | \$3,500 |
| 413.374 Maintenance & Repair | \$500 |
| 413.384 Rental of Equipment Postage Meter 33% | \$2,300 |
| 413.420 Dues, Subscriptions & Memberships | \$5,000 |

| | | | 2021 Budget |
|------------------------------------|---------------------------------------------|--------------------|----------------|
| 413.700 | Capital Outlay ordinance update total | \$5,000 \$5,000 | \$5,000 |
| 413.740 | Major Equipment Repair/Replacement | | \$1,000 |
| 413.750 | Minor Equipment Repair/Replacement | | \$500 |
| | TOTAL: | | \$494,057 |
| ANIMAL CONTROL | | | |
| 420.300 | Animal Control Service | | \$4,000 |
| 420.300.001 | SPCA | | \$8,041 |
| | TOTAL: | | \$12,041 |
| TOTAL INSPECTION/PLANNING & ZONING | | | \$506,098 |
| SOLID WASTE COLLECTION & DISPOSAL: | | | |
| 427.100 | Salaries & Wages | | \$115,000 |
| 427.161 | Social Security Taxes | | \$9,000 |
| 427.196 | Health Insurance | | \$29,500 |
| 427.1971 | Pension | | \$5,200 |
| 427.198 | Disability/Life Insurance/Vision/Dental | | \$2,500 |
| 427.220 | Solid Waste Supplies | | \$2,000 |
| 427.231 | Gasoline, Oil, Grease | | \$2,500 |
| 427.300 | General Expense | | \$5,000 |
| 427.311 | Auditing Services | | \$1,500 |
| 427.313 | Engineering Services | | \$500 |
| 427.314 | Legal Fees | | \$500 |
| 427.321 | Telephone | | \$600 |
| 427.325 | Postage | | \$100 |

| | | 2021 Budget |
|-------------------------|-----------------------------------------|----------------|
| 427.330 | Vehicle Operating Expense | \$4,000 |
| 427.331 | Travel & Training | \$200 |
| 427.340 | Advertising & Printing | \$5,500 |
| 427.350 | Refuse Collection | \$682,500 |
| 427.351 | Refuse Disposal | \$283,500 |
| 427.352 | Plastic Refuse Bags - Bulk/Resale | \$0 |
| 427.354 | Insurance | \$13,100 |
| 427.361 | Electric | \$500 |
| 427.374 | Maintenance & Repairs | \$1,000 |
| 427.384 | Rental of Equipment | \$100 |
| 427.420 | Due, Subscriptions & Memberships | \$100 |
| | TOTAL: | \$1,164,400 |
| PUBLIC WORKS - GENERAL: | | |
| 430.100 | Salaries & Wages (Public Works) | \$490,000 |
| | Road Foreman | \$75,000 |
| 430.161 | Social Security Taxes | \$38,000 |
| 430.196 | Health Insurance (9 employees) | \$279,000 |
| 430.1971 | Pension | \$49,000 |
| 430.198 | Disability/Life Insurance/Vision/Dental | \$17,000 |
| 430.200 | Public Works Gen. Supplies | \$10,000 |
| 430.231 | Gasoline, Oil & Grease | \$35,000 |
| 430.300 | General Expense | \$10,000 |
| 430.313 | Engineering Services | \$20,000 |

| | | 2021 Budget |
|----------------------------|------------------------------------|-----------------|
| 430.314 | Legal | \$2,500 |
| 430.316 | Labor Issues | \$500 |
| 430.321 | Telephone | \$5,000 |
| 430.327 | Radio Equipment Maintenance | \$1,500 |
| 430.330 | Vehicle Operating Expense | \$1,500 |
| 430.331 | Travel & Training | \$1,500 |
| 430.340 | Advertising & Printing | \$5,000 |
| 430.350 | Insurance | \$46,000 |
| | Property | \$1,113 |
| | Liability | \$11,895 |
| | Workmen's Comp. | \$17,599 |
| | Vehicle | \$15,275 |
| | Total: | <u>\$45,883</u> |
| 430.360 | Public Utilities | \$30,000 |
| 430.374 | Maintenance & Repairs | \$10,000 |
| 430.384 | Rental of Equipment | \$5,000 |
| 430.700 | Capital Outlay | \$0 |
| 430.740 | Major Equipment | \$0 |
| 430.750 | Minor Equipment Repair/Replacement | \$5,000 |
| | TOTAL: | \$1,061,500 |
| PUBLIC WORKS - STORM SEWER | | |
| 436.100 | Salaries and wages | \$34,000 |
| 436.161 | Social Security Taxes | \$2,600 |
| 436.196 | Health Insurance | \$13,000 |
| 436.1971 | Pension | \$4,700 |

| | | 2021 Budget |
|----------------------------------------------|------------------------------------------------------|----------------|
| 436.198 | Disability/Life Insurance/Vision/Dental | \$2,000 |
| 436.200 | Supplies | \$10,000 |
| 436.200.MS4 | MS4 Supplies | \$3,000 |
| 436.300 | General Expense | \$10,000 |
| 436.313 | Engineering Services (Bridge Inspection Permits) | \$25,000 |
| 436.313.MS4 | Engineer Services MS4 | \$15,000 |
| 436.313.NTWS | Engineering Services North Tributary Watershed Study | \$0 |
| 436.314 | Storm sewer legal fees | \$1,000 |
| 436.340 | Stormwater Advertising and Printing | \$3,000 |
| 436.350 | Workers Comp Insurance | \$5,000 |
| 436.384 | Rental of Equipment | \$10,000 |
| 436.420 | Dues, Subscriptions & Memberships | \$5,000 |
| 436.700 | Capital Outlay | |
| 436.700.Bow | Bowman Road/Baer Avenue gabion basket | \$175,000 |
| 436.700.027 | Beck Mill Road (bridge inspection) | \$75,000 |
| 436.700.0140 | Industrial Drive (bridge inspccion) | \$35,000 |
| 436.700.0281 | Karen Lane (bridge inpscetion) | \$700,000 |
| 436.700.0401 | Oak Hill Circle (sanitary sewer project) | \$0 |
| 436.700.0402 | Oak Hill Drive (sanitary sewer project) | \$0 |
| 436.700.TPR | Trenchless Pipe Rehabilitation | \$100,000 |
| 436.700.BMP | BMP Maintenance | \$25,000 |
| 436.700.SS | Landfill Street Sweepings | \$15,000 |
| | TOTAL: | \$1,268,300 |
| PUBLIC WORKS - REPAIRS TO TOOLS & MACHINERY: | | |
| 437.200 | Highway Equip. Supplies | \$45,000 |
| 437.300 | General Expense | \$1,000 |

| | | 2021 Budget |
|---------------------------------------------|----------------------------------------|----------------|
| 437.374 | Maintenance & Repairs | \$75,000 |
| | TOTAL: | \$121,000 |
| PUBLIC WORKS - RECONSTRUCTION AND OVERLAYS: | | |
| 438.220 | Road Supplies | \$10,000 |
| 438.300 | General Expense | \$10,000 |
| 438.384 | Rental of Equipment | \$10,000 |
| 438.700 | Capital Outlay | \$50,000 |
| 438.700.0423 | Park Heights blvd. | \$500,000 |
| 438.700.LIGHT | Street Light Installation | \$20,000 |
| 438.700.Rail | Guide Rail Bridge Inspection | \$50,000 |
| 438.700.RAMP | ADA Transition Plan Projects | \$20,000 |
| | TOTAL RECONSTRUCTION/REPAVING | \$670,000 |
| TOTAL - PUBLIC WORKS - HIGHWAYS: | | \$3,120,800 |
| PUBLIC WORKS - RECREATION: | | |
| 452.100 | Salaries & Wages | \$50,000 |
| 452.161 | Social Security Taxes | \$3,750 |
| 452.200 | Recreation Supplies | \$12,000 |
| 452.300 | General Expense | \$500 |
| 452.314 | Legal Fees | \$500 |
| 452.340 | Printing & Advertising | \$500 |
| 452.360 | Young's Woods/Community Park Utilities | \$2,000 |
| 452.374 | Maintenance & Repairs | \$15,000 |
| 452.384 | Rental of Equipment | \$6,000 |
| 452.520 | Recreation Programs | \$4,000 |

| | | 2021 Budget |
|---------|---------------------------------------------------|----------------|
| 452.530 | Secondary Recipient Contributions | \$2,625 |
| | SWSD Recreation Committee | \$625 |
| | Hanover Youth Baseball | \$2,000 |
| | Total: | <u>\$2,625</u> |
| 452.740 | Major Equipment Repair/Replacement | \$1,000 |
| | TOTAL - PUBLIC WORKS RECREATION: | \$97,875 |
| | TOTAL GENERAL FUND PUBLIC WORKS: | \$3,218,675 |
| | CONTRIBUTIONS: | |
| 456.530 | Contributions - Hanover Library | \$85,000 |
| 456.532 | York County Rail Trail | \$500 |
| 456.533 | YCRCBPRP | \$135,905 |
| | TOTAL: | \$221,405 |
| | BORROWING: | |
| 476.001 | Clover Lane Station Payment | \$192,188 |
| 476.004 | Clover Lane Station Payment Interest | \$35,400 |
| 478.001 | 2014 Construction Loan (Years 5/6 of 10) | \$212,000 |
| 478.004 | 2014 Construction Loan Interest (Years 5/6 of 10) | \$20,000 |
| | TOTAL: | \$459,588 |
| | CIVIL SERVICE: | |
| 480.300 | General Expense | \$5,000 |
| | EMPLOYEE PAYROLL TAXES | |
| 483.300 | Pension (Non-Uniformed) Expense | \$10,000 |
| 485.162 | Unemployment Compensation | \$7,000 |
| | TOTAL: | \$17,000 |
| | CONTINGENCY/MISC EXPENSES | |
| 493.000 | Contingency | \$1,183,437 |
| 494.000 | Prior Year Revenue Reimbursement | \$2,000 |
| 495.000 | Current Year Revenue Reimbursement | \$10,000 |
| 495.001 | Current Year Fire Escrow Reimbursement | \$0 |

| | |
|-------------------------------------------|-------------------------------|
| TOTAL: | 2021 Budget \$1,195,437 |
| TOTAL GENERAL FUND EXPENDITURES: ***** | \$15,422,508 |

| | | 2021 Budget |
|---------------------------------|----------------------------------------------|----------------|
| HIGHWAY AID | | |
| RECEIPTS: | | |
| | Cash From Previous Year | \$765,000 |
| 35.341.000 | Interest Earnings | \$2,500 |
| 35.355.050 | State Shared Revenue & Entitlements | \$480,308 |
| TOTAL RECEIPTS & CASH: | | \$1,247,808 |
| ***** | | |
| EXPENDITURES: | | |
| CLEANING OF STREETS & GUTTERS: | | |
| 35.431.300 | General Expense | \$10,000 |
| 35.431.384 | Rental of Equipment | \$30,000 |
| | TOTAL: | \$40,000 |
| SNOW & ICE REMOVAL: | | |
| 35.432.220 | Operating Supplies | \$100,000 |
| 35.432.300 | General Expense | \$10,000 |
| 35.432.384 | Rental of Equipment | \$10,000 |
| | TOTAL: | \$120,000 |
| STREET SIGNS & STREET MARKINGS: | | |
| 35.433.220 | Operating Supplies | \$30,000 |
| 35.433.300 | General Expense | \$10,000 |
| 35.433.700 | Rental of Equipment (Line Painting Contract) | \$25,000 |
| | TOTAL: | \$65,000 |
| STREET LIGHTING: | | |
| 35.434.361 | Electricity | \$90,000 |

| | | 2021 Budget |
|------------------------|---------------------|----------------|
| | TOTAL: | \$90,000 |
| STORM SEWERS & DRAINS: | | |
| 35.436.220 | Operating Supplies | \$20,000 |
| 35.436.300 | General Expense | \$10,000 |
| 35.436.700 | Capital Outlay | \$10,000 |
| 35.436.384 | Equipment Rental | \$10,000 |
| | TOTAL: | \$50,000 |
| MAINTENANCE & REPAIRS: | | |
| 35.438.220 | Operating Supplies | \$30,000 |
| 35.438.300 | General Expense | \$20,000 |
| 35.438.384 | Equipment Rental | \$10,000 |
| 35.438.700 | Capital Outlay | \$10,000 |
| | TOTAL: | \$70,000 |
| REBUILDING: | | |
| 35.439.220 | Supplies | \$10,000 |
| 35.439.300 | General Expense | \$10,000 |
| 35.439.384 | Rental of Equipment | \$40,000 |
| 35.439.700 | Capital Outlay | \$752,808 |
| | TOTAL: | \$812,808 |
| | TOTAL EXPENDITURES: | \$1,247,808 |
| | ***** | |

2021
Budget

SEWER REVENUE FUND

RECEIPTS:

| | | |
|-----------------|-------------------------------------|--------------|
| | Cash Balance | \$2,300,000 |
| 8.341.000 | Interest on Temporary Deposits | \$3,000 |
| 8.364.100 | Sewer Rents - Current Year | \$4,800,000 |
| 8.364.102 | Penalty Sewer Rents | \$35,000 |
| 8.364.110 | Connection Fees | \$180,000 |
| 8.364.111 | Treatment Charges | \$35,000 |
| 8.380.000 | Miscellaneous Revenue | \$5,000 |
| 8.380.0004 | Health Reimbursement | \$16,300 |
| 8.392.000 | Transfer from Sewer Cap Reserve | \$3,200,000 |
| 8.393.10 | Build America Bond Subsidy | \$9,021 |
| 8.394.000 | Refunds of Prior Years Expenses | \$1,000 |
| 8.395.000 | Current Year Expense Reimbursements | \$1,000 |
| | | \$10,585,321 |
| TOTAL RECEIPTS: | | |
| | ***** | |

| | | 2021 Budget |
|-----------------|-------------------------------------------------|----------------|
| EXPENDITURES: | | |
| REIMBURSEMENTS: | | |
| 8.494.000 | Prior Year Revenue Reimbursements | \$5,000 |
| 8.495.000 | Current Year Revenue Reimbursements | \$5,000 |
| | TOTAL: | \$10,000 |
| COLLECTION: | | |
| 8.500.100 | Salaries & Wages | \$336,013 |
| 8.500.161 | Social Security Taxes | \$26,000 |
| 8.500.220 | Operating Supplies | \$125,000 |
| 8.500.222 | Chemicals | \$7,000 |
| 8.500.300 | General Expense | \$14,000 |
| 8.500.313 | Engineering Services | \$10,000 |
| 8.500.330 | Vehicle Operating Expense | \$55,000 |
| 8.500.350 | Insurance | \$6,400 |
| 8.500.360 | Public Utilities - Electricity | \$25,900 |
| 8.500.374 | Maintenance & Repairs | \$60,000 |
| 8.500.384 | Rental of Equipment | \$25,000 |
| 8.500.700 | Capital Outlay | \$3,850,000 |
| | Easement Acquisition Oakhill/Hershey Heights | \$200,000 |
| | Install Oakhill/Hershey Heights Sewer System | \$3,000,000 |
| | Construction Inspection Oakhill/Hershey Heights | \$300,000 |
| | Eliminate Janet Street Pumping Station | \$150,000 |
| | Eliminate Breezewood Drive Pumping Station | \$200,000 |
| | Total: | \$3,850,000 |
| 8.500.740 | Major Equipment Repair/Replacement | \$20,000 |
| 8.500.750 | Minor Equipment Repair/Replacement | \$1,000 |

| | | 2021 Budget |
|--------------------------|-----------------------------------|----------------|
| TOTAL COLLECTION SYSTEM: | | \$4,561,313 |
| DISPOSAL: | | |
| 8.510.100 | Disposal Wages | \$380,000 |
| 8.510.161 | Social Security Taxes | \$31,500 |
| 8.510.220 | Operating Supplies | \$48,500 |
| 8.510.222 | Chemicals | \$227,500 |
| 8.510.231 | Gas, Oil & Grease | \$32,100 |
| 8.510.300 | General Expense | \$55,000 |
| 8.510.313 | Engineering Services | \$32,000 |
| 8.510.321 | Telephone | \$8,000 |
| 8.510.327 | Radio Equipment Maintenance | \$2,000 |
| 8.510.330 | Vehicle Expense | \$5,500 |
| 8.510.331.100 | Travel & Training | \$4,000 |
| 8.510.350 | Insurance | \$39,000 |
| | Property | \$19,484 |
| | Personal - Inland Marine | \$4,230 |
| | Liability | \$3,559 |
| | Vehicle | \$6,183 |
| | Umbrella | \$3,137 |
| | Errors & Omissions | \$1,034 |
| | Total: | \$37,626 |
| 8.510.360 | Public Utilities | \$777,500 |
| 8.510.374 | Maintenance & Repairs | \$100,000 |
| 8.510.384 | Rental of Equipment | \$5,000 |
| 8.510.450 | Contract Services-Sludge Disposal | \$176,000 |
| 8.510.700 | Capital Outlay | \$20,000 |

| | | 2021 Budget |
|------------------------|------------------------------------------|----------------|
| 8.510.740 | Major Equipment Repair/Replacement | \$50,000 |
| 8.510.750 | Minor Equipment Repair/Replacement | \$1,000 |
| TOTAL DISPOSAL SYSTEM: | | \$1,994,600 |
| ADMINISTRATION: | | |
| 8.520.100 | Salaries | \$508,079 |
| | Salary of Manager (50%) | \$58,365 |
| | Salary of WWTP Supt. | \$95,344 |
| | Salary of WWTP Assistant Sup. | \$63,241 |
| | Salary of Engineer (25%) | \$25,441 |
| | Clerical | \$155,200 |
| | Salary of the Engineer's Asst. (25%) | \$10,398 |
| | Sewer Crew Leader (100%) | \$75,988 |
| | Salary of Admin Assist (50%) | \$24,102 |
| | Total: | \$508,079 |
| 8.520.156 | Health Insurance/Disablity/Vision/Dental | \$500,000 |
| 8.520.161 | Social Security Tax | \$38,500 |
| 8.520.210 | Office Supplies | \$2,500 |
| 8.520.300.100 | General Expense | \$28,000 |
| 8.520.311 | Accounting & Auditing Services | \$8,500 |
| 8.520.314 | Legal Services | \$30,000 |
| 8.520.316 | Labor Issues | \$1,000 |
| 8.520.340 | Advertising & Printing | \$5,000 |
| 8.520.350 | Insurance-Workers Comp | \$25,500 |
| 8.520.374 | Maintenance & Repairs | \$3,500 |
| 8.520.384 | Rental of Equipment | \$3,000 |
| | Postage Meter 33% | |
| 8.520.420 | Dues, Subscriptions & Memberships | \$2,000 |
| 8.520.483 | Non Uniformed Pension | \$96,000 |

| | | 2021 Budget |
|-----------------------|------------------------------------------|----------------|
| 8.520.740 | Major Equipment Repair/Replacement | \$5,000 |
| 8.520.750 | Minor Equipment Repair/Replacement | \$1,000 |
| 8.520.471.015 | Wastewater Improvement Project Principal | \$900,000 |
| 8.520.472.015 | Wastewater Improvement Project Interest | \$308,792 |
| TOTAL ADMINISTRATION: | | \$2,466,371 |
| CONTINGENCY | | |
| 8.530.000 | Contingencies | \$1,553,037 |
| TOTAL EXPENDITURES: | | \$10,585,321 |