

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
DECEMBER 20, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, December 20, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Goldsmith and Felix. Commissioner Rewa was absent with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the November 15, 2010 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to deny a request dated November 8, 2010 from Mrs. Robert Hemler for a waiver of the residential street lighting requirements for a new home at 55 Henry Street. Motion carried.

Commissioners Felix/Goldsmith moved to approve additional warning signage within two existing school zones. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 748 appointing Michael Brown to the Penn Township Zoning Hearing Board, said term to expire January 2016. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$2,337,646.79. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated November 5, 2010 from St. Joseph's Parrish for a waiver of the sign permit fees for their annual bazaar. Motion carried.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request dated September 16, 2010 from HRG, Inc. for a waiver of Sections 402.s Preliminary Plan and 405 Final Plan of the Township's Subdivision and Land Development Ordinance for the York Village Apartments land development plan. They further moved to deny a request dated September 16, 2010 from HRG for a waiver of Section 605 landscape and bufferyards of the Township's Subdivision and Land Development Ordinance for the York Village Apartments land development plan. Motion carried.

Commissioners Felix/Goldsmith moved to approve a request dated November 23, 2010 from GHI Engineering for a waiver of the landscape and buffer yard requirements for the Aquaphoenix land development plan. Motion carried.

Commissioners Felix/Goldsmith moved to deny a request dated November 12, 2010 from Giovannia's Pizza for a waiver of the land development requirements to install a parking lot. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed:
P10-10 – Susquehanna Bank Addition

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P10-13 – Pretzel Properties, LLC.

P10-14 – Chad E. Martin

P10-16 – Aquaphoenix Scientific

Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on March 21, 2011:

P09-10 – American Home Contractors, LLC.

Motion carried.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Health & Sanitation – Commissioner Goldsmith:

Commissioners Goldsmith/Felix moved to approve Resolution No. 747 adopting local pretreatment discharge limits for Penn Township dischargers to the Hanover Regional Wastewater Treatment Facility. Motion carried.

Commissioners Goldsmith/Felix moved to extend an agreement with Staiman Brother's Recycling for the recycling of loose corrugated, newsprint and magazines. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Felix/Goldsmith moved for adjournment at approximately 7:08 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
DECEMBER 28, 2010**

CALL TO ORDER-ROLL CALL-DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular year-end session on Tuesday, December 28, 2010, at the Penn Township Municipal Building. Vice President Heilman called the meeting to order at 6:00 P.M. with a roll call of members. Present were Commissioners Heilman, Felix, Rewa and Goldsmith. Commissioner Prieber was absent with notice. Also present was Manager Garvick.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced an executive session would be held following this meeting to discuss personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

PUBLIC HEARING 2011 BUDGET:

Commissioner Heilman conducted the public hearing for the 2011 budget.

Manager Garvick reported on the 2011 General Fund, Sewer Fund and Highway Aid budgets. All of the budgets are balanced. He reported that the General Fund has projected revenue and expenses of \$9,638,558, the Sewer Fund has projected revenue and expenses of \$7,165,322 and the Highway Aid fund has expected revenues and expenses of \$402,516.

Commissioner Goldsmith noted that the budget was reviewed for anything that could be cut and the commissioners are reluctantly raising taxes.

Commissioner Heilman noted that they also had to dip into the Township's reserves and that the commissioners will need to have a contingency plan for the 2012 budget. They will have to begin planning for 2012 now instead of September when budget preparation normally begins.

There were no Penn Township residents at the meeting who wished to comment on the 2011 Budget and the public hearing was closed.

Commissioners Rewa/Goldsmith moved to adopt Ordinance No. 716, the 2011 Budget. Motion carried 4-0 on a roll call vote.

Commissioners Goldsmith/Rewa moved to adopt Ordinance No. 717 setting the

Real Estate Tax rate for 2011 at 3.2 mills. Motion carried 4-0 on a roll call vote.

Commissioners Felix/Goldsmith moved that the Manager be authorized to balance all 2010 funds by transferring surplus funds to those accounts showing deficits. Motion carried.

Commissioners Rewa/Goldsmith moved to adopt Resolution No. 749 setting the rates of pay and various benefits for Management and compensation for other non-contracted personnel for the calendar year 2011. Motion carried.

Commissioners Goldsmith/Rewa moved to adopt Resolution No. 750 providing a schedule of fees for permits and services provided by Penn Township. Motion carried.

TOWNSHIP REPORTS - STANDING COMMITTEES:

The Commissioners had nothing to report for the Finance Committee, the Public Works Committee, the Planning and Recreation Committee, and the Public Safety Committee.

Personnel Committee – Commissioner Felix

Commissioners Felix/Goldsmith moved to ratify the contract between Penn Township and the International Association of Firefighters Local #2045. Motion carried.

Health & Sanitation Committee – Commissioners Rewa

Commissioners Rewa/Goldsmith moved to approve an amendment to the Intermunicipal Sewer Agreement with West Manheim Township. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioners Goldsmith/Rewa moved for the adoption of Ordinance No. 718 setting the time and place of the regular meetings of the Penn Township Board of Commissioners for 2011. Motion carried 4-0 on a roll call vote.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Felix moved for adjournment at approximately 6:11 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Township Secretary