

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
DECEMBER 19, 2011**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, December 19, 2011 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Prieber, Heilman, Goldsmith, Felix and Rewa. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Zoning Officer Menges and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the November 21, 2011 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD CITIZENS COMMENTS:

Edwin Jenkins, 316 Azalea Drive, expressed concern about open-air fires within the Township which result in smoke damage to his home. He also complained about the noise associated with the fires and the closeness of the fires to his house. He stated that he has spoken to the police department, the fire department and the township manager about the situation. President Prieber stated that he would contact the Chief Cromer about the situation to see what can be done. Mr. Jenkins also expressed concern about the lack of a discount on the real estate taxes for disabled and retired citizens. President Prieber informed Mr. Jenkins that he would need to contact the state legislators about a reduction in taxes.

RECOGNITION OF TOWNSHIP EMPLOYEES:

President Prieber and the Commissioners presented certificates to Douglas C. Wantz and William H. Mahone in recognition of their quick response and performance in administering emergency medical assistance which saved the life of an employee of Delta Excavation and Demolition on November 21, 2011 at the Penn Township Wastewater Treatment Facility.

President Prieber presented a plaque of appreciation for outgoing Commissioner Walter Rewa for his four years of service on the Board of Commissioners.

PUBLIC HEARING – 2012 BUDGET

Manager Garvick provided a synopsis of the 2012 budget. He stated that the general fund budget shows projected receipts and cash carry over of \$9,963,038 and expenses of \$9,963,038. The highway aid fund shows projected receipts and cash carry over of \$425,194 and expenses of \$425,194. The sewer fund shows projected receipts and cash carry over of \$6,966,000 and expenses of \$6,966,000.

There were no Penn Township residents at the meeting who wished to comment on the 2012 Budget and the public hearing was closed.

Commissioners Heilman/Rewa moved to adopt Ordinance No. 731, the 2012 budget. Motion carried 4-1 on a roll call vote with Commissioner Felix casting the dissenting vote.

Commissioners Heilman/Rewa moved to adopt Ordinance No. 732, setting the real estate tax rate for 2012 at 3.2 mills. Motion carried 3-2 on a roll call vote with Commissioners Felix and Heilman casting the dissenting votes.

Commissioners Heilman/Rewa moved that the Manager be authorized to balance all 2011 funds by transferring surplus funds to those accounts showing deficits. Motion carried unanimously.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix had nothing to report

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Rewa moved to adopt Resolution No. 755 appointing Frederick Stine to the Zoning Hearing Board. Motion carried unanimously.

Commissioners Heilman/Rewa moved to accept Joseph Klunk's resignation from the Penn Township Zoning Hearing Board effective immediately. Motion carried unanimously.

Commissioners Heilman/Rewa moved to appoint Douglas Stambaugh, GHI Inc., as the Township's Sewage Enforcement Officer. They further moved that Douglas Barmoy and Reginald Baugher, Hanover Land Services Inc., be appointed as the Township's alternate Sewage Enforcement Officers. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Rewa moved to approve Township warrants in the amount of \$1,211,646.35. Motion carried unanimously.

Commissioners Heilman/Rewa moved to adopt Resolution No. 772 setting rates of pay and benefits for 2012. Motion carried unanimously.

Commissioners Heilman/Rewa moved to adopt Resolution No. 773, the permit and fee schedule for 2012. Motion carried unanimously.

Commissioners Heilman/Rewa moved to adopt Resolution No 774 authorizing the establishment of the Fire Prevention Activities account with PNC bank. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed: None.

Commissioners Felix/Rewa moved to approve the following subdivision and land development plans:

P11-11 - Yazoo Mills, Inc.
P11-14 - York Street Beverage
Motion carried unanimously

Commissioners Felix/Rewa moved to approve the following extension requests that will expire on March 19, 2012:

P09-10 - American Home Contractors LLC
Motion carried unanimously.

Health & Sanitation – Commissioner Rewa had nothing to report

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioner Rewa stated that he had been thanked by several residents for the Township having the property cleaned up on Bowman Road.

Commissioners Goldsmith/Rewa moved to adopt Ordinance No. 733 establishing the time and place of the regular meeting of the Board of Commissioners. Motion carried

unanimously on a roll call vote.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Goldsmith moved for adjournment at approximately 7:15 P.M. Motion unanimously carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary