

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
DECEMBER 17, 2012**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, December 17, 2012 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Prieber, Goldsmith, Heilman, and Klunk. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Menges, Township Engineer Bortner and Assistant to the Engineer Matt Swanner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the November 19, 2012 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD CITIZENS COMMENTS: None.

PUBLIC HEARING – 2013 BUDGET

Commissioner Heilman stated that the Commissioners worked hard on the budget and it has been on display for several weeks. The Township is in a better financial situation than last year but we still have some work to do. The 2013 budget does include a small tax increase.

There were no Penn Township residents at the meeting who wished to comment on the 2013 Budget and the public hearing was closed.

Commissioners Heilman/Klunk moved to adopt Ordinance No. 745, the 2013 budget. Motion carried 5-0 on a roll call vote.

Commissioners Heilman/Klunk moved to adopt Ordinance No. 746, setting the real estate tax rate for 2013 at 3.5 mills. Motion carried 5-0 on a roll call vote.

Commissioners Heilman/Klunk moved that the Manager be authorized to balance all

2012 funds by transferring surplus funds to those accounts showing deficits. Motion carried unanimously.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Goldsmith moved to appoint Zack Koontz as a student intern for the police department for the winter of 2012. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve participation in Metropolitan York Police Consortium for the testing of future police officers and preparation of eligibility lists. Motion carried unanimously.

Personnel Committee - Commissioner Heilman

Commissioners Heilman/Goldsmith moved to appoint Douglas Stambaugh, GHI Inc., as the Township's sewage enforcement officer. They further moved that Douglas Barmoy and Reginald Baugher, Hanover Land Services, be appointed as the Township's alternate sewage enforcement officers.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 799 appointing David Colgan to the Zoning Hearing Board for a five-year term. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$876,591.68. Motion carried with Commissioner Klunk abstaining from warrants for vendor #60.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 798 setting rates of pay and benefits for 2013. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed: None

The following subdivision and land development plans were approved: None

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on March 18, 2013:

P09-10 - American Home Contractors, LLC
P12-10 - The Marital Trust for the Benefit of Rita M. Neiderer
P12-12 - Breezewood Drive
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk

On Tuesday, December 4, 2012, the following bids were opened and publicly read aloud for the main interceptor replacement project:

Bidder	Bid Amount
Doli Construction	\$3,777,764.00
J. A. Myers Homes	\$1,999,207.45
Joao Bradley Construction Co.	\$2,880,330.50
Pact Construction	\$3,660,805.00
Parkside Utility Construction Corp.	\$2,834,526.78
Wexcon, Inc.	\$2,262,725.00

The Township received a letter of withdrawal from J. A. Myers Homes on December 6, 2012.

Commissioners Klunk/Heilman moved to award the sewer main interceptor replacement project bid to Wexcon, Inc. for a bid price of \$2,262,725. Commissioner Klunk noted that even with all the problems on the project the Township is still expected to pay less for the project than the engineer's estimates.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioners Heilman/Goldsmith moved to adopt Ordinance No. 747 establishing the time and place of the regular meeting of the Board of Commissioners. Motion carried 5-0 on a roll call vote.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Goldsmith moved for adjournment at approximately 7:15 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary