

**MINUTES  
BOARD OF COMMISSIONERS' PUBLIC MEETING  
NOVEMBER 19, 2012**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, November 19, 2012 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Prieber, Goldsmith, Heilman, and Klunk. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Menges, Township Engineer Bortner and Assistant to the Engineer Matt Swanner.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the October 15, 2012 and the November 6, 2012 meetings of the Board of Commissioners were approved as submitted.

**PERSONS TO BE HEARD CITIZENS COMMENTS:** None.

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Goldsmith moved to approve the York County SPCA municipal contract for 2013. Motion carried unanimously.

Personnel Committee - Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,770,054.04. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 797, authorizing the disposition of police records. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated October 23, 2012 from the Exchange Club of Hanover for a waiver of permit fees to advertise an event at the Eichelberger Performing Arts Center. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated October 24, 2012 from the South Western Band Boosters for a waiver of the permit fees to conduct a Holiday Marketplace Craft Show on December 15, 2012. Motion carried unanimously.

Commissioner Heilman gave the first reading of the 2013 budget. He stated that projected General Fund revenue is \$9,423,680 with projected expenses being \$9,591,214. Commissioner Heilman reported that Highway Aid Fund is balanced with \$544,181 in revenues and expenditures and the Sewer Revenue Fund is balanced with \$6,965,339 in revenues and expenditures. There will be budget meeting on November 26, 2012 at 6:30 p.m. The budget will be presented for public display on December 5, 2012.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officers Report.

Commissioners Klunk/Prieber moved to approve a request dated October 10, 2012 from Conewago Contractors for a waiver of the land development requirements to construct a 6' x 10' concrete slab for a guard shack for 401 Moulstown Road. Motion carried unanimously.

The following subdivision and land development plans were formally filed: None

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plans:

P12 - 14 - Hanover Bible Baptist  
Motion carried.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on February 18, 2013:

P01 - 28 - High Point @ Rojen Farms  
P03 - 30 - Mustang Pointe  
P12 - 07 - MEM Automotive  
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk had nothing to report.

**MANAGERS REPORT:** There were no additions/corrections to this report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS:** None.

**QUESTIONS FROM PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Klunk/Prieber moved for adjournment at approximately 7:09 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers  
Township Secretary