

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
NOVEMBER 18, 2013**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, November 18, 2013 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk, Prieber and Goldsmith. Also present were Solicitor Tilley, Township Manager Garvick Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the October 21, 2013 meeting of the Board of Commissioners were approved as submitted.

AWARD PRESENTATION

Chief Laughlin and Public Safety Chairman Prieber presented the police officer of the year award to Eric Zumbrum.

PERSONS TO BE HEARD CITIZENS COMMENTS:

Commissioner Felix publicly recognized webelos scouts from First United Methodist Church Cub Pack 110, attending the meeting to qualify for citizenship merit badges. The commissioners provided the scouts with a brief explanation as to what the commissioners' duties entail and what local government provides the citizens.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Goldsmith moved to approve the Intergovernmental Cooperation Agreement with Hanover Borough regarding the shared services of the Fire Chief. Motion

carried unanimously.

Commissioners Prieber/Goldsmith moved to approve the York County SPCA animal care and housing agreement for 2014. Motion carried unanimously.

Personnel Committee - Commissioner Heilman

Commissioner Heilman presented a Certificate of Appreciation, issued by the Pennsylvania State Association of Township Commissioners, to Commissioner Felix for his sixteen years of service as a member of the Penn Township Board of Commissioners.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,072,676.82. Motion carried unanimously with Commissioner Klunk abstaining from warrants for vendor number #60.

Commissioners Heilman/Goldsmith moved to approve a request dated October 11, 2013 from the West Manheim Lions Club for a waiver of the sign permit fee to advertise their annual Christmas tree sale. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 818 authorizing the consolidation and elimination of certain bank accounts. Motion carried unanimously.

Commissioner Heilman gave the first reading of the 2014 budget. He stated that projected General Fund revenue is \$9,871,743 with projected expenses being \$10,419,119. Commissioner Heilman reported that the Highway Aid Fund is balanced with \$653,196 in revenues and expenditures and the Sewer Revenue Fund is balanced with \$6,832,188 in revenues and expenditures. The budget will be presented for public display on December 6, 2013.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plans were formally filed:

- P13-12 - Belco Community Credit Union
- P13-13 - Gateway Hanover - Lot 1C
- P13-14 - South Hanover Shopping Center - Advance Auto Parts
- P13-15 - High Pointe at Rojen Farms North Amendment to Final S/D Plan Due to NPDES

There were no subdivision and land development plans submitted for approval.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on February 17, 2014:

P01-28 - High Pointe @ Rojen Farms
P03-30 - Mustang Pointe
P13-05 - Aquaphoenix Scientific
Motion carried unanimously.

Commissioner Klunk announced that the final Regional Economic Development Plan meeting would be held on Thursday, November 21, 2013 when the plan and recommendations will be presented.

Health & Sanitation - Commissioner Klunk

On Wednesday, November 13, 2013, the following bids were opened and publicly read aloud for the Main Line and Manhole Lining Project:

| <u>Bidder</u> | <u>Amount</u> |
|---|----------------|
| Abel Recon P.O. Box 476 3925 Columbia Avenue Mountville, PA 17554 | \$542,863.05 |
| AM-Liner East, Inc. 601 Jack Enders Blvd Berryville, VA 22611 | \$739,408.00 |
| Lanzo Trenchless Technology North 28137 Groesbeck Highway Roseville, MI 48066 | \$1,213,700.00 |

Commissioners Klunk/Heilman moved to award the sewer main line and manhole lining project to Abel Recon, Mountville, PA for a bid price of \$542,863.05. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Goldsmith/Prieber moved for adjournment at approximately 7:20 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary