

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
OCTOBER 21, 2013**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, October 21, 2013 at the Penn Township Municipal Building. Vice President Heilman called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Heilman, Klunk, Prieber and Goldsmith. Commissioner Felix was representing the Board of Commissioners at the meeting of the York County Rail Trail Authority, and therefore was absent with notice. Also present were Solicitor Tilley, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner. Manager Garvick was also in attendance at the meeting of the YCRTA.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the September 16, 2013 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber had nothing to report.

Personnel Committee - Commissioner Prieber

Commissioner Prieber and Police Chief Laughlin announced the promotion of Dawn Gartrell from patrolman to probationary sergeant. They then presented her with a sergeant's badge.

Commissioners Prieber/Goldsmith moved to approve Resolution No. 817 setting the rate of pay for the Assistant to the Engineer. Motion carried unanimously.

Finance Committee – Commissioner Klunk:

Commissioners Klunk/Goldsmith moved to approve Township warrants in the amount of \$1,954,326.19. Motion carried unanimously with Commissioner Klunk abstaining from warrants for vendor number #60.

Commissioners Klunk/Goldsmith moved to approve a request dated August 28, 2013 from the Hanover Area Jaycees for a waiver of the permit fees to advertise the Halloween Parade on October 31, 2013. Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve a request dated September 4, 2013 from Grace United Methodist Church for a waiver of the sign permit fee to advertise the Christmas Bazaar on November 23, 2013. Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve a request dated September 6, 2013 from St. Joseph's Parish for a waiver of the sign permit fee to advertise the Christmas Bazaar on November 9, 2013. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plans were formally filed: None.

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plan:

P13 - 11 - Pinebrook - Phase I
Motion carried.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on January 20, 2014:

P04 - 25 - South Heights
P04 - 26 - Stonewicke
P06 - 23 - Brookside Avenue Townhouses
P07 - 27 - Sterling Brown
P08 - 20 - Park Hills Manor
P10 - 12 - York Village Apartments, LCL
P13 - 03 - Brookside Heights - Phase I

Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve a request received September 3, 2013 from Steven Barrick for a variance to the sign ordinance for Barrick Insurance. Motion carried unanimously.

Health & Sanitation - Commissioner Klunk

Commissioners Klunk/Goldsmith moved to approve an Agreement of Sale with Hanover Borough for nutrient credits. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Goldsmith moved for adjournment at approximately 7:10 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers
Township Secretary