

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
OCTOBER 18, 2004**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, October 18, 2004 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Rishel, Dubbs, Klunk, Stauffer, and Johnson. Also present were Solicitor Tilley, Manager Garvick, Police Chief Gilbert, Zoning Officer Menges and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Rishel announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the Board of Commissioners September 20, 2004 meeting were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Finance Committee - Commissioner Klunk

Commissioners Klunk/Stauffer moved to approve Township warrants in the amount of \$1,335,658.96. Commissioner Klunk abstained from warrants for vendor #60. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated September 15, 2004 from Giant Food Stores, LLC for waiver of the sign permit fee to advertise a car show. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated October 1, 2004 from the Hanover Jaycee's requesting a waiver of the sign permit fee to advertise the Hanover Halloween Parade on October 28, 2004. Motion carried.

Commissioners Klunk/Stauffer moved to reject the surplus vehicle bid for the 1989 Ford Bronco that was opened on September 7, 2004. Motion carried.

Public Works Committee - Commissioner Klunk

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Dubbs

There were no additions or changes to the Zoning Officers report.

The following subdivision and land development plans were formally filed:

- P04-18 – Pigeon Hill Park
- P04-19 – Bob Evans Farms, Inc.
- P04-20 – South Western School District
- P04-21 – Isaacs Restaurant
- P04-22 – Hickory Falls Entertainment Center
- P04-23 – Mary E. Oaster

Commissioners Dubbs/Johnson moved to approve the following subdivision and land development plan:

- P04-07 – Precision Cut Industries
- Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension requests that will expire on January 17, 2005:

- P03-03 – Bowman Tract Apartments
 - P03-15 – Pine Brook Development
 - P03-23 – John & Martha Halter
 - P03-29 – Bon Ton Builders
 - P04-01 – Ginger Tree
 - P04-04 – Dave Humbert & Jack Cook
- Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension request that will expire on November 15, 2004:

- P03-21 – Columbia Cottage
- Motion carried.

Personnel Committee - Commissioner Dubbs

Commissioner Dubbs had nothing to report.
Health & Sanitation – Commissioner Johnson

Commissioner Johnson had nothing to report.

Public Safety Committee - Commissioner Stauffer

Commissioners Stauffer/Johnson moved to approve the shelter agreement with the Animal Control and Rescue League for 2005. Motion carried.

MANAGERS REPORT: There were no additions/corrections to his report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioner Rishel announced that applications were being accepted until 4:30 p.m. on November 15, 2004 for Commissioner. The successful applicant would be filling a one-year term for Commissioner Dubbs who will be retiring following the year-end meeting. The remaining time of the term would be filled by the election in November 2005.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Dubbs moved for adjournment at approximately 7:07 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary