

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
SEPTEMBER 20, 2004**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, September 20, 2004 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Rishel, Dubbs, Klunk, Stauffer, and Johnson. Also present were Solicitor Tilley, Manager Garvick, Police Chief Gilbert and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Rishel announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Charles Bemiller, 56 Little Knoll Drive, requested an explanation of why the Township would be inspecting sewers of those homeowners who have on site septic. Manager Garvick stated that the Township is required to inspect a certain number of on site septic systems as a requirement of the Act 537 Plan through the Pennsylvania Department of Environmental Protection. Residents connected to public sewer are not affected. Mr. Bemiller also wanted to know why individuals are not allowed to take aluminum cans out of recycling containers once they are placed curbside. Manager Garvick stated that the hauler uses the revenue from the aluminum in the recycling containers to offset the cost of garbage collection so that the residents are not burdened with an even higher cost of trash collection.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the Board of Commissioners August 16, 2004 meeting were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Finance Committee - Commissioner Klunk

Commissioners Klunk/Stauffer moved to approve Township warrants in the

amount of \$1,103,376.60. Commissioner Klunk abstained from warrants for vendor #60. Commissioner Rishel abstained from warrants for vendor #162. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated August 27, 2004 from Exchange Club of Hanover for a waiver of the building permit fee for a sign at Blooming Grove Road. Motion carried

Commissioners Klunk/Stauffer moved to approve a request dated September 1, 2004 from God's Meal Barrel for a waiver of building permit fees for a banner to advertise Make A Wish Day. Motion carried.

On Tuesday, September 7, 2004, the following bids were opened and publicly read aloud by the Township Manager, Jeffrey R. Garvick for surplus vehicle bids:

1987 Chevy Blazer

<u>Bidder</u>	<u>Bid Amount</u>
Joseph L. Thomas 37 Fawn Avenue New Oxford, PA 17350	\$50.00
John J. Martz, Jr. 2099 Slagel Road Spring Grove, PA 17362	\$65.00

1994 Ford Ranger

<u>Bidder</u>	<u>Bid Amount</u>
Fred Rinker 560 Stoney Point Road East Berlin, PA 17316	\$1,010
Brian Martz 34 Panorama Lane Hanover, PA 17331	No Bid

1980 Mack 10 wheel dump truck

<u>Bidder</u>	<u>Bid Amount</u>
Fred Rinker 560 Stoney Point East Berlin, PA 17316	\$700

(2) 10.5 cubic yard metal leaf boxes

<u>Bidder</u>	<u>Bid Amount</u>
John Martz 2099 Slagel Road Spring Grove, PA 17362	\$20.00

(3) Temple Stone chip spreaders

<u>Bidder</u>	<u>Bid Amount</u>
John Martz 2099 Slagel Road Spring Grove, PA 17362	\$30.00

Eager Beaver 60hp. Ford 423 Engine wood chipper

<u>Bidder</u>	<u>Bid Amount</u>
Burnell Laughman 442 Kohler Mill Road New Oxford, PA 17350	\$2,600.00
Woodrow Wilkins 2625 Wilkins Lane Spring Grove, PA 17362	\$1,210.00
Dillers Landscaping	\$1,777.00
Dansco Sales c/o AL Gavdino 115 Cycle Drive Freedom, PA 15042	\$260.00
Glen E. Bange 1281 Honda Road Hanover, PA 17331	\$2,255.00

1976 Ford 3000 tractor

<u>Bidder</u>	<u>Bid Amount</u>
Marlin E. Ditmer 175 South Lewisberry Road Mechanicsburg, PA 17055	\$5,555.56

Commissioners Klunk/Stauffer moved to award the 1990 American Road Machinery leaf loader bid to Fred Rinker, East Berlin, PA for a bid price of \$300. Motion carried.

Commissioners Klunk/Stauffer moved to approve the revised minimum municipal obligation for the uniformed pension plan for 2004. They further moved to adopt the non-uniformed, uniformed, and firefighters pension Minimum Municipal Obligations for 2005. Motion carried.

Public Works Committee - Commissioner Klunk

There were no additions or changes to the Engineer's Report.

Commissioners Klunk/Johnson moved to adopt Ordinance No. 617, laying out and adopting as public roads Aaron Court, Circle Drive, and Colonial Drive. Motion carried on 5-0 roll call vote.

On Monday, September 20, 2004, the following bids were opened and publicly read aloud by the Township Secretary, Kristina Rodgers, for the 2004 base paving bids:

<u>Bidder</u>	<u>Bid Amount</u>
Kinsley Construction, Inc. 2700 Water Street P. O. Box 2886 York, PA 17405	\$38,533.20
Henson Paving Company 525 N. Wilson Avenue Hanover, PA 17331	\$44,012.00

Commissioners Klunk/Johnson moved to award the 2004 base paving bids to Kinsley Construction, Inc., York, PA for a bid price of \$38,533.20. Motion carried.

Commissioner Klunk/Johnson moved to adopt Resolution No. 598 redesignating certain portions of street in Penn Township. Motion carried.

Planning & Recreation Committee – Commissioner Dubbs

There were no additions or changes to the Zoning Officers report.

The following subdivision and land development plans were formally filed:

- P04-13 – Bon Ton Builders
- P04-15 – Frederick & Joyce Storm
- P04-16 – Sheridan Press

P04-17 – Hanover Honda

Commissioners Dubbs/Klunk moved to approve the following subdivision and land development plan:

P04-11- Sieck Floral Products, Inc.
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following subdivision and land development plan:

P04-12 – Enos M. & Marie G. Shank
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension requests that will expire on December 20, 2004:

P02-18 – Martin’s Ridge
P02-22 – Whispering Run
P02-23 – Anita M. Stein
P03-06 – Brookside Heights
P03-07 – Miriam M. Runkle
P03-11 – Thornbury Hunt
P03-30 – Mustang Pointe
P04-07 – Precision Cut Industries
P04-08 – Woodland Development, Inc.,
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension request that will expire on October 18, 2004:

P03-21 – Columbia Cottage
Motion carried.

Personnel Committee - Commissioner Dubbs

Commissioner Dubbs announced he has submitted his resignation effective after the last meeting of 2004.

Health & Sanitation – Commissioner Johnson

Commissioner Johnson/Klunk moved to adopt Ordinance No. 618, approving the plan of construction of sanitary collection sewers within and to that portion of the Township consisting of Aaron Court, Circle Drive, and Colonial Drive along with designated rights-of-way. Motion carried on 5-0 roll call vote.

Commissioner Johnson stated that seventeen thousand pounds of textiles were collected during the textile recycling drive held on September 18, 2004.

Public Safety Committee - Commissioner Stauffer

Commissioners Stauffer/Johnson moved to set Trick or Treat night for Tuesday, October 26, 2004 from 6:00 p.m. to 8:00 p.m. Motion carried.

Commissioners Stauffer/Johnson moved to adopt the traffic study performed by HRG for GlaxoSmithKline for crosswalks at their Barnhart Drive location. Motion carried.

Commissioners Stauffer/Klunk moved to adopt Ordinance No. 619 amending section 127-7 Speed Limits Established, 127-14 Stop Intersections, 127-25 Parking Prohibited At All Times of the Penn Township Code. Motion carried on a 5-0 roll call vote.

MANAGERS REPORT: There were no additions/corrections to his report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 7:18 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary