

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
AUGUST 3, 2004**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a special session on Tuesday, August 3, 2004 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Rishel, Klunk, Stauffer and Johnson. Commissioner Dubbs was absent with notice. Also present were Manager Garvick and Engineer Bortner.

ANNOUNCEMENTS:

President Rishel announced that an executive session was held following the Finance meeting on August 2, 2004 to discuss fire department personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Gary Wolf, 510 Meade Avenue, who purchased his home in October 2003, read a letter to the Board addressing the issues of water being released into the street from his neighbor at 516 Meade Avenue, drainage ways in the area of Beck Mill Road, Meade Avenue, and Manor Street, and perceived unfair applications of the Township's ordinances and regulations. President Rishel stated that the Township would review the allegations and would respond to his letter.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Works Committee - Commissioner Klunk

Commissioners Klunk/Stauffer moved to authorize the President of the Board of Commissioners, the Township Manager, and the Township Secretary to execute the lease agreement and other relative documents for the construction of a public works facility. Motion carried.

Planning & Recreation Committee – Commissioner Dubbs

Commissioners Johnson/Klunk moved to adopt Ordinance No. 616 amending Ordinance No. 612 adopting the Pennsylvania Uniform Construction Code. Motion carried on a 4-0 roll call vote.

OTHER BUSINESS: None.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 7:09 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
AUGUST 16, 2004**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 16, 2004 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Rishel, Dubbs, Klunk, Stauffer, and Johnson. Also present were Solicitor Tilley, Manager Garvick, and Police Chief Gilbert.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Rishel announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Susanne Ellison, 820 Westminster Avenue, representing the Greater Hanover Alliance explained that this is a group consisting of civic leaders, business leaders and concerned citizens that formed about a year ago due to the increasing growth occurring in the area. She invited the Commissioners to a presentation by Thomas Hilton being sponsored by the group on September 27, 2004. She informed the Board they would be receiving invitations with the date and time. She also presented the Board with videos entitled "Saving PA" that she would like to be shared with township personnel and committees and two pamphlets about the organization.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETINGS:

The minutes of the Board of Commissioners July 19, 2004 and August 3, 2004 meetings were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Finance Committee - Commissioner Klunk

Commissioners Klunk/Stauffer moved to approve Township warrants in the amount of \$947,137.98. Commissioner Klunk abstained from warrants for vendor #60. Commissioner Rishel abstained from warrants for vendor #162. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated July 16, 2004 from the Fraternal Order of Eagles 1406 Auxiliary for a waiver of a yard sale permit fee. Motion carried.

Public Works Committee - Commissioner Klunk

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Dubbs

There were no additions or changes to the Zoning Officers report.

Commissioners Dubbs/Johnson moved to approve a request dated July 16, 2004 from Rohrbaugh & Co., Inc., for a waiver of the land development requirements to pave two concrete areas at 1030 Wilson Avenue. Motion carried.

There were no subdivision and land development plans formally filed.

Commissioners Dubbs/Johnson moved to approve the following subdivision and land development plans:

P04-05 – Penn Township
P04-10 – FCI USA, INC.
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension requests that will expire on November 15, 2004:

P01-28 – High Pointe @ Rojen Farms
P02-28 – Carlisle Crossing
P03-19 – Baxter Investment/Goehrig & Laird Subdivision
P03-20 – Baxter Investment/Wallen Tract
P04-02 – Ivan C. Dutterer, Inc.
P04-06 – Pine Creek Structures
Motion carried.

Commissioners Dubbs/Johnson moved to approve the following extension request that will expire on September 20, 2004:

P03-21 – Columbia Cottage
Motion carried.

Health & Sanitation – Commissioner Johnson

Commissioner Johnson reported that the Township would be holding a textile

recycling drive on September 18, 2004 from 8:00 a.m. to 3:00 p.m. behind the Township building.

He also reported that the Township held a tire recycling drive on August 7, 2004 and collected 80 tons of tires.

Public Safety Committee - Commissioner Stauffer

Commissioners Stauffer/Johnson moved to approve a request dated July 12, 2004 from the Hanover Area Council of Churches to hold the annual CROP walk on Sunday, October 17, 2004. Motion carried.

Personnel Committee - Commissioner Dubbs

Commissioners Dubbs/Johnson moved to adopt Resolution No. 597 Fixing Rates of Pay and Other Various Benefits for Fire Fighters for the years 2004 and 2005. Motion carried.

MANAGERS REPORT: Manager Garvick reported that a recycling newsletter would be sent to Penn Township residents next week.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 7:13 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary