

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
JUNE 17, 2013**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, June 17, 2013 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Prieber, Goldsmith and Klunk. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Interim Zoning Officer Swanner, and Township Engineer Bortner.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Felix announced that an executive session was held following the Finance Committee meeting on June 3, 2013.

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the May 20, 2013 meeting of the Board of Commissioners were approved as submitted.

**PERSONS TO BE HEARD CITIZENS COMMENTS:**

Chuck Baumgardner, South Western School District Transportation Director, was present to thank the Board of Commissioners for the good working relationship that the District has with the Township's police, fire and public works departments. He stated that the police department has provided suggestions on how to improve their transportation issues and provides up to date road conditions during inclement weather. He stated that the fire department has provided help to get the buses around accident scenes to facilitate getting the children to and from school. He also stated that the public works department has provided information on the road conditions and has had the Township roads ready for travel when the busses are ready to pick up students. It has allowed the District to have school in session when other districts have closed.

Matthew Lynd, Penn Township Volunteer Emergency Services, was present to inform the commissioners about the intent of PTVES to spend \$150,000 to replace the chassis on one of the ambulances. He explained the maintenance costs on the two older ambulances, which is a

result of the increase in calls. He stated that the income generated from the calls is not covering the expenditures on the ambulance. He stated that there is nothing wrong with the current box and they can remove it and place it on the new chassis. The new chassis will have 4-wheel drive capability and will allow the ambulance to reach some of the steeper driveways in the Township and to be used during snow events without utilizing the brush truck. They are budgeting \$150,000 for the improvement but they anticipate it to be lower than the estimate. They can proceed in several ways such as paying cash or borrowing for the equipment. He stated that he believes the last ambulance purchases were cash purchases. He stated that they have gone with a smaller chassis, which is safer for the drivers, crew and passengers. The public safety committee will review at the next meeting.

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

**Public Safety Committee - Commissioner Prieber**

Commissioners Prieber/Goldsmith moved to approve a request dated May 21, 2013 from the Hanover Area Council of Churches to conduct the annual Crop Walk on Sunday, October 20, 2013. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve a request dated May 11, 2013 from the Muscular Dystrophy Association to conduct a 5k walk on Saturday, October 5, 2013. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve a request dated May 30, 2013 from the Haiti Bible Mission to conduct a 5k walk on Saturday, September 28, 2013. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to adopt Resolution No. 812, adopting the York County 2013 Hazard Mitigation Plan. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to appoint Matthew Lynd as a student intern for the police department for the summer of 2013. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve a request dated June 10, 2013 from the Hanover Fire Department for the use of the Penn Township fire police and ambulance for the Liberty Day festivities. Motion carried unanimously.

**Personnel Committee - Commissioner Heilman**

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 813 setting the rate of pay for the part time code inspector. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 814 setting the rate of pay for the summer engineering intern. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,189,776.24. Motion carried unanimously with Commissioner Klunk abstaining from warrants for vendor #60.

Commissioners Heilman/Goldsmith moved to approve a request dated April 17, 2013 from St. Joseph's Parish for a waiver of the permit fees associated with a yard sale being held on August 24, 2013. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to approve a request dated May 20, 2013 from Apostolic Ministries for a waiver of the municipal property tax for 2013. Motion carried unanimously.

Commissioners Heilman/Goldsmith moved to adopt Resolution numbers 809, 810 and 811 eliminating contributions to the fire pension fund for 2011, 2012, and 2013. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Commissioners Goldsmith/Klunk moved to award the Clover Lane traffic signal equipment bid to Signal Control Products, Branchburg, NJ for a bid price of \$66,746. Motion carried unanimously.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

The following land development plan was formally filed:

P13-09 - Amish Markets at Hanover

There were no subdivision and land development plans submitted for approval.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on September 16, 2013:

P09-10 - American Home Contractors LLC

P12-12 - Breezewood Drive

Motion carried unanimously.

Health & Sanitation - Commissioner Klunk

Commissioners Klunk/Heilman moved that the purchase of the refuse units be readvertised and publicly rebid due to the low bidder, Central Poly withdrawing its bid and the

second bidder, All American Poly, not meeting the bid requirements. Motion carried unanimously.

**MANAGERS REPORT:** There were no additions/corrections to this report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS:** None.

**QUESTIONS FROM PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Goldsmith/Klunk moved for adjournment at approximately 7:26 P.M. Motion carried unanimously.

Respectively submitted,

Jeffrey R. Garvick  
Township Manager