

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JUNE 16, 2014**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, June 16, 2014 at the Penn Township Municipal Building. President Felix called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioners Felix, Heilman, Klunk, Prieber and Goldsmith. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Zoning Officer Swanner, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Felix announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the May 19, 2014 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD - CITIZENS COMMENTS: None.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Heilman moved to approve a request dated June 9, 2014 from the Hanover Fire Department for use of the Penn Township fire police and ambulance for the Liberty Day festivities. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to adopt Ordinance No. 762 amending the 2009 Edition of the International Fire Code. Motion carried 5-0 on a roll call vote.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Klunk with regret moved to accept the resignation of Jeffrey R. Garvick, Township Manager, effective February 27, 2015. Motion carried unanimously

Commissioner Felix announced that the new manger will be Kristina J. Rodgers.

Commissioners Heilman/Klunk moved to approve the settlement agreement between Scottsdale Insurance Company and Cheryl Church. They further authorized the Manager to execute any necessary documentation. Motion carried unanimously.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Klunk moved to approve Township warrants in the amount of \$888,744.49. Motion carried with Commissioner Klunk abstaining from all warrants for vendor #60.

Commissioners Heilman/Klunk moved to approve a request dated June 1, 2014 from Grace United Methodist Church for a waiver of the sign permit fee to advertise an event being held August 6, 7, 8 and 9, 2014. Motion carried unanimously.

Commissioners Heilman/Klunk moved to adopt the Fire Inspection Policy. Motion carried unanimously.

Commissioners Heilman/Klunk moved to adopt Resolution No. 832, amending the fee schedule for permits and services provide by Penn Township. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Goldsmith moved to approve a request dated April 17, 2014 from First Capital Engineering requesting a waiver of the land development requirements for APIO, Inc. for the installation of a parking lot. Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to authorize an application for a grant with the Borough of Hanover for a joint zoning ordinance. Motion carried unanimously.

The following land development plan was formally filed:

P14-05 - Verizon Wireless Route 216

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plan:

P14-05 - Verizon Wireless Route 216
Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on September 15, 2014:

P09-10 - American Home Contractors LLC

P12-12 - Breezewood Drive
P13-09 - Amish Markets at Hanover
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk:

Commissioners Klunk/Goldsmith moved to approve a request dated May 12, 2014 from Abel Recon for a 30-day extension for the sewer lining project. Motion carried unanimously.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioner Felix announced the Township is accepting applications for the Penn Township Planning Commission. The York County Planning Commission is taking applications for a representative from this area. The Township has an opening for an Emergency Management Coordinator.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Klunk moved for adjournment at approximately 7:11 P.M. Motion carried unanimously.

Respectively submitted,

Jeffrey R. Garvick
Township Manager