

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
APRIL 15, 2013**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, April 15, 2013 at the Penn Township Municipal Building. Vice-President Heilman called the meeting to order at 7:00 P.M. with a roll call of members. Present were Commissioner Heilman, Prieber, Goldsmith and Klunk. Commissioner Felix was absent with notice. Also present were Solicitor Tilley, Township Manager Garvick, Police Chief Laughlin, Interim Zoning Officer Swanner, and Township Engineer Bortner.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Heilman announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal, personnel, and other issues involving attorney/client privilege.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of the March 18, 2013 meeting of the Board of Commissioners were approved as submitted.

**PERSONS TO BE HEARD CITIZENS COMMENTS:**                      None

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

Public Safety Committee - Commissioner Prieber

Commissioners Prieber/Goldsmith moved to approve a request dated March 24, 2013 from the Visiting Nurses Association of Hanover and Spring Grove to conduct a 5K race on September 7, 2013. Motion carried unanimously.

Commissioners Prieber/Goldsmith moved to approve a request dated April 5, 2013 from the South Western School District to conduct a mini triathlon on May 18, 2013. Motion carried unanimously.

Personnel Committee - Commissioner Klunk had nothing to report.

Finance Committee – Commissioner Klunk:

Commissioners Klunk/Prieber moved to approve Township warrants in the amount of \$929,463.89. Motion carried unanimously with Commissioner Klunk abstaining from warrants for vendor #60.

Commissioners Klunk/Prieber moved to approve a request dated January 31, 2013 from the Hanover Area Chamber of Commerce for a waiver of the sign permit fees to advertise the shuttle service for the Hanover Dutch Festival on July 27, 2013. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated March 13, 2013 from the South Western Dollars for Scholars for a waiver of the sign permit fees to advertise their Make-A-Difference week from April 22, 2013 through April 26, 2013. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated February 4, 2013 from the South Western High School Bands for a waiver of the permit fees associated with a spring marketplace community yard sale to be held on April 20, 2013. Motion carried unanimously.

Commissioners Klunk/Prieber moved to approve a request dated March 27, 2013 from the Hanover Lions Club for a waiver of the sign permit fee to advertise a chicken barbeque on May 18, 2013. Motion carried unanimously.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Klunk:

Commissioners Klunk/Goldsmith moved to approve a request dated February 5, 2013 from Hanover Land Services for a waiver of minimum street widths for the South Heights Subdivision Plan. They further moved to approve a temporary waiver of the curb and sidewalk requirements for the South Heights Subdivision Plan along Westminster Road with the stipulation that the Penn Township Board of Commissioners may require that curb and sidewalks be installed at some future date. Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve a request dated March 8, 2013 from Group Hanover, Inc., for a variance to the residential street light ordinance for the Brookside Heights final plan. Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve two requests dated March 27, 2013 and March 28, 2013 from Group Hanover for a partial reduction to the landscaping/bufferyard requirements and a waiver of the environmental impact study for the Aquaphoenix land development plan. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following subdivision and land development plans were formally filed:

P13-07 Charles E. Lehigh, Elizabeth M. Lehigh, Paul M. Lehigh and Samuel M. Lehigh

Commissioners Klunk/Goldsmith moved to approve the following subdivision and land development plans:

P12-10 - The Marital Trust for the Benefit of Rita M. Neiderer  
P13-01 - Baresville Elementary School Additions & Renovations  
P13-06 - Hickory Falls Family Entertainment Center  
Motion carried unanimously.

Commissioners Klunk/Goldsmith moved to approve the following extension requests that will expire on July 15, 2013:

P04-25 - South Heights  
P04-26 - Stonewicke  
P06-23 - Brookside Avenue Townhouses  
P07-27 - Sterling Brown  
P08-20 - Park Hills Manor  
P10-12 - York Village Apartments  
P13-02 - Glade Village  
P13-03 - Brookside Heights - Phase I  
Motion carried unanimously.

Health & Sanitation - Commissioner Klunk had nothing to report.

**MANAGERS REPORT:** There were no additions/corrections to this report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None,

**CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS:** None.

**QUESTIONS FROM PRESS:** None.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Prieber/Klunk moved for adjournment at approximately 7:09 P.M. Motion carried unanimously.

Respectively submitted,

Kristina J. Rodgers  
Township Secretary