

**MINUTES  
BOARD OF COMMISSIONERS' PUBLIC MEETING  
MARCH 21, 2005**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, March 21, 2005 at the Penn Township Municipal Building. President Rishel called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Rishel, Stauffer, Klunk, Johnson and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Gilbert, Engineer Bortner and Zoning Officer Menges.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

President Rishel announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

**PERSONS TO BE HEARD/CITIZENS COMMENTS:** None

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETINGS:**

The minutes of the January 17, 2005 Public Hearing and the February 21, 2005 meeting of the Board of Commissioners were approved as submitted.

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

**Finance Committee - Commissioner Klunk**

Commissioners Klunk/Stauffer moved to approve Township warrants in the amount of \$771,826.77. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated February 17, 2005 from the Hanover Chamber of Commerce for a waiver of the building permit fee to advertise the shuttle service for Dutch Days on July 30, 2005. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated February 23, 2005 from the Parkville Fire Company for a wavier of the building permit fees to renovate for additional workspace. Motion carried.

Commissioners Klunk/Stauffer moved to approve a request dated March 4, 2005 from Freedom Valley Hanover for a wavier of the sign permit fee to advertise their grand opening on March 5 and 6, 2005. Motion carried.

Public Works Committee - Commissioner Klunk

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix

There were no additions or changes to the Zoning Officers report.

The following subdivision and land development plans were formally filed:

- P05-02 – Joseph T. & Angela R. Martz
- P05-03 – Bon Ton Builders
- P05-04 – Group Hanover, 21 Industrial Drive

There were no subdivision and land development plans to be approved.

Commissioners Felix/Johnson moved to approve the following extension requests that will expire on April 18, 2005:

- P03-21 –Columbia Cottage
  - P04-25 – South Heights
  - P04-26 – Stonewicke
- Motion carried.

Commissioners Felix/Johnson moved to approve the following extension requests that will expire on June 20, 2005:

- P02-22 – Whispering Run
  - P03-11 – Thornbury Hunt
  - P04-13 – Bon Ton Builders
  - P04-20 – South Western School District
- Motion carried.

Commissioners Felix/Johnson moved to approve a request dated February 2, 2005 from Rohrbaugh & Co. Inc., for a waiver of the land development requirements to install a 2400 square foot concrete pad. Motion carried.

Commissioner Felix thanked the Recreation Board, the Penn Township Police Department, Penn Township Fire Department, the Fire Companies of Pennville and Parkville, the Penn Township Ambulance Club, Penn Township EMS, and the many businesses that made donations to the annual Easter egg hunt that was held on Saturday, March 19, 2005 at the Penn Township Community Park.

Personnel Committee - Commissioner Felix

Commissioners Felix/Johnson moved to accept the resignation of Donna Scott from the Planning Commission effective immediately. Motion carried.

Commissioners Felix/Johnson moved to accept the resignation of Bill Russell from the Recreation Board effective immediately. Motion carried.

Commissioners Felix/Johnson moved to appoint Donna Scott to fill an unexpired term on the Zoning Hearing Board, said term to expire January, 2008. Motion carried.

Commissioners Felix/Johnson moved to appoint James Butt to fill an unexpired term on the Planning Commission, said term to expire May, 2005. Motion carried.

Commissioners Felix/Johnson moved to appoint Geoffrey Hess to an alternate position on the Civil Service Commission, said term to expire March, 2011. Motion carried.

Commissioner Felix stated that the Township would be taking applications for the vacancy on the Recreation Board.

Health & Sanitation – Commissioner Johnson

On Monday, February 21, 2005 the following bids were opened and publicly read aloud by Township Manager Jeffrey R. Garvick for one (1) solid bowl decanter centrifuge and accessories:

<u>Bidder</u>	<u>Bid Amount</u>
Centrisys Corporation 9586 58 <sup>th</sup> Place Kenosha, WI 53144	\$225,000.00
Andritz-Ruthner, Inc. 1010 Commercial Blvd., South Arlington, TX 76001	\$249,200.00

Commissioners Johnson/Klunk moved to reject the solid bowl decanter centrifuge bid submitted by Centrisys Corporation in that the bid is not responsible since the pilot test results failed to achieve the required 24% guaranteed cake solids. Motion carried.

Commissioners Johnson/Klunk moved to find that the remaining solid bowl decanter centrifuge that is the subject of the Township's bid was not made with steel manufactured in the United States. Motion carried.

Commissioners Johnson/Klunk moved to award the solid bowl decanter centrifuge bid to Andritz-Ruthner, Inc., Arlington, Texas, for a bid price of \$249,200.00. Motion carried.

Commissioner Johnson announced that electronics recycling would be held at the waste water treatment Plant on April 2, 2005 from 8:00 a.m. to 2:00 p.m.

Commissioner Johnson stated that on April 1, 2005 the Township would be accepting cell phones and ink jet cartridges from computers for recycling at its facility on Heights Avenue.

#### Public Safety Committee - Commissioner Stauffer

Commissioner Stauffer announced that the Police Department will be hosting an open house on April 2, 2005 from 10:00 a.m. to 3:00 p.m. Officers will be on station to answer questions and provide tours. The following special services and programs are also planned for the event: crime prevention, drug and alcohol awareness, KID CARD registration, bicycle registration, Alzheimer's registration, free gun locks, child safety seat inspection, and window tint inspection. All Penn Township residents are cordially welcome to attend. Light refreshments will be provided.

Commissioner Stauffer also announced that the traffic signal at Baltimore and Wirt would be fixed this week.

**MANAGERS REPORT:** There were no additions/corrections to his report.

#### **OLD BUSINESS:**

Commissioners Klunk/Felix moved to approve an agreement releasing an improvement bond for Conewago Contractors for Moulstown Road. Motion carried.

#### **NEW BUSINESS:**

Commissioners Klunk/Felix moved to approve Student Government Day for May 18, 2005. Motion carried.

#### **PERSONS TO BE HEARD/CITIZENS COMMENTS:**

Dwight Resh, 957 McAllister Street, wanted to know if there were any specific zoning regulations that Staub's Auto Repair had to follow with regards to hours of operation, the procedure for maintaining certain equipment and the parking of their vehicles and harassment by the owners. Mr. Resh was informed that the business can operate at anytime but if it is disturbing the peace than the police can be called. If the owners are performing operations that can be harmful to the environment than Mr. Resh should

notify the Township and document the incident by video taping the situation. The tape can then be submitted to the Department of Environmental Protection. If there is a problem with parking of vehicles and harassment Mr. Resh should contact the Township Police Department.

Mr. Resh was also concerned with a fuel tank that used to be installed on the property and if it has been removed. Manager Garvick stated that there is a law that if a tank is abandoned it has to be removed. Manager Garvick stated he would provide Mr. Resh with a name to contact to see if the tank is still in the ground.

**QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:**

Questions from the press were received and answered.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Klunk/Stauffer moved for adjournment at approximately 7:18 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers  
Township Secretary