

**MINUTES  
BOARD OF COMMISSIONERS' PUBLIC MEETING  
MARCH 19, 2007**

**CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, March 19, 2007 at the Penn Township Municipal Building. President Klunk called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Klunk, Stauffer, Johnson, Felix and Heilman. Also present were Solicitor Tilley, Manager Garvick, Police Chief Gilbert, Engineer Bortner and Zoning Officer Menges.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

President Klunk announced that, following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

**MEMORIAL RESOLUTION:**

At this time President Klunk read aloud a memorial resolution for Donald E. Wentz:

“Whereas, the Board of Commissioners of Penn Township, York County, Pennsylvania, sorrowfully notes the passing of Donald E. Wentz on March 17, 2007 and Whereas, Donald E. Wentz, was a faithful and dedicated volunteer with the Township’s Civil Service Board for more than thirty-five years, and Whereas, he willingly and enthusiastically, gave tireless volunteer effort to the Hanover Area Red Cross and the PAL Lunch and Meals on Wheels programs, and Whereas, Donald was, for many years, a fixture on election days as a volunteer and judge of elections in the Township’s 3<sup>rd</sup> District; and Whereas, on this occasion the Board of Commissioners deem it highly desirable and befitting to record the Township’s appreciation of him. Now therefore, Be It Resolved, that the Penn Township Board of Commissioners express its deepest sympathy to the family of Donald E. Wentz, and Be It Further Resolved, that a copy of this Resolution be attached to and become a part of the minutes of this meeting as a permanent record. Resolved this 19<sup>th</sup> day of March 2007.”

The Board approved the Resolution.

Commissioner Klunk noted that the Township has numerous volunteers on their Committees that are not normally observed by the public. These individuals sacrifice their time for the Township and without them municipalities would not be able to carry out their functions.

**PERSONS TO BE HEARD/CITIZENS COMMENTS:** None.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:**

The minutes of February 19, 2007 meeting of the Board of Commissioners were approved as presented.

**TOWNSHIP REPORTS - STANDING COMMITTEES:**

Finance Committee - Commissioner Heilman

Commissioners Heilman/Johnson moved to approve Township Warrants in the amount of \$1,135,413.42. Commissioner Klunk abstained from warrants for vendor #665. Motion carried.

Commissioners Heilman/Johnson moved to adopt Resolution No. 655, providing a schedule of fees for permits and services provided by Penn Township. Motion carried.

Commissioners Heilman/Johnson moved to approve a request dated February 28, 2007 from South Western Dollars for Scholars for a waiver of the sign permit fee to advertise Make A Difference Week April 15-21, 2007. Motion carried.

Commissioners Heilman/Johnson moved to approve a request dated March 1, 2007 from the Penn Township Lions Club for a waiver of the sign permit fee to advertise their 2007 fundraising events. Motion carried.

Commissioners Heilman/Johnson moved to waive the Township's fees for land development, building, and inspection for the proposed firehouse on Clover Lane. Motion carried.

Commissioners Heilman/Felix moved to approve Resolution No. 660, eliminating contributions by Penn Township to the Police Pension Fund for 2007. Motion carried on a 4-1 vote with Commission Johnson casting the dissenting vote.

Commissioners Heilman/Johnson moved to authorize the Solicitor and Manager to execute all necessary documents relative to a lease agreement for a front-end wheel loader. Motion carried.

Personnel Committee - Commissioner Heilman

Commissioner Heilman had nothing to report.

Public Works Committee - Commissioner Johnson

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Johnson

There were no additions or changes to the Zoning Officer's report.

Commissioners Johnson/Felix moved to approve a request dated January 12, 2007 from Hanover Land Services for a waiver of the Environmental Impact Study for the proposed fire station on Clover Lane. Motion carried.

Commissioners Johnson/Felix moved to adopt Ordinance No. 656, amending Ordinance No. 611, the Sign Ordinance of Penn Township. Motion carried 5-0 on a roll call vote.

Commissioners Johnson/Felix moved to adopt Ordinance No. 657, regulating the use of portable on demand storage units (PODS), requiring registration of placement, and providing penalties for violations thereof. Motion carried 5-0 on a roll call vote.

Commissioners Johnson/Felix moved to adopt Ordinance No. 659, regulating the clearance of trees above the highways and sidewalks within Penn Township. Motion carried on a 5-0 roll call vote.

Commissioners Johnson/Felix moved to deny a request dated February 20, 2007 from Chad Eckert to utilize the Township's recreation parks for a fitness camp. Motion carried.

The following subdivision and land development plan was formally filed:

P07-09 – L.T. Timber

Commissioners Johnson/Felix moved to approve the following subdivision and land development plans:

P06-10 – High Pointe @ Rojen Farms – North

P07-05 – Wolverine Holdings LLC

P07-06 – Clyde E. & Annamae J. Martin

Motion carried.

Commissioners Johnson/Felix moved to approve the following extension requests that will expire on June 18, 2007:

P03-05 – Breezewood Drive Project

P03-11 – Thornbury Hunt

P06-01 – Burkentine South

P06-19 – Boyd W. Arnold (Deceased) & Rolda E. Arnold aka Rolda E. Becker

P06-20 – Proposed Rutter's Farm Store #6

Motion carried.

Commissioners Johnson/Felix moved for the acceptance of withdrawal at the request of the developer of P05-05 – Donald B. Smith Roofing.

#### Health & Sanitation – Commissioner Felix

Commissioners Felix/Stauffer moved to approve Resolution No. 656, revising the official sewage facilities plan by including the Stonewicke Subdivision plan. Motion

carried.

Commissioners Felix/Stauffer moved to approve Resolution No. 657, revising the official sewage facilities plan by including the South Heights Subdivision plan. Motion carried.

Commissioners Felix/Stauffer moved to approve Resolution No. 658, revising the official sewage facilities plan by including the Martin's Ridge Subdivision plan. Motion carried.

Commissioners Felix/Stauffer moved to appoint Doug Stambaugh, Group Hanover, as the Township's Sewage Enforcement Officer. Motion carried.

Public Safety Committee - Commissioner Stauffer:

Commissioners Stauffer/Heilman moved to authorize the President and the Township Manager to execute the appropriate documents for equipment and program funding grants for the Penn Township Fire and Police Departments. Motion carried.

Commissioners Stauffer/Heilman moved to approve Resolution No. 659, application for permit to install and operate traffic signals. Motion carried.

Commissioners Stauffer/Heilman moved to approve Ordinance No. 658, establishing the minimum regulations governing the conditions and maintenance of all property, buildings, and structures within Penn Township. Motion carried 5-0 on a roll call vote.

**MANAGERS REPORT:** There were no additions/corrections to his report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**PERSONS TO BE HEARD/CITIZENS COMMENTS:** None.

**QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:**

There were no questions from the press.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Stauffer/Johnson moved for adjournment at approximately 7:30 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers  
Township Secretary